

**AGENDA
PARK RAPIDS CITY COUNCIL MEETING
TUESDAY, APRIL 13, 2021, 5:00 PM
PARK RAPIDS CITY COUNCIL CHAMBERS
PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **APPROVE MINUTES:**
 - 4.1. City Council Regular Meeting Minutes-March 23, 2021 1-5

5. **FINANCE:**
 - 5.1. Payables and Prepaids 6-16

6. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *6.1. Resolution #2021-__ To Approve Minnesota Lawful Gambling LG220
Application for Exempt Permit for the Headwaters Ducks Unlimited 17

 - *6.2. Resolution #2021-__ To Authorize to Sign Amendment of License L-291
between the DNR; Region 1 and the City of Park Rapids 18-22

 - *6.3. Approve Backhoe Operator’s Licenses to Work in the City of Park Rapids
in 2021 for Cooperative Development, LLC -*restricted* and L + B
Excavating 23

 - *6.4. Approve Plumber’s Permit to Work in the City of Park Rapids in 2021 for
Park Rapids Plumbing and Heating Supply, Inc. 24

 - *6.5. Approve Golf Cart/Class 2 ATV License to Drive on Streets in the City of
Park Rapids in 2021 for Jim and Pam Heeren and Christopher Bolton 25

 - *6.6. Authorization to Advertise and Interview for One (1) Part Time Public
Works Position 26

*6.7.	Approval of Payment to Hawkins, Inc. in the Amount of \$1,711.62 for Two (2) Invoices Regarding Necessary Water Treatment Chemicals and a Customer Tank Connection.....	27
*6.8.	Approval of Payment to Apex Engineering in the Amount of \$7,734.10 for Services Rendered for the WTF & AWIA – WTF Construction Project, the PKD – Tennis Courts Project, and the Huntsinger Tower Rehabilitation	28
*6.9.	Approve the Renewal of an On-Sale 3.2 Beer License for Headwaters Softball League Inc. in the City of Park Rapids	29
*6.10.	Approve Wage Adjustment for Part Time Rapids Spirits Liquor Store Clerk Tina Jenkins.....	30
*6.11.	Approval of Payment to the Hubbard County HRA in the Amount of \$216,000.00 for a First Payment of Grant Reimbursement Received from MN Housing.....	31-32
7.	COMMENTS FROM CITIZENS: <i>Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.</i>	
8.	PLANNING	
8.1.	Resolution #2021_ Deny variance of Sq. Ff. Requirements and Lot Width in the R-2 Zoning District at 600 Park Ave N, PID# 32.41.03000	33-36
9.	GENERAL BUSINESS	
9.1	Resolution #2021__ To Authorize a Developer’s Agreement for Barry Munson of Cheyenne Builders, Inc	37-38
9.2	Resolution #2021-__To Authorize the Six (6) Month Contract for Services – City Planner, Ben Oleson, AICP of Hometown Planning.....	39-59
9.3	Resolution #2021-__To Approve a Revolving Loan in the Amount of \$50,000.00 to Ms. Karen Acker for the Business Venture Wine Not? LLC.....	60-61
10.	CITY ADMINISTRATOR COMMENTS	
11.	DEPARTMENT HEAD UPDATES	

- 12. MINUTES/REPORTS/INFORMATION:** *Some of the information included here is in draft form, and is subject to change.*
- 12.1. Planning Commission meeting minutes March 22nd, 2021 62-68
 - 12.2. Economic Development Authority Meeting Minutes-March 29th, 2021 69-77
 - 12.3. Charter Communications Memo-March 26, 2021 78
 - 12.4. Report from Public Works Supervisor Scott Burlingame Regarding the Main Lift Failure on February 22, 2021 79-82
 - 12.5. Park and Beautification Board Meeting Minutes-March 15, 2021 83
- 13. COMMENTS FROM COUNCIL**
- 14. ADJOURNMENT**