

**AGENDA
PARK RAPIDS CITY COUNCIL MEETING
TUESDAY, APRIL 26, 2016, 6:00 PM
PARK RAPIDS LIBRARY-LOWER LEVEL
PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **APPROVE MINUTES:**
 - 4.1. City Council Regular Meeting Minutes-April 12, 2016..... 1-9
 - 4.2. Park Rapids City Local Board of Appeal and Equalization Meeting
Minutes-April 14, 2016..... 10-11

5. **FINANCE:**
 - 5.1. Payables and Prepays 12-22

6. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *6.1. Resolution #2016-__ Supporting Arts Grant Applications for the City of
Park Rapids 23-27
 - *6.2. Resolution #2016-__ Accepting Donations for the City of Park Rapids 28-29
 - *6.3. Resolution #2016-__ Authorizing the Disposal of Excess City Property
from the City of Park Rapids 30-31
 - *6.4. Resolution #2016-__ Authorizing Proper City Officials to Execute the
Paperwork to Abate the Special Assessment for PID #32.25.02001 and
#32.44.06001 32-34

- *6.5. Resolution #2016-__ Authorizing Proper City Officials to Execute a Shared Road Maintenance Agreement By and Between Todd Township and the City of Park Rapids 35-39
- *6.6. Approve Public Facilities Use Permit for Jodi Schultz d.b.a. Park Rapids Area Library to Use Pioneer Park for the Paul Bunyan: Loggin', Legends, and Lore Event, on Friday, June 17th, 2016, from 10:30 a.m. to 12:00 noon, and to waive the fee 40
- *6.7. Approve Public Facilities Use Permit for Jodi Schultz d.b.a. Park Rapids Area Library and LuAnn Hurd Lof d.b.a. PRDBA to Use Pioneer Park for Crazy Days Events on Thursday, July 28th, 2016, from 10:00 a.m. to 2:00 p.m., and to waive the fee 41
- *6.8. Approve Purchase in the Amount of \$4,725.60 from MidStates Wireless for a Booster Antenna for the Radio and Wi-Fi System, and the Installation, for the Park Rapids Police Department. \$2,362.80 of the Purchase will be Paid with Grant Funds 42-46
- *6.9. Approve Pay Request in the Amount of \$24,000.56 to Hubbard County Auditor/Treasurer for the 2016 Property Taxes 47-48
- *6.10. Approve Pay Request in the Amount of \$9,076.26 to Minnesota Department of Commerce for the Repayment of the Energy Efficiency Loan Program..... 49-50
- *6.11. Approve Pay Request in the Amount of \$15,534.66 to TKDA for Professional Services Pertaining to the Airport Master Plan 51-53
- *6.12. Approve Pay Request in the Amount of \$2,000.00 to Northland Securities for Preparation of the Continuing Disclosure Report for the City's Bonds 54-55
- *6.13. Resolution #2016-__ Approve a Temporary On Sale Liquor License for Northern Light Opera Company in the City of Park Rapids 56

7. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

8. PLANNING:

- 8.1. Sale of Right of Way Easements to Hubbard County for CSAH 28 Project ... 57-62
 - A. Highway Easement Acquisition for PID #32.35.10001 63-73

	B. Highway Easement Acquisition for PID #32.27.04000	74-98
	C. Highway Easement Acquisition for PID #25.03.02001	99-109
	D. Highway Easement Acquisition for PID #27.33.03000	110-120
8.2.	Land Use Permit for CSAH 28 Truck Route.....	121-123
9.	GENERAL BUSINESS:	
9.1.	Fire Hall Addition/Remodeling Project	124-127
9.2.	Park Rapids Airport Apron & Taxiway A Rehabilitation Project.....	128-135
9.3.	Amendment to Airport Leases	McKinney
	A. Ground Lease for Park Rapids Aviation	136-156
	B. Amendment 1 for Building Lease for Park Rapids Aviation	157-159
	C. Ground Lease for Northwoods Aircraft Painting Inc	160-180
9.4.	Park Rapids Area Library Space and Facilities Needs Assessment Recommendation.....	181-196
9.5.	Acquisition of Property Adjacent to Depot Park	197-202
10.	CITY ADMINISTRATOR COMMENTS	
11.	DEPARTMENT HEAD UPDATES	
12.	MINUTES/REPORTS/INFORMATION: <i>Some of the information included here is in draft form, and is subject to change.</i>	
12.1.	Arts & Culture Advisory Commission Meeting Minutes-March 21, 2016	203-204
12.2.	Arts & Culture Advisory Commission Meeting Minutes-April 11, 2016.....	205
12.3.	Headwaters Regional Development Commission Update-April 18, 2016 ...	206-210
13.	COMMENTS FROM COUNCIL	
14.	ADJOURNMENT	