

**AGENDA
 PARK RAPIDS CITY COUNCIL MEETING
 TUESDAY, MARCH 22, 2016, 6:00 PM
 PARK RAPIDS LIBRARY-LOWER LEVEL
 PARK RAPIDS, MINNESOTA**

Page

- 1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*
- 2. **ROLL CALL**
- 3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*
- 4. **PUBLIC HEARING at 6:00 PM FOR AN AMENDMENT TO THE 2016 to 2020 CAPITAL IMPROVEMENT PLAN:**

The Mayor will call for a motion to open the public hearing.

- 4.1. Presentation of the Amendment to the 2016 to 2020 Capital Improvement Plan..... Brumbaugh
 - A. Notice of Public Hearing 1
- 4.2. Public Comments..... *Citizens Sign In to Address the Council*

The Mayor will call for a motion to close the public hearing.

- 4.3. Resolution #2016-__ Amending the Adopted 2016 to 2020 Capital Improvement Plan for the City of Park Rapids 2
- 5. **APPROVE MINUTES:**
 - 5.1. City Council Regular Meeting Minutes-March 8, 2016..... 3-13
- 6. **FINANCE:**
 - 6.1. Prepaids..... 14-17

7. CONSENT AGENDA: *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*

- *7.1. Resolution #2016-__ Relating to Financing of Proposed Green Acres Addition/Discovery Circle Street and Utility Construction Project to be Undertaken by the City of Park Rapids Establishing Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code 18-19
- *7.2. Resolution #2016-__ Proclaiming **April 29th, 2016, as Arbor Day** in the City of Park Rapids.....20-21
- *7.3. Authorize the Execution of the Minnesota Department of Health Memorandum of Agreement Regarding Well #7 in the City of Park Rapids.22-24
- *7.4. Resolution #2016-__ Approve the Renewal of an Off-Sale 3.2 Beer License for Hugo’s and Cenex C Store in the City of Park Rapids 25
- *7.5. Authorize Minnesota Valley Irrigation to Complete the Upgrades on Irrigator #4 in the Amount of \$60,900.0026-28
- *7.6. Authorize Minnesota Valley Irrigation to Install Four (4) Variable Speed Drives and Related Systems on the Four (4) Existing Pumps Located at the Wastewater Ponding Site29-31
- *7.7. Approve Purchase in the Amount of \$1,598.00 from MacQueen Equipment for a Vactor Rodding Hose for the Public Works Department..... 32-33
- *7.8. Approve Purchase in the Amount of \$3,488.00 from USA Blue Book for a Conductivity Meter and Kit Used to Test the Affluent Water..... 34-35
- *7.9. Resolution #2016-__ Appointing Charles Barbin as Temporary Seasonal Part Time Public Works Employee for the City of Park Rapids 36-37
- *7.10. Resolution #2016-__ Approving Application for Minnesota Lawful Gambling LG220 Application for Exempt Permit for Park Rapids Chapter of the Minnesota Deer Hunters Association 38
- *7.11. Approve Increasing Step Six (6) on the City’s Pay Scale for the City Clerk and the Treasurer by \$0.49 per hour 39
- *7.12. Approve the Submission of the Pay Equity Report to the Minnesota Department of Employee Relations for the 2016 Wages..... 40-46
- *7.13. Approve Backhoe Operator’s License to Work in the City of Park Rapids in 2016 for Minnesota Energy Resources..... 47

- 8. **COMMENTS FROM CITIZENS:** *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

- 9. **PLANNING:**
 - 9.1. Policy for Administering License Agreements for Using City Property for Private Purposes Mathisrud
 - 9.2. Approving Sale of Easements to County Mathisrud

- 10. **GENERAL BUSINESS:**
 - 10.1. AIS Inspection Report-Jan Rumpsa.....48-50

- 11. **CITY ADMINISTRATOR COMMENTS**

- 12. **DEPARTMENT HEAD UPDATES**

- 13. **MINUTES/REPORTS/INFORMATION:** *Some of the information included here is in draft form, and is subject to change.*
 - 13.1. Housing & Redevelopment Authority Meeting Minutes-February 17, 2016..... 51-54
 - 13.2. Personnel Committee Meeting Minutes-March 10, 2016 55-56
 - 13.3. Airport Master Plan Meeting Minutes-March 10, 2016..... 57-58
 - 13.4. Urban Forestry Committee-March 17, 2016..... 59-61

- 14. **COMMENTS FROM COUNCIL**

- 15. **ADJOURNMENT**