

City of Park Rapids
Airport Commission Agenda
9:00 AM October 4, 2017
Airport Conference Room (second floor)

- 1. Call to order**
- 2. Roll call**
- 3. Adopt Agenda**
- 4. Approval of Minutes from last meeting**
- 5. City Administrator Update and Departmental Reports**
 - a. Outline of New Airport Management Team Concept**
 - b. Org Chart**
- 6. Business Services**
 - a. DNR request for helipad**
 - b. Website plan**
 - c. Marketing plan**
 - d. PR Aviation and PR Avionics Lease transfer**
 - e. Other**
- 7. Engineering**
 - a. 2016 Pavement Project Update**
 - b. Master Plan Update**
 - c. CIP Update**
 - d. Revised apron parking plan**
 - e. Other**
- 8. Field Services**
 - a. Plowing plan with revised apron layout**

b. Other

9. Facility Maintenance

a. Airfield Sign Circuit Regulator Maintenance

b. MALSR replacement

c. Airport inspection (lighting)

d. Other

10. Planning and Development

a. On airport roadway designations update

b. Other

11. Finance

a. 2016 Year end results

b. 2017 YTD results

c. 2018 CIP and budget timeline

d. Other

12. Old Business

13. New Business

14. Open Forum

15. Adjournment