

**AGENDA
 PARK RAPIDS CITY COUNCIL MEETING
 TUESDAY, JUNE 28, 2016, 6:00 PM
 PARK RAPIDS LIBRARY-LOWER LEVEL
 PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **PUBLIC HEARING FOR REVENUE BOND FOR CATHOLIC HEALTH INITIATIVES:**

The Mayor will call for a motion to open the public hearing.

 - 4.1. Presentation for the Revenue Bonds, Series 2016 for the Catholic Health Initiatives, Issued by the Colorado Health Facilities Authority 1-2
 - A. Notice of Public Hearing 3
 - 4.2. Public Comments..... *Citizens Sign In to Address the Council*

The Mayor will call for a motion to close the public hearing.

 - 4.3. Resolution #2015-__ A Resolution of the City Council of the City of Park Rapids, Minnesota Concerning Revenue Bonds, Series 2016 (Catholic Health Initiatives) Issued by the Colorado Health Facilities Authority 4-7

5. **APPROVE MINUTES:**
 - 5.1. City Council Regular Meeting Minutes-June 14, 2016 8-18

6. **FINANCE:**
 - 6.1. Payables and Prepaids 19-26

7. CONSENT AGENDA: *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*

- *7.1. Resolution #2016-__ Approve Ordinance No. __ and the Summary Publication of Ordinance No.__ Granting to Minnesota Energy Resources, a Subsidiary of WEC Energy Group, a Wisconsin Corporation, Its Successors and Assigns, Permission to Erect a Gas Distribution System for the Purposes of Construction, Operating, Repairing and Maintaining in the City of Park Rapids, Minnesota, the Necessary Gas Pipes, Mains and Appurtenances for the Transmission or Distribution of Gas to the City and its Inhabitants, and Others and Transmitting Gas into and through the City and to Use the Public Grounds and Public Ways of the City for Such Purposes.....27
- *7.2. Ordinance No. __ Granting to Minnesota Energy Resources, a Subsidiary of WEC Energy Group, a Wisconsin Corporation, Its Successors and Assigns, Permission to Erect a Gas Distribution System for the Purposes of Construction, Operating, Repairing and Maintaining in the City of Park Rapids, Minnesota, the Necessary Gas Pipes, Mains and Appurtenances for the Transmission or Distribution of Gas to the City and its Inhabitants, and Others and Transmitting Gas into and through the City and to Use the Public Grounds and Public Ways of the City for Such Purposes28-36
- *7.3. **Summary Publication** of Ordinance No. __ Granting to Minnesota Energy Resources, a Subsidiary of WEC Energy Group, a Wisconsin Corporation, Its Successors and Assigns, Permission to Erect a Gas Distribution System for the Purposes of Construction, Operating, Repairing and Maintaining in the City of Park Rapids, Minnesota, the Necessary Gas Pipes, Mains and Appurtenances for the Transmission or Distribution of Gas to the City and its Inhabitants, and Others and Transmitting Gas into and through the City and to Use the Public Grounds and Public Ways of the City for Such Purposes..... 37
- *7.4. Resolution #2016-__ Approving Ordinance No. __An Ordinance Implementing a Gas Service Franchise Fee on Minnesota Energy Resources, a Subsidiary of WEC Energy Group, a Wisconsin Corporation, Its Successors and Assigns, for Providing Gas Service within the City of Park Rapids..... 38
- *7.5. Ordinance No. __ An Ordinance Implementing a Gas Service Franchise Fee on Minnesota Energy Resources, a Subsidiary of WEC Energy Group, a Wisconsin Corporation, Its Successors and Assigns, for Providing Gas Service within the City of Park Rapids39-41

*7.6.	Approve Plumber’s Permit to Work in the City of Park Rapids for Denny’s Plumbing, Heating & Air Conditioning LLC, Park Rapids Plumbing & Heating, and Green’s Plumbing & Heating Inc	42
*7.7.	Approve Installation in the Amount of \$1,385.00 for an Electrical Line for the First Four (4) Private Hanger Lots, installation to be done by Minnesota Power & Light.....	43
*7.8.	Approve Repair in the Amount of \$16,207.00 with Hammers Construction to Fix Sagging Interior Soffit, reinsulate the Ceiling and Fix Drywall Cracks in the Municipal Liquor Store	44-48
*7.9.	Resolution #2016-__ Approve Wage Adjustment for Full Time Rapids Spirits Lead Liquor Store Clerk Robyn Capistrant	49-50
*7.10.	Resolution #2016-__ Appointment of Election Judges for the Primary Election for the City of Park Rapids for the Year 2016	51
*7.11.	Resolution #2016-__ Accepting and Approving the Final 2015 Audit Report for the City of Park Rapids	52
*7.12.	Resolution #2016-__ Authorizing Proper City Officials to Execute the Paperwork to Certify Special Assessment for PID #32.19.02800	53-58
*7.13.	Resolution #2016-__ Accepting Donations for the City of Park Rapids	59-60
*7.14.	Approve Pay Request in the Amount of \$950.42 to Apex Engineering to Professional Services Regarding the Fire Hall Expansion Project	61-63
*7.15.	Approve Pay Request in the Amount of \$8,708.36 to TKDA for Engineering Services Regarding the Airport Master Plan.....	64-74
*7.16.	Approve Finance Committee’s Recommendation to Prioritize East River Drive as the first street repaired with State Funds received in 2015 along with other city street department funds, and Approve Letting Bids for the Project to be completed in 2016	75-76
*7.17.	Deny Request to Become a Member of the Minnesota Association of Small Cities	77-79
*7.18.	Approve Repairs in the Amount of \$4,700.00 from Heartland Maintenance & Repairs on the 2006 Ford One Ton Pickup Truck for the Rear Springs, Front Steering and Suspension	80-83
*7.19.	Resolution #2016-__ Approving Appointment for Joseph James White to Full Time Probationary Police Officer for the City of Park Rapids	84-85

*7.20.	Resolution #2016-__ Approve a Wage Adjustment and Step Increase for Full Time Public Works Employee Curt Eischens.....	86-87
*7.21.	Resolution #2016-__ Authorizing Proper City Officials to Execute the Authorization for Professional Services by and between TKDA and the City of Park Rapids.....	88-93
*7.22.	Resolution #2016-__ Approve Temporary On Sale Liquor License for the Park Rapids Chamber of Commerce in the City of Park Rapids	94
8.	COMMENTS FROM CITIZENS: <i>Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.</i>	
9.	PLANNING:	
9.1.	Discovery Circle Project Updates	95-117
10.	GENERAL BUSINESS:	
10.1.	Criminal Attorney Contracts	Dearstyne
	A. Resolution Approving State of Minnesota Joint Powers Agreements with the City of Park Rapids on Behalf of its City Attorney and Police Department.....	118
	B. Resolution Authorizing Proper City Officials to Execute a Contract for Criminal Legal Services by and between Attorney Don Dearstyne and the City of Park Rapids.....	119
10.2.	Results of Closed Session Regarding City of Park Rapids Employee Terry Eilers Evaluation Pursuant to Minn. Stat. § 13D.05, subd. 3(a)	120-121
10.3.	City Council Salary Increase.....	122-126
11.	CITY ADMINISTRATOR COMMENTS	
12.	DEPARTMENT HEAD UPDATES	

- 13. **MINUTES/REPORTS/INFORMATION:** *Some of the information included here is in draft form, and is subject to change.*
 - 13.1. Arts and Culture Advisory Commission Meeting Minutes-May 9, 2016 127-140
 - 13.2. League of Minnesota Cities Memo-June 15, 2016..... 141-142
 - 13.3. Economic Development Authority Meeting Minutes-March 29, 2016..... 143

- 14. **COMMENTS FROM COUNCIL**

- 15. **ADJOURNMENT**