

**AGENDA
 PARK RAPIDS CITY COUNCIL MEETING
 TUESDAY, SEPTEMBER 26, 2017, 6:00 PM
 PARK RAPIDS LIBRARY-LOWER LEVEL
 PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **APPROVE MINUTES:**
 - 4.1. City Council Workshop Minutes-September 12, 2017 1-2
 - 4.2. City Council Regular Meeting Minutes-September 12, 2017 3-11

5. **FINANCE:**
 - 5.1. Payables and Prepaids 12-22

6. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *6.1. Resolution #2017-__ Approving Ordinance No. __ Amending the Park Rapids City Code of Ordinances, of the City of Park Rapids, Chapter 151 Zoning, Section 151.003 Definitions 23
 - *6.2. Ordinance No. __ Amending the Park Rapids City Code of Ordinances, of the City of Park Rapids, Chapter 151 Zoning, Section 151.003 Definitions 24
 - *6.3. Approve Backhoe Operator’s License to Work in the City of Park Rapids in 2017 for Schrupp Excavating LLC 25
 - *6.4. Approve Plumber’s Permit to Work in the City of Park Rapids in 2017 for Juelson Plumbing & Heating Inc. 26
 - *6.5. Resolution #2017-__ Accepting Donations for the City of Park Rapids 27-31

- *6.6. Resolution #2017-__ Approving Wage Adjustment and Step Increase for Facility Maintenance Superintendent Chris Fieldsend.....32-33
- *6.7. Approve Creation of Fund 447 for the Highway 71 Frontage Project 34
- *6.8. Approve Pay Request in the Amount of \$1,421.00 for Johnson Jet-Line for Professional Services to Televisе Sanitary Sewer and Water Lines in Preparation of the Highway 71 Frontage Project35-36
- *6.9. Approve Pay Request in the Amount of \$3,805.50 for Cozen O’Connor for Legal Fess Regarding the Armory Square Project37-38
- *6.10. Approve Pay Request in the Amount of \$491.04 for Apex Engineering for Professional Services Pertaining to the Fire Hall Expansion Project..... 39-42
- *6.11. Approve Pay Request in the Amount of \$56,714.30 for TKDA for Professional Services Pertaining to the 2016 Apron and Taxiway Rehab at the Municipal Airport.....43-55
- *6.12. Approve Pay Request in the Amount of \$1,529.06 for Park Rapids Lakes Area Chamber of Commerce for the City’s Portion of the Second Quarter Expenses as per the Wayside Rest Area Agreement.....56-58
- *6.13. Approve Public Facilities Use Permit for Nemeth Art Center c/o Michael Dagen to Close Two Blocks of Third Street, East of Highway 71, and Use of the North End of Depot Park and the Restrooms, on Saturday, October 21st, 2017, from 8:00 a.m. to 8:00 p.m. for the Wild Rice Festival 59
- *6.14. Approve a Multi-Vendor Transient Merchant License for Michael Dagen d.b.a. Nemeth Art Center on Saturday, October 21st, 2017 on Third Street, East of Highway 71 60
- *6.15. Resolution #2017-__ Approving Wage Adjustment and Step Increase for Part Time Rapids Spirits Liquor Store Clerk Kathleen Merfeld61-62
- *6.16. Resolution #2017-__ Accepting the Resignation of Rapids Spirits Part Time Liquor Store Clerk Jeffrey Olesen.....63-65

7. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

8. GENERAL BUSINESS:

- 8.1. Request from the Park Rapids Lakes Area Arts Council for a \$250.00 Grant to Help Defray the Cost of the Leadership & Strategy Development Program 66-68

9. CITY ADMINISTRATOR COMMENTS

10. DEPARTMENT HEAD UPDATES

11. MINUTES/REPORTS/INFORMATION: *Some of the information included here is in draft form, and is subject to change.*

- 11.1. Plumbing Permit Report-August 2017 (Revised) 69
- 11.2. Minnesota Public Utilities Commission Memo-September 15, 2017 70-73
- 11.3. Memo-Property at 206 Pleasant Avenue 74-76
- 11.4. Memo-Hubbard County Opioid and Drug Awareness-October 4, 2017 77-78

12. COMMENTS FROM COUNCIL

13. ADJOURNMENT