

**AGENDA
PARK RAPIDS CITY COUNCIL MEETING
TUESDAY, JANUARY 24, 2017, 6:00 PM
PARK RAPIDS LIBRARY-LOWER LEVEL
PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **APPROVE MINUTES:**
 - 4.1. City Council Regular Meeting Minutes-January 10, 2017 1-7

5. **FINANCE:**
 - 5.1. Payables and Prepaids 8-17

6. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *6.1. Approve Plumber’s Permits to Work in the City of Park Rapids in 2017 for Superior Mechanical, Northland Septic Maintenance, R&G Plumbing & Heating Inc, Hass Geosystems Inc, and Culligan Soft Water Service Company 18

 - *6.2. Approve Backhoe Operator’s Licenses to Work in the City of Park Rapids in 2016 for Girtz Excavating LLC, Elsner Well Drilling, Qwest Corp d.b.a. Centurylink QC, and T-Ray Construction Company Inc 19

 - *6.3. Resolution #2016-__ Approve Minnesota Lawful Gambling LG220 Application for Exempt Permit for the Tall Pine Toms NWTF 20

*6.4.	Resolution #2016-__ Approve Minnesota Lawful Gambling LG230 Application to Conduct Off-Site Gambling for the Park Rapids Amateur Hockey Association	21
*6.5.	Resolution #2016-__ Approving the Renewal of On-Sale/Sunday Liquor License for A Better Place and Royal Bar in the City of Park Rapids	22
*6.6.	Approve Request for Proposals for the Removal of City Solid Waste from Various City Properties.....	23-33
*6.7.	Approve Contracting with Cummins NPower in the Amount of \$2,407.58 to for Servicing Various City Generators	34-40
*6.8.	Approve Monday, April 10 th , 2017, at 9:00 a.m. for the Annual Local Board of Appeal and Equalization Meeting to be held in the Park Rapids Public Library- Lower Level Meeting Room	41-42
*6.9.	UTILITY BILLING: Approve a Reduction in the Amount of \$139.82 in the Sewer Portion of the 2016 Fourth Quarter Billing for Andrew and Lindsay Christiansen at 615 Front Avenue, Account #01-00061500-01-6, PID #32.5652100	43-45
*6.10.	Resolution #2016-__ Permitting the Destruction of Aged Documents as Determined by Adopted Minnesota General Records Retention Schedule ..	46-48
*6.11.	Approve the Purchase in the Amount of \$18,000.00 from Itasca Mantrap Electric for a 2008 Sterling Bullet 4x4 Truck with a 40 foot Versalift.....	49-50
*6.12.	Approve Pay Request in the Amount of \$18,273.25 for Bob Bristlin & Son Construction for Work Completed on the Fire Hall Expansion Project.....	51-54
*6.13.	Approve Pay Request in the Amounts of \$11,779.41 and \$6,257.69 for TKDA for Professional Engineering Services for the Airport Master Plan.....	55-58
*6.14.	Approve Pay Request in the Amount of \$26,641.07 for TKDA for Professional Engineering Services for the 2016 Apron and Taxiway A Rehabilitation Project.....	59-65
*6.15.	Approve Pay Request in the Amount of \$34,460.00 for Hammers Construction for Work Completed for the Deane Park Restroom Project	66-68
*6.16.	Approve Pay Request in the Amount of \$20,000.00 for SLL Inc for Professional Services for the First Half of the 2017 City Property Tax Evaluations	69-70
*6.17.	Resolution #2017-__ Approve Minnesota Lawful Gambling LG220 Application for Exempt Permit for Osage Sportsman's Club	71

- *6.18. Approve Pay Request in the Amount of \$3,585.00 for Gary L. Fischler & Associates for Professional Leadership Assessments for the Police Sergeants 72-73
- *6.19. Approve Pay Request in the Amount of \$7,456.78 to Apex Engineering Group for Professional Services for the Fire Hall Expansion and the Riverside Area-Phase One Projects 74-82
- *6.20. Approve Pay Request in the Amount of \$798.16 for BHH Partners for Professional Services for the Pioneer Park Restroom Design..... 83-84
- *6.21. Approve Pay Request in the Amount of \$1,250.00 for Northland Securities for the General Obligation Bond’s Continuing Disclosure Report..... 85-86
- *6.22. Resolution #2017-__ Appointing Mark Fox as Part Time Rapids Spirits Liquor Store Clerk for the City of Park Rapids 87

7. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

8. GENERAL BUSINESS:

- 8.1. Hubbard County Economic Development Commission Report..... Collins
 - A. Request for 2017 First Half Payment..... 88-89
- 8.2. Councilmember Appointment..... 90
 - A. Letters of Interest:
 - 1.) Tom Petschl 91
 - 2.) Dick Rutherford 92
 - 3.) Joel Vorhes 93-96
 - B. Resolution Appointing a Councilmember for the City of Park Rapids..... 97
 - C. Oath of Office for Newly Appointed Councilmember 98

9. CITY ADMINISTRATOR COMMENTS

10. DEPARTMENT HEAD UPDATES

11. MINUTES/REPORTS/INFORMATION: *Some of the information included here is in draft form, and is subject to change.*

11.1. Economic Development Authority of Park Rapids Meeting Minutes-
January 10, 2017 99-103

11.2. Urban Forestry Committee Meeting Minutes-January 19, 2017..... 104-105

11.3. 2016 Yearend Planning Report..... 106-114

12. COMMENTS FROM COUNCIL

13. ADJOURNMENT