

**AGENDA
 PARK RAPIDS CITY COUNCIL MEETING
 TUESDAY, APRIL 25, 2017, 6:00 PM
 PARK RAPIDS LIBRARY-LOWER LEVEL
 PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **APPROVE MINUTES:**
 - 4.1. City Council Regular Meeting Minutes-April 11, 2017 1-9

5. **FINANCE:**
 - 5.1. Payables and Prepays 10-18

6. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *6.1. Approve Backhoe Operator’s License to Work in the City of Park Rapids in 2017 for L&B Excavating Inc., and Cooperative Development LLC..... 19
 - *6.2. Resolution #2017-__ Approve the Renewal of an On-Sale 3.2 Beer License for Headwaters Softball League Inc. in the City of Park Rapids 20
 - *6.3. Approve the Reclassification of the Police Secretary Title to Administrative Assistant21-25
 - *6.4. Approve the New Job Description for Full Time Police Officer26-33
 - *6.5. Approve the Pay Request in the Amount of \$1,242.29 to JHR Garage Doors for Repairs and Reinforcement for Four (4) Garage Doors for the Public Works and Storage Buildings.....34-35

*6.6.	Approve Pay Request in the Amount of \$1,653.18 to Samuelson Laney Plumbing, Heating & Cooling Inc. for Repairs to the Furnace Chimney in the Police Department Garage	36-37
*6.7.	Approve Pay Request in the Amount of \$1,699.52 to Park Rapids Lakes Area Chamber of Commerce for 2017 First Quarter Expenses Pertaining to the Wayside Rest Agreement	38-57
*6.8.	Approve Transient Merchant License for Chris Ulmer d.b.a. TNT Fireworks to Sell Fireworks on June 19 th to July 5 th , 2017, in the Wal-Mart Parking Lot, at 1303 Charles Street.....	58
*6.9.	Resolution #2017-__ Appointing Fire Department Officers for the City of Park Rapids	59-60
*6.10.	Approve Purchase in the Amount of \$11,816.80 from Ferguson Waterworks for Spring Supplies for the Public Works Water/Sewer Department.....	61-62
*6.11.	Resolution #2017-__ Accepting the Resignation of Police Officer Carrie Parks for the City of Park Rapids	63-64
*6.12.	Approve Staff to Advertise and Interview for the Open Full Time Patrol Officer Position	65
*6.13.	Approve Installation of a Special Event Sign Regarding Pioneer Park Fundraising in the Main Avenue Downtown Area	66-67
*6.14.	Adopt the Revised City of Park Rapids Donation Program Procedures	68-74
*6.15.	Resolution #2017-__ Authorizing Proper City Officials to Execute the Purchasing Agent Agreement By and Between Hammers Construction and the City of Park Rapids.....	75-78
*6.16.	Resolution #2017-__ Approve Temporary On Sale Liquor Licenses for the Park Rapids Community Development Corporation in the City of Park Rapids	79
*6.17.	Resolution #2017-__ Appointing Ellen Albee as Full Time Rapids Spirits Liquor Store Clerk for the City of Park Rapids.....	80-81
*6.18.	Approve Public Facilities Use Permit for Cynthia Jones d.b.a. Park Rapids Community Development Corporation on Thursdays, 6/15, 6/22, 7/13, 7/20, 8/3, and 8/17, all in 2017, to Close Second Street West, from	

	Park Avenue to Main Avenue, 5:00 p.m. to 8:00 p.m., and on Thursdays, 6/29, 7/6, 7/27, 8/10, all in 2017, to Close Block One of Main Avenue South, 5:00 p.m. to 8:00 p.m.(hours 5-9:00 p.m. on 8/10 only)	82
*6.19.	Approve Transient Merchant License for Cynthia Jones d.b.a. Park Rapids Community Development Corporation on June 15, 22, 29, July 6, 13, 20, 27, August 3, 10, 17, 2017, on Second Street West, Park Avenue S. to Main Avenue S., and on Block Two of Main Avenue South	83
*6.20.	Approve Public Facilities Use Permit for Cynthia Jones d.b.a. Park Rapids Community Development Corporation to Close Blocks One, Two, and Three, on Main Avenue South, on Thursday, July 27 th , 2017 from 7:00 a.m. to 5:00 p.m. for Crazy Days	84
*6.21.	Approve Multi-Vendor Transient Merchant License for Cynthia Jones d.b.a. Park Rapids Community Development Corporation on Thursday, July 27 th , 2017, for Crazy Days, on Blocks One, Two, and Three, on Main Avenue South, on Thursday, July 27 th , 2017 from 7:00 a.m. to 5:00 p.m.	85
*6.22.	Approve Public Facilities Use Permit for Cynthia Jones d.b.a. Park Rapids Community Development Corporation to Use Pioneer Park on Friday, July 28 th , 2017, from 8:00 a.m. to 5:00 p.m. for Crazy Days Entertainment	86
*6.23.	Resolution #2017-__ Approving Plans and Specifications and Ordering Advertisement for Bids for the Pioneer Park Restroom in the City of Park Rapids	87-91

7. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

8. GENERAL BUSINESS:

8.1.	Eagle Scout Project-Owen Wagner	92-94
8.2.	First Reading of Ordinance Amending the Park Rapids City Code of Ordinances, of the City of Park Rapids, Chapter 91 Alcohol Beverages, Section 91.063 Hours and Days of Sale	95-101
8.3.	Approve/Deny the Purchase of Fish Hook Lake Lots from the Verdell Gulbranson Estate	102-112

- 9. **MINUTES/REPORTS/INFORMATION:** *Some of the information included here is in draft form, and is subject to change.*
 - 9.1. Urban Forestry Committee Meeting Minutes-April 20, 2017 113

- 10. **CITY ADMINISTRATOR COMMENTS**

- 11. **DEPARTMENT HEAD UPDATES**

- 12. **COMMENTS FROM COUNCIL**

- 13. **ADJOURNMENT**