

**AGENDA  
 PARK RAPIDS CITY COUNCIL MEETING  
 TUESDAY, MARCH 28, 2017, 6:00 PM  
 PARK RAPIDS LIBRARY-LOWER LEVEL  
 PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*
  
2. **ROLL CALL**
  
3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*
  
4. **APPROVE MINUTES:**
  - 4.1. City Council Regular Meeting Minutes-March 14, 2017 ..... 1-7
  
5. **FINANCE:**
  - 5.1. Payables and Prepaids .....8-17
  
6. **CONSENT AGENDA:** *All items listed with an (\*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
  - \*6.1. Approve Backhoe Operator’s License to Work in the City of Park Rapids in 2017 for Ralph V. Sanquist Construction Inc. .... 18
  - \*6.2. Approve Low Quote in the Amount of \$6,000.00 from Johnson Jet-Line to Televiser the Aged Clay Tile Sanitary Sewer Lines for the Public Works Department..... 19-21
  - \*6.3. Approve the Purchase in the Amount of \$4,568.99 from Taser International for Three (3) X26P Tasers and the Associated Equipment for the Police Department.....22-24
  - \*6.4. Resolution #2017-\_\_ Acknowledging the Retirement of Volunteer Fire Fighter Scott Burlingame for the City of Park Rapids .....25-26

*6.5.	Authorize Staff to Advertise and Interview for the Open Fire Fighter Position.....	27-28
*6.6.	Approve Pay Request in the Amount of \$173,510.00 for the League of Minnesota Cities for the 2017 Insurance Premium Policy Renewal .....	29-40
*6.7.	Resolution #2017-__ Authorizing Proper city Officials to Execute the Labor Agreement by and between the City of Park Rapids and the United Food and Commercial Workers Union Local No. 1189.....	41-44
*6.8.	Resolution #2017-__ Accepting Donations for the City of Park Rapids .....	45-46
*6.9.	Resolution #2017-__ Approving Wage Adjustment and Step Increase for Part Time Accounts Payable Clerk Lisa Dormanen.....	47-48
*6.10.	Resolution #2017-__ Approve Temporary On Sale Liquor License for the Hubbard First Response and Rescue in the City of Park Rapids .....	49
*6.11.	Approve Purchase Order in the Amount of \$3,905.00 to Copperhead Innovations LLC for Line and Pipe Locator for the Public Works Department.....	50-52
*6.12.	Approve Purchase in the Amount of \$25,603.75 from Cumber Construction, Diamond Vogel Paints, and Brock White for the 2017 Supplies for Maintaining Gravel Roads, Painting Streets, and Crack Filling for the Public Works Department .....	53-55
*6.13.	Approve Receipts for January 2017 .....	56-64
*6.14.	Approve Receipts for February 2017.....	65-71
*6.15.	Approve Pay Request in the Amount of \$6,584.54 to TKDA for Professional Engineering Services for the Airport Master Plan .....	72-75
*6.16.	Deny Request for a Donation to Shell Prairie Agricultural Association .....	76-81
*6.17.	Resolution #2017-__ Approving the Sale of Tax Forfeited Property Within the Corporate Limits of the City of Park Rapids.....	82-90
*6.18.	Resolution #2017-__ Appointing Kay J. Peloquin to Serve on the Library Board for the City of Park Rapids .....	91-92
*6.19.	Approve the Purchase in the Amount of \$5,680.58 for Two (2) Sets of Turn Out Gear from Heiman Fire Equipment for the Fire Department.....	93-94

**7. COMMENTS FROM CITIZENS:** *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

7.1. Hubbard County Attorney Don Dearstyne

7.2. Pat Dove-Update on Northern Light Opera Company ..... Insert

**8. PLANNING:**

8.1. Resolution Adopting the Sixth Amendment to the Future Land Use Map to the 2008 Park Rapids Comprehensive Plan ..... 95-97

8.2. First Reading of the Ordinance Rezoning Land to B-1 in the City of Park Rapids, PID #32.39.01000, PID #32.39.01200, and PID #32.39.01400 ..... 98-115

**9. GENERAL BUSINESS:**

9.1. Request for City to Purchase Property Adjacent to Deane Park Point..... 116-118

9.2. Resolution Authorizing Proper City Officials to Execute the Task Order No.9 for Main Lift Station Improvements by and between Apex Engineering Group Inc. and the City of Park Rapids ..... 119-123

9.3. Resolution Authorizing Proper City Officials to Execute the Task Order No.10 for Highway 71 Frontage Road and Underground Utility Improvements by and between Apex Engineering Group Inc. and the City of Park Rapids ..... 124-128

9.4. First Reading of Ordinance Amending the Park Rapids City Code of Ordinances of the City of Park Rapids, Chapter 73 Recreational Vehicles, Section 73.08 Motorized Golf Carts ..... 129-132

9.5. First Reading of Ordinance Amending the Park Rapids City Code of Ordinances of the City of Park Rapids, Chapter 91 Alcoholic Beverages, Section 91.083 Operation ..... 133-136

**10. CITY ADMINISTRATOR COMMENTS**

**11. DEPARTMENT HEAD UPDATES**

**12. MINUTES/REPORTS/INFORMATION:** *Some of the information included here is in draft form, and is subject to change.*

12.1. Region 3 Joint Powers Board Annual Report 2016..... 137-152

12.2. 2016 Sewer Maintenance Report ..... 153-155

12.3. Urban Forestry Committee-March 16, 2017..... 156-159

12.4. Planning Commission Meeting Minutes-March 20, 2017 ..... 160-163

**13. COMMENTS FROM COUNCIL**

**14. ADJOURNMENT**