

**AGENDA
 PARK RAPIDS CITY COUNCIL MEETING
 TUESDAY, FEBRUARY 14, 2017, 6:00 PM
 PARK RAPIDS LIBRARY-LOWER LEVEL
 PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **APPROVE MINUTES:**
 - 4.1. City Council Regular Meeting Minutes-January 24, 2017

5. **FINANCE:**
 - 5.1. Payables and Prepaids

6. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *6.1. Approve Plumber’s Permits to Work in the City of Park Rapids in 2017 for Northern Plumbing & Heating.....23
 - *6.2. Approve Backhoe Operator’s Licenses to Work in the City of Park Rapids in 2016 for Minnesota Energy Resources.....24
 - *6.3. Resolution #2016-__ Accepting the Resignation of Park Rapids Library Board Member Thomas Petschl.....25-26
 - *6.4. Resolution #2016-__ Accepting the Resignation of Park Rapids Parks & Beautification Board Member Thomas Petschl.....27-28
 - *6.5. Resolution #2016-__ Accepting the Resignation of Park Rapids Housing & Redevelopment Authority Board Member Thomas Petschl.....29-30

*6.6. Resolution #2017-__ Appointing Rod Nordberg to Serve on the Park Rapids Arts and Culture Advisory Commission.....	31-32
*6.7. Approve Public Facilities Use Permit for Michael Kaufenberg to Reserve Deane Park, at 19382 Eagle Pointe Trail, on Saturday, July 22 nd , 2017, from 12:00 noon to 10:00 p.m. for a Wedding Reception.....	33
*6.8. Resolution #2017-__ Approve the Renewal of an On Sale 3.2 Beer License for Pizza Hut in the City of Park Rapids.....	34
*6.9. Resolution #2017-__ Approve the Renewal of an Off Sale 3.2 Beer License for Northern Convenience, Orton’s Park Rapids-East, Casey’s General Store #2192, and Hugo’s #11, in the City of Park Rapids.....	35
*6.10. Resolution #2016-__ Approving the Renewal of On Sale/Sunday Liquor Licenses for Necce’s Ristorante, The Good Life Café, Eagles Club, and American Legion, in the City of Park Rapids.....	36
*6.11. Approve Purchase in the Amount of \$36,386.18, for a Ski Steer Model S570 Bobcat, from Clark Equipment Company, using State Bid Pricing, for the Public Works Department.....	37-39
*6.12. Approve Purchase in the Amount of \$18,000.00 for a 2008 Sterling Bullet 4x4 with a 40 foot Veralift, from Itasca Mantrap Electric, for the Public Works Department.....	40-41
*6.13. Resolution #2017-__ Approve Step Increase and Wage Adjustment for Full Time City Planner Ryan Mathisrud.....	42-43
*6.14. Approve Pay Request in the Amount of \$16,502.52 to Park Rapids Ford for Engine Repairs for the 2007 Ford Super Duty Truck for the Fire Department.....	44-46
*6.15. Approve Pay Request in the Amount of \$9,560.00 to Todd Township for the City’s Portion of Graveling for Albert Avenue, as per the Shared Road Maintenance Agreement.....	47-48
*6.16. Approve Pay Request in the Amount of \$4,838.78 to Heiman Fire for Turn Out Gear for Two (2) Firefighters.....	49-51
*6.17. Approve Pay Request in the Amount of \$76,647.00 to the League of Minnesota Cities Insurance Trust for the 2017 Worker’s Compensation Insurance Policy.....	52-55
*6.18. Approve Budget Additions in the Amount of \$1,846.00 for the Sewer Fund (602-80150-16160), and \$7,300.00 for the Liquor Fund (609-80200-16160), for Worker’s Compensation.....	56

- *6.19. Approve Outside Work for Dan Garner, Carrie Parks, Joe Rittgers, Mike Mercil, and Kristine Cook, as per the City of Park Rapids Personnel Policy #44.....57
- *6.20. Resolution #2017-__ Approving a Wine and Strong Beer License for Bella Caffè in the City of Park Rapids.....58

7. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

8. PLANNING:

- 8.1. Joint Resolution for Orderly Annexation: In the Matter of the Joint Resolution of the City of Park Rapids and the Township of Todd Designating Certain Areas as in Need of Orderly Annexation Pursuant to Minnesota Statutes, Section 414.032559-71
- 8.2. Resolution Calling Public Hearing on the Modification of Municipal Development District No. 2, the Adoption of a Modified Development Program Relating thereto, the Creation of Tax Increment Financing District N. 2-12 Within Municipal Development District No. 2, and the Adoption of Tax Increment Financing Plan Relating Thereto72-90
- 8.3. Resolution Adopting the Fifth Amendment to the Future Land Use Map to the 2008 Park Rapids Comprehensive Plan91-93
- 8.4. First Reading of Ordinance Rezoning Land to B-1 in the City of Park Rapids, PID #32.45.01100.....94-108
- 8.5. Resolution to Approve a Conditional Use Permit to Construct a Monopole Cell Tower and Equipment Platform in the B-1 Zoning District at 1017 First Street East, PID #32.24.05100 109-122

9. GENERAL BUSINESS:

- 9.1. Resolution Appointing Councilmembers to Various City Committees, Boards & Commissions.....

10. CITY ADMINISTRATOR COMMENTS

11. DEPARTMENT HEAD UPDATES

12. MINUTES/REPORTS/INFORMATION: *Some of the information included here is in draft form, and is subject to change.*

12.1. Arts & Culture Advisory Commission Meeting Minutes-October 17, 2016

12.2. Arts & Culture Advisory Commission Meeting Minutes-November 21, 2016

12.3. Building Permit Report-January 2017

12.4. Plumbing Permit Report-January 2017

12.5. Planning Commission Meeting Minutes-January 23, 2017

14. COMMENTS FROM COUNCIL

15. ADJOURNMENT