

**AGENDA
 PARK RAPIDS CITY COUNCIL MEETING
 TUESDAY, JANUARY 10, 2017, 6:00 PM
 PARK RAPIDS LIBRARY-LOWER LEVEL
 PARK RAPIDS, MINNESOTA**

Page

- 1. **OATH OF OFFICE:**
 - 1.1. The Oath of Office will be recited by Mayor Mikesh, and Councilmembers Leckner and Stone..... 1-3

- 2. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

- 3. **ROLL CALL**

- 4. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

- 5. **APPROVE MINUTES:**
 - 5.1. City Council Special Meeting Minutes-December 13, 2016 4-8
 - 5.2. City Council Regular Meeting Minutes-December 13, 2016 9-20

- 6. **FINANCE:**
 - 6.1. Payables and Prepaids 21-39

- 7. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *7.1. Resolution #2017-__ Setting City Council Meetings on the Second and Fourth Tuesday of Each Month in the Year 2017 40
 - *7.2. Resolution #2017-__ Appointing Erika Randall as Acting Mayor for the Year 2017 41
 - *7.3. Resolution #2017-__ Designating Official Newspaper for the Year 2017 for the City of Park Rapids..... 42

*7.4.	Resolution #2017-__ Designating Authorized Signatures for the Year 2017 for the City of Park Rapids.....	43
*7.5.	Resolution #2017-__ Designating Official Depositories for the Year 2017 for the City of Park Rapids.....	44
*7.6.	Resolution #2017-__ Authorizing Proper City Officials to Execute Payment of Claims Prior to City Council Approval for Year 2017	45
*7.7.	Resolution #2017-__ Authorizing Proper City Officials to Execute the Paperwork Associated with the Fire Contracts for the City of Park Rapids	46
*7.8.	Approve Plumber’s Permits to Work in the City of Park Rapids in 2017 for Tim Ulvin Plumbing Inc, Ackerman Plumbing & Heating Inc, KMI Mechanical Inc, Laney’s Inc, The Jamar Company, Peterson Sheet Metal Inc, Samuelson Laney Plumbing, Heating & Cooling Inc, Lindow Plumbing Inc, and Green’s Plumbing & Heating.....	47
*7.9.	Approve Backhoe Operator’s Licenses to Work in the City of Park Rapids in 2017 for Backhoe Pete LLC, Thelen’s Excavating Inc, LarMac LLC, and Racer Construction Inc	48
*7.10.	Approve Pay Request in the Amount of \$252,751.78 for Bob Bristlin and Son Construction Company for Work Completed on the Fire Hall Expansion Project.....	49-52
*7.11.	Approve Taxi Cab License for Raymond “Rick” Holman d.b.a. PR Taxi to Operate in the City of Park Rapids in 2017	53
*7.12.	Approve Pay Request in the Amount of \$6,073.60 for Law Enforcement Technology Group LLC for the Police Department 2017 Software Maintenance.....	54-55
*7.13.	Approve Pay Request in the Amount of \$2,449.06 for Leading Edge Mechanical for Repairs to the Library Heating System.....	56-58
*7.14.	Approve the Low Quote in the Amount of \$4,100.00 from Davis Electric to Complete the Rewiring of the South Portion of City Hall	59-62
*7.15.	Authorize Use City Public Works Equipment to Assist in the Removal of Snow at the Start/Finish Line for the 2017 USXC Snowmobile Race on January 21 st to the 22 nd , 2017	63-64
*7.16.	Resolution #2017-__ Accepting Donations for the City of Park Rapids	65-66
*7.17.	Resolution #2017-__ Approve Wage Adjustment and Step Increase for Part Time Rapids Spirits Liquor Store Clerk Roger Hunter.....	67-68

- *7.18. Resolution #2017-__ Approve Wage Adjustment and Step Increase for Part Time Rapids Spirits Liquor Store Clerk Joyce Mikesh 69-70
- *7.19. Resolution #2017-__ Approving the Full Time Employment Status and Acknowledging the Declaration of Park Rapids Police Officer Dannon Yliniemi 71-72
- *7.20. Resolution #2017-__ Re-Appointing Cathy Reich to Serve on the Parks & Beautification Board for the City of Park Rapids 73-74
- *7.21. Resolution #2017-__ Re-Appointing Barbara Thomason to Serve on the Parks & Beautification Board for the City of Park Rapids 75-76
- *7.22. Approve Advertisement for Letters of Interest for the Current Open City Committees, Commissions, and Boards Positions 77-79
- *7.23. Approve Pay Request in the Amount of \$7,358.08 to Soldo Consulting for Professional Services Regarding Investigations at the Park Rapids Police Department 80-82
- *7.24. Approve Pay Request in the Amount of \$4,350.00 to Miller McDonald for the 2015 Fire Relief Audit and the 501C3 Paperwork 83-84
- *7.25. Approve Pay Request in the Amount of \$11,359.89 to MN Public Facilities Authority for the Water Tower and Water Treatment Facility Bond Payment 85-87

8. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

9. PLANNING:

- 9.1. Resolution to Approve a Conditional Use Permit to Construct and Operate an Automobile Dealership in the B-1 Zoning District, at 1353 Charles Street, PID #32.19.00310 88-96
- 9.2. Resolution Accepting Donation from Yellow Company LLC for Improvements in the City of Park Rapids 97-100
- 9.3. Resolution Authorizing Proper City Officials to Execute the Task Order for the Charles Street Extension by and between Apex Engineering Group Inc and the City of Park Rapids 101-106

10. GENERAL BUSINESS:

10.1. Council Vacancy:

- A. Resolution Accepting the Resignation of Councilmember Paul Utke... 107-108
- B. Resolution Declaring Vacancy in the Position of Councilmember on the City Council of Park Rapids..... 109
- C. Authorize Advertisement of Open Council Position 110-111

10.2. Resolution Appointing Councilmembers to Various City Committees, Boards, and Commissions 112-117

10.3. Resolution by the Mayor and City Council of the City of Park Rapids, Minnesota, Transferring the Control, Authority and Operation of Municipal Development District No. 1 to the Economic Development Authority of the City of Park Rapids 118-119

11. CITY ADMINISTRATOR COMMENTS

12. DEPARTMENT HEAD UPDATES

13. MINUTES/REPORTS/INFORMATION: *Some of the information included here is in draft form, and is subject to change.*

- 13.1. Building Permit Report-December 2016 120
- 13.2. Plumbing Permit Report-December 2016 121
- 13.3. Planning Commission Meeting Minutes-December 19, 2017 122-129
- 13.4. Safety Committee Meeting Minutes-January 5, 2017 130-131

14. COMMENTS FROM COUNCIL

15. ADJOURNMENT