

**AGENDA
PARK RAPIDS CITY COUNCIL MEETING
TUESDAY, JUNE 14, 2016, 6:00 PM
PARK RAPIDS LIBRARY-LOWER LEVEL
PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **APPROVE MINUTES:**
 - 4.1. City Council Regular Meeting Minutes-May 24, 2016 1-4

5. **FINANCE:**
 - 5.1. Payables and Prepaids5-21

6. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *6.1. Approve Purchase of Runway Lighting Parts from Genesis Lamp in the Amount of \$2,416.59 plus shipping22-23
 - *6.2. Approve Emergency Purchase and Installation of the Boiler Main Circulation Pump at the Park Rapids Library in the Amount of \$1,862.12 from Leading Edge Mechanical24-25
 - *6.3. Resolution #2016-__ Consenting to the Issuance of Revenue Obligations to Refund Revenue Obligations Issued by the City of Park Rapids26-28
 - *6.4. Approve a Transient Merchant Multi-Vendor Seasonal License for Patricia Crandall d.b.a. Angelic Enterprises Inc. in the Parking Lot of Angelic Enterprises at 1107 First Street East, for May 28th to September 28th, 2016 29

*6.5.	Approve Transient Merchant License for Al Kurth d.b.a. Park Rapids Assemblies of God to Sell Fireworks in the Parking Lot across from Thielen Motors at 908 First Street East, for June 24 th to July 5 th , 2016	30
*6.6.	Resolution #2016-__ Accepting the Resignation of Park Rapids Library Board Member Jeff Mosner	31-32
*6.7.	Resolution #2016-__ Authorizing Proper City Officials to Execute an Agreement for Assessment Services by and between Loren Tolkinen d.b.a SLL Inc. and the City of Park Rapids.....	33-37
*6.8.	Resolution #2016-__ Approving Application for Minnesota Lawful Gambling LG220 Application for Exempt Permit for Antique Tractor and Engine Club Inc. on October 21, 2016.....	38
*6.9.	Resolution #2016-__ Approving Application for Minnesota Lawful Gambling LG220 Application for Exempt Permit for Antique Tractor and Engine Club Inc. on August 6, 2017	39
*6.10.	Resolution #2016-__ Approve Temporary Liquor License for the Shell Prairie Agricultural Association in the City of Park Rapids.....	40
*6.11.	Approve Pay Request in the Amount of \$25,348.50 to Kitchigami Regional Library for the 2016 First Half of the Library Levy and the Repair and Replacement Fund.....	41-43
*6.12.	Approve Pay Request in the Amount of \$20,000.00 to KDV for the Interim Billing for the 2015 Audit.....	44-45
*6.13.	Approve First Reading of the Ordinance Granting to Minnesota Energy Resources, a Subsidiary of WEC Energy Group, a Wisconsin Corporation, Its Successors and Assigns, Permission to Erect a Gas Distribution System for the Purposes of Construction, Operating, Repairing and Maintaining in the City of Park Rapids, Minnesota, the Necessary Gas Pipes, Mains and Appurtenances for the Transmission or Distribution of Gas to the City and its Inhabitants, and Others and Transmitting Gas into and through the City and to Use the Public Grounds and Public Ways of the City for Such Purposes.....	46-55
*6.14.	Approve First Reading of the Summary Publication of the Ordinance Granting to Minnesota Energy Resources, a Subsidiary of WEC Energy Group, a Wisconsin Corporation, Its Successors and Assigns, Permission to Erect a Gas Distribution System for the Purposes of Construction, Operating, Repairing and Maintaining in the City of Park Rapids, Minnesota, the Necessary Gas Pipes, Mains and Appurtenances for the Transmission or Distribution of Gas to the City and its Inhabitants, and	

	Others and Transmitting Gas into and through the City and to Use the Public Grounds and Public Ways of the City for Such Purposes	56
*6.15.	Approve First Reading of Ordinance Implementing a Gas Service Franchise Fee on Minnesota Energy Resources, a Subsidiary of WEC Energy Group, a Wisconsin Corporation, Its Successors and Assigns, for Providing Gas Service within the City of Park Rapids	57-59
*6.16.	Approve Pay Request in the Amount of \$4,676.00 to Kutak Rock for Professional Legal Services for the Armory Square Project	60-64
*6.17.	Approve Pay Request in the Amount of \$21,114.70 to Bob Bristlin & Son Construction for the Fire Hall Expansion	65-68
*6.18.	Resolution #2016-__ Approving Return to Duty to the Park Rapids Fire Department for Park Rapids Volunteer Firefighter Pat Mikesh	69-70
*6.19.	Resolution #2016-__ Acknowledge Low Bid from Anderson Brothers Construction Company LLC for the 2016 Apron and Taxiway A Rehabilitation Project at the Park Rapids Municipal Airport.....	71-74
*6.20.	Resolution #2016-__ Authorizing Proper City Officials to Execute the Application for Federal and State Grant Funding for the 2016 Apron and Taxiway A Rehabilitation Project at the Park Rapids Municipal Airport	75-76
*6.21.	Approve Pay Request in the Amount of \$16,896.16 to Upper Midwest Community Policing Institute for the Police Organizational Study	77-82
*6.22.	Approve Pay Request in the Amount of \$2,581.33 to David Drown & Associates for Consulting Services Associated with TIF #11-Phase II of the Kuepers Housing Development.....	83-84
*6.23.	Approve Pay Request in the Amount of \$47,557.52 to Apex Engineering Group for Professional Service for Various Projects within the City	85-94
*6.24.	Approve Pay Request in the Amount of \$3,896.00 to League of Minnesota Cities Insurance Trust for Additional Worker's Compensation Premium	95-98

7. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

8. GENERAL BUSINESS:

8.1. Restrooms for Deane Park99-109

8.2. Park Rapids Avionics Building Permit Request..... 110

9. CITY ADMINISTRATOR COMMENTS

10. DEPARTMENT HEAD UPDATES

11. MINUTES/REPORTS/INFORMATION: *Some of the information included here is in draft form, and is subject to change.*

11.1. Building Permit Report-May 2016 111

11.2. Plumbing Permit Report-May 2016 112

11.3. Airport Master Plan Update TAC Meeting #2-May 24, 2016 113-114

12. COMMENTS FROM COUNCIL

13. CLOSED SESSION:

The Mayor will call for a motion to recess the regular meeting and to open a closed session.

13.1. City of Park Rapids Employee Evaluation Pursuant to Minn. Stat. § 13D.05, subd. 3(a).

The Mayor will call for a motion to close the closed session and to reconvene the regular meeting.

14. ADJOURNMENT