

**AGENDA  
PARK RAPIDS CITY COUNCIL MEETING  
TUESDAY, OCTOBER 24, 2017, 6:00 PM  
PARK RAPIDS LIBRARY-LOWER LEVEL  
PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*
  
2. **ROLL CALL**
  
3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*
  
4. **APPOINTMENT OF COUNCILMEMBER:**
  - 4.1. Letters of Interest..... 1
    - A. Thomas J. Conway .....2
    - B. Jill Johnson .....3-5
    - C. Thomas G. Petschl.....6
  
  - 4.2. Resolution Appointing a Councilmember for the City of Park Rapids..... 7
  
  - 4.3. Oath of Office for Newly Appointed Councilmember ..... 8
  
5. **APPROVE MINUTES:**
  - 5.1. City Council Regular Meeting Minutes-October 10, 2017 .....9-16
  
6. **FINANCE:**
  - 6.1. Payables and Prepays ..... 17-26
  
7. **CONSENT AGENDA:** *All items listed with an (\*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
  - \*7.1. Approve Backhoe Operator’s License to Work in the City of Park Rapids  
in 2017 for Range Environmental Drilling ..... 27

*7.2.	Resolution #2017-__ Approve Minnesota Lawful Gambling LG220 Application for Exempt Permit for Park Rapids Wrestling Club Inc.....	28
*7.3.	Resolution #2017-__ Approve Minnesota Lawful Gambling LG220 Application for Exempt Permit for Osage Sportsman’s Club .....	29
*7.4.	Resolution #2017-__ Accepting Donations for the City of Park Rapids .....	30-31
*7.5.	Approve Purchase in the Amount of \$5,317.00 from Keeper’s Inc. for Thirteen (13) Glock Handguns for the Park Rapids Police Department.....	32-33
*7.6.	Resolution #2017-__ Adopting the Process for Filling Positions on Committees for the City of Park Rapids.....	34-38
*7.7.	Resolution #2017-__ Appointing Tom Petschl to Serve on the Library Board for the City of Park Rapids .....	39-41
*7.8.	Resolution #2017-__ Appointing Nancy Newman to Serve on the Park Rapids Planning Commission.....	42-44
*7.9.	Resolution #2017-__ Appointing Laura Grisamore to Serve on the Park Rapids Arts and Culture Advisory Commission .....	45-48
*7.10.	Approve Pay Request in the Amount of \$1,816.80 to Park Rapids Ford for Steering Rack Replacement on Police Squad Car #4208 .....	49-51
*7.11.	Approve Purchase in the Amount of not to exceed \$3,000.00 for Cabinets for the City Hall Copy Room .....	52-53
*7.12.	Approve Pay Request in the Amount of \$8,208.21 to Apex Engineering Group for Professional Services Regarding the Fire Hall Expansion and the Hwy 71 Frontage Road Projects.....	54-60
*7.13.	Approve Pay Request in the Amount of \$10,041.39 to BHH Partners for Professional Services Regarding the City Hall Council Chamber Project.....	61-62
*7.14.	Approve Pay Request in the Amount of \$15,182.39 to TKDA for Professional Services Regarding the Airport Master Plan .....	63-65
*7.15.	Approve Pay Request in the Amount of \$2,118.86 to TKDA for Professional Services Regarding the 2016 Apron and Taxiway A Rehabilitation Project.....	66-71

*7.16.	Acknowledge the First Reading of the Ordinance Amending the Park Rapids City Code of Ordinances of the City of Park Rapids, Chapter 36 Fee Schedule, Section 36.10 City Equipment Charges, Section 36.13 Miscellaneous Fees, and Section 36.16 Rental Inspection Fees .....	72-76
*7.17.	Resolution #2017-__ Certifying Delinquent Utility Bills to the Hubbard County Auditor Payable in the Year 2018.....	77-78
<b>8.</b>	<b>COMMENTS FROM CITIZENS:</b> <i>Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.</i>	
<b>9.</b>	<b>CITY ADMINISTRATOR COMMENTS</b>	
<b>10.</b>	<b>DEPARTMENT HEAD UPDATES</b>	
<b>11.</b>	<b>MINUTES/REPORTS/INFORMATION:</b> <i>Some of the information included here is in draft form, and is subject to change.</i>	
11.1.	Arts & Culture Advisory Commission-August 21, 2017 .....	79
11.2.	Airport Commission-October 4, 2017.....	80-92
11.3.	Safety Committee-October 4, 2017 .....	93-94
11.4.	Arts & Culture Advisory Commission-October 16, 2017 .....	95-96
<b>12.</b>	<b>COMMENTS FROM COUNCIL</b>	
<b>13.</b>	<b>ADJOURNMENT</b>	