

**AGENDA
PARK RAPIDS CITY COUNCIL MEETING
TUESDAY, JUNE 13, 2017, 6:00 PM
PARK RAPIDS LIBRARY-LOWER LEVEL
PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **EMPLOYEE APPRECIATION:**
 - 4.1. Certificate of Achievement for Kristine Cook 1
 - 4.2. Certificate of Achievement for Scott Olson 2

5. **APPROVE MINUTES:**
 - 5.1. City Council Regular Meeting Minutes-May 23, 2017 3-10

6. **FINANCE:**
 - 6.1. Payables and Prepays 11-23

7. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *7.1. Approve Plumber’s Permit to Work in the City of Park Rapids in 2017 for Ron Steinkraus Plumbing & Heating 24

 - *7.2. Approve Public Facilities Use Permit to Close Fourth Street West, between Main Avenue and the Alley, for Cynthia Jones d.b.a. Park Rapids Community Development Corporation on Thursday, July 27th, 2017, from 12 noon to 2:00 p.m., for Crazy Days Entertainment..... 25

 - *7.3. Resolution #2017-__ Permitting the Destruction of Aged Documents as Determined by Adopted Minnesota General Records Retention Schedule .. 26-27

- *7.4. Approve Permit for an Outdoor Public Fireworks Display for Flashing Fireworks Spectacular on July 4th, 2017, to be held at Heartland Park within the City of Park Rapids 28
- *7.5. Approve repairing the rusting box of Plow Truck Unit 16 at an approximate cost of \$1,500 29-30
- *7.6. Approve the replacement of the Library roof at a cost of \$65,670 to the low quote of Herzog Roofing 31-33
- *7.7. Approve Pay Request to Hubbard County Regional Economic Development Commission for the 2nd half of the 2017 annual investment in the Amount of \$20,000 34-35
- *7.8. Approve invoice #271570314 to Wallwork Truck Center for repairs of the EGR Cooler to Truck 571 in the amount of \$4,577.90 36-39
- *7.9. Resolution #2017-__ Accepting Donations for the City of Park Rapids 40-42
- *7.10. Resolution #2017-__ Approve Temporary On Sale Liquor License for Shell Prairie Agricultural Association in the City of Park Rapids 43
- *7.11. Approve Transient Merchant License for Alan Kurth d.b.a. Park Rapids Assembly of God to Sell Fireworks on June 25th to July 4th, 2017 in the lot across from Thielen Motors on Hwy 34 West 44
- *7.12. Approve Transfers and Designations for 2016 45-47
- *7.13. Approve Receipts for March 2017 48-54
- *7.14. Approve Payment #1 to Anderson Brothers Construction in the amount of \$234,299.45 for the 2016 Apron & Taxiway Rehab Project (State Project #2901-69) 55-59
- *7.15. Resolution #2017-__ Approving the On Sale/Sunday Liquor Licenses for Gregory Parsons d.b.a One More Club in the City of Park Rapids 60

8. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

9. PLANNING:

9.1. Resolution to Approve a Conditional Use Permit to Construct a Detail Shop, Auto and RV Repairs and Sales, Boat and RV Storage and Shrink

	Wrap along with a private residence at 1013 1 st St E located in a B-1 Hwy Business District PID #32.24.05100	61-84
9.2.	Resolution to Approve a Variance to allow off-site signage on property at 1011 1 st Street East located in a B-1 Highway Business District, PID 32.24.05100 and 32.24.	85-104
9.3.	Resolution #2017-__ Approve Declaration of Covenants and Agreement for Construction, Operation, and Maintenance of Lift Station for KI Developers of Park Rapids for the Development of a Lift Station to serve Lot 2 of Crystal Brook	105-131
10.	GENERAL BUSINESS:	
10.1.	Proposed Amendment to the Park Rapids City Traffic Code	132-135
10.2.	Fish Hook Lake Lots	136-137
10.3.	Arts Plan Presentation by Arts & Cultural Advisory Commission.....	138-171
10.4.	Acknowledge receipt of letter from Thomas Petschl to serve on the Planning Commission.....	172
11.	CITY ADMINISTRATOR COMMENTS	
12.	DEPARTMENT HEAD UPDATES	
13.	MINUTES/REPORTS/INFORMATION: <i>Some of the information included here is in draft form, and is subject to change.</i>	
13.1.	Building Permit Report-May 2017	173
13.2.	Plumbing Permit Report-April 2017	174
13.3.	Planning Commission Meeting Minutes-May 22, 2017	175-183
13.4.	Northern Light Opera Company-A Salute to Our Veterans.....	184
14.	COMMENTS FROM COUNCIL	
15.	ADJOURNMENT	