

**AGENDA
PARK RAPIDS CITY COUNCIL MEETING
TUESDAY, JULY 12, 2016, 6:00 PM
PARK RAPIDS LIBRARY-LOWER LEVEL
PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **FINANCE:**
 - 4.1. Payables and Prepaids

5. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *5.1. Approve First Reading of Ordinance Amending the City Code of Ordinances of the City of Park Rapids, Chapter 30 City Administration, Section 30.29 Salaries of Mayor and Council Members
 - *5.2. Approve First Reading of Ordinance Amending the Park Rapids City Code of Ordinances of the City of Park Rapids, Chapter 36, Fee Schedule Section 36.06 Employee/Contracted Services Compensation.....
 - *5.3. Approve Repairs to the HVAC at the Park Rapids Public Library in the Amount of \$4,850.00 by Leading Edge Mechanical
 - *5.4. Approve Transient Merchant License for Tyler Ehrmantraut d.b.a. BBQ Smokehouse on July 14th to July 17th, 2016, to Sell Food at the Hubbard County Fairgrounds
 - *5.5. Approve Public Facilities Use Permit for the Park Rapids Lions Club to Use Depot Park on July 12th, 2016, from 5:30 p.m. to 7:30 p.m. for a Private Picnic.....

- *5.6. Approve Proposal from Lee Davis Electric in the Amount of \$2,775.00 in Install Automatic Locks for the Depot Park Bathrooms.....
- *5.7. Approve Proposal from Howard’s Driveway in the Amount of \$62,390.00 for a Bituminous Overlay for East River Drive, by Utilizing Funds from the State of Minnesota and Fund 100-20100-26422: Street Maintenance Expense
- *5.8. Approve Installation of City Sewer to Nate Sitz at 16266 Discovery Circle by Girtz Excavating in the Amount of \$2,175.00, at the City’s Expense based on a Previously Executed “Memorandum of Offer to Landowners” Regarding a 2006 Utility Project
- *5.9. Authorize Execution of a Natural Gas Installation Agreement with Minnesota Energy Resources to Provide Gas Services to Several Lots on Municipal Airport Property
- *5.10. Resolution #2016-__ Authorizing Proper City Officials to Execute the Land Lease Agreement by and between Towerco 2013 LLC and the City of Park Rapids.....
- *5.11. Approve a Multi-vendor Transient Merchant License for Park Rapids Downtown Business Association on Thursday, July 28, 2016 to sell food and crafts.....
- *5.12. Approve Public Facilities Use Permit for Park Rapids Downtown Business Association on Thursday, July 28, 2016 for Crazy Days
- *5.11. Authorize Staff to Advertise, accept, and review applicants for the Chief of Police Position
- *5.12. Approve updated Job Description for Police Chief
- *5.13. Approve Proposal from Howard’s Driveway in the Amount of \$26,000.00 for Bituminous Overlay, pave, and/or patch various streets and alleys with money budgeted from Fund 100-20100-26422: Street Maintenance Expense

6. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

7. PLANNING:

7.1. Resolution to Deny a Variance to Extend a Roof Line and Deck Two Feet Closer to the Shoreline in the Shoreland Overlay and R-1 Zoning Districts at 316 Eagle Drive, PID #32.85.00600

7.1. Discover Circle SSTS Presentation - Action

8. GENERAL BUSINESS:

9. CITY ADMINISTRATOR COMMENTS

10. DEPARTMENT HEAD UPDATES

11. MINUTES/REPORTS/INFORMATION: *Some of the information included here is in draft form, and is subject to change.*

11.1. Parks & Beautification Board Meeting Minutes-January 11, 2016

11.2. Library Board Meeting Minutes-June 2, 2016

11.3. Planning Commission Meeting Minutes-June 27, 2016

11.4. Police Department Activity Report-June 2016

11.5. Building Permit Report – June 2016

11.6. Plumbing Permit Report - June 2016.....

11.7. Airport Commission Meeting Minutes – July 6, 2016.....

11.8. Safety Committee Minutes – July 7, 2016.....

12. COMMENTS FROM COUNCIL

13. ADJOURNMENT