

**AGENDA  
 PARK RAPIDS CITY COUNCIL MEETING  
 TUESDAY, AUGUST 22, 2017, 6:00 PM  
 PARK RAPIDS LIBRARY-LOWER LEVEL  
 PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*
  
2. **ROLL CALL**
  
3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*
  
4. **APPROVE MINUTES:**
  - 4.1. City Council Regular Meeting Minutes-August 8, 2017..... 1-6
  
5. **FINANCE:**
  - 5.1. Payables and Prepaids ..... 7-22
  
6. **CONSENT AGENDA:** *All items listed with an (\*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
  - \*6.1. Approve Golf Cart/Class 2 ATV License to Operate on Park Rapids City Streets in 2017 for Brad Lee-ATV, and Kent & Pamela Brock-Golf Cart ..... 23
  
  - \*6.2. Approve Purchase in the Amount of \$2,122.13 from Midstate Wireless, per State Contract Price, for Two (2) Two-way Radios and an Extension Microphone for the Public Works Department ..... 24-26
  
  - \*6.3. Approve the Purchase in the Amount of \$1,825.16 from Dell, per State Contract Price, for Two (2) Domain Controllers for the City's Computer System ..... 27-28
  
  - \*6.4. Approve Pay Request in the Amount of \$1,633.41 to BHH Architects for Preliminary Plans Pertaining to the City Hall Phase II Remodel ..... 29-30
  
  - \*6.5. Approve Pay Request in the Amount of \$7,332.98 to David Drown Associates for Professional Services for the Creation of Tax Increment Financing District No. 2-12 ..... 31-32
  
  - \*6.6. Approve Pay Request in the Amount of \$1,000.00 to Hildi Inc. for Updating the Actuarial Valuations for the Park Rapids Fire Relief Association, as per GASB 67-68 ..... 33-34

- \*6.7. Approve Pay Request in the Amount of \$1,625.50 to Kutak Rock LLP for Professional Legal Services Regarding the Armory Square Project..... 35-41
- \*6.8. Approve Pay Request in the Amount of \$3,450.34 to Apex Engineering Group for Professional Services Pertaining to the Riverside Area-Phase One Project and the Fire Hall Expansion Project ..... 42-48
- \*6.9. Approve Pay Request in the Amount of \$2,175.00 to Girtz Excavating for Services Pertaining to the Water/Sewer Connection at 16226 Discovery Circle, as per a Previously Existing Agreement from 2008..... 49-56
- \*6.10. Approve Pay Request in the Amount of \$1,310.25 to TKDA for Professional Services Regarding the Master Plan for the Municipal Airport..... 57-59
- \*6.11. Approve Low Quote in the Amount of \$57,000.00 from Howard’s Driveway for 3,167 linear feet of Asphalt Road Repairs in the Southwest Area of the City..... 60-66
- \*6.12. Resolution #2017-\_\_ Approving Wage Adjustment and Step Increase for Full Time Park Rapids Police Officer Joseph White ..... 67-68
- \*6.13. Resolution #2017-\_\_ Approve Temporary On Sale Liquor License for the Park Rapids Lakes Area Chamber of Commerce and Tourism in the City of Park Rapids..... 69

**7. COMMENTS FROM CITIZENS:** *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

**8. GENERAL BUSINESS:**

- 8.1. City Hall-Phase II Remodel Project ..... 70-73

**9. CITY ADMINISTRATOR COMMENTS**

**10. DEPARTMENT HEAD UPDATES**

**11. COMMENTS FROM COUNCIL**

**12. ADJOURNMENT**