

**AGENDA  
 PARK RAPIDS CITY COUNCIL MEETING  
 TUESDAY, JANUARY 23, 2018, 6:00 PM  
 PARK RAPIDS LIBRARY-LOWER LEVEL  
 PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*
  
2. **ROLL CALL**
  
3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*
  
4. **APPROVE MINUTES:**
  - 4.1. City Council Regular Meeting Minutes-January 9, 2018 ..... 1-
  
5. **FINANCE:**
  - 5.1. Payables and Prepays .....
  
6. **CONSENT AGENDA:** *All items listed with an (\*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
  - \*6.1. Approve Plumber’s Permits to Work in the City of Park Rapids in 2018 for Northern Pines Plumbing & Heating .....
  - \*6.2. Approve Backhoe Operator’s Licenses to Work in the City of Park Rapids in 2018 for Backhoe Pete LLC, Minnesota Energy Resources Corporation-*restricted*, T-Ray Construction Company Inc, R&R Petroleum Equipment Sales Inc-*restricted*.....
  - \*6.3. Resolution #2018-\_\_ Approving the Renewal of On-Sale/Sunday Liquor License for Royal Bar in the City of Park Rapids .....
  - \*6.4. Resolution #2018-\_\_ Accepting the Resignation of Police Officer Dannon Yliniemi for the City of Park Rapids .....

- \*6.5. Resolution #2018-\_\_ Approving the Full Time Employment Status and Acknowledging the Declaration of Park Rapids Police Officer Tylor Farden .....
- \*6.6. Approve the Purchase in the Amount of \$1,216.82 from Kris Engineering Inc, for Under Body Carbide and Wing Carbide Cutting Edges for Public Works Unit 17 .....
- \*6.7. Approve the Purchase and Installation in the Amount of \$3,282.00 from Davis Electric for Ten (10) 400 Watt LED Public Works Shop Lights .....
- \*6.8. Approve Pay Request in the Amount of \$10,489.32 to Minnesota Public Facilities Authority for the Water Tower and Water Treatment Facility Bond Payment.....
- \*6.9. Resolution #2018-\_\_ Accepting Contracting Work by Bob Bristlin and Son Construction for the Fire Hall Expansion Project .....
- \*6.10. Approve Final Pay Request in the Amount of \$43,815.72 to Bob Bristlin and Son Construction for Work on the Fire Hall Expansion Project .....
- \*6.11. Approve Pay Request in the Amount of \$6,808.00 to the Coalition of Greater Minnesota Cities for the City’s 2018 Membership Dues .....
- \*6.12. Approve Pay Request in the Amount of \$76,730.00 to the League of Minnesota Cities for the 2018 Worker’s Compensation Insurance Premium .....
- \*6.13. Resolution #2018-\_\_ Authorizing Proper City Officials to Execute the Letter of Engagement by and between the Auditing Firm of BerganKDV and the City of Park Rapids.....
- \*6.14. Resolution #2018-\_\_ Permitting the Destruction of Aged Documents as Determined by Adopted Minnesota General Records Retention Schedule .....
- \*6.15. Approve Pay Request in the Amount of \$4,000.00 to David Drown Associates for 2016 Tax Increment Financing Reports .....
- \*6.16. Approve Pay Request in the Amount of \$9,076.26 to the Minnesota Department of Commerce Regarding Energy Efficiency Loans .....
- \*6.17. Approve Pay Request in the Amount of \$2,150.00 to Northland Securities for the Continuing Disclosure Report.....

- \*6.18. Approve Pay Request in the Amount of \$2,750.00 to Briggs and Morgan for Legal Work on TIF District #02-12.....
- \*6.19. Resolution #2018-\_\_ Accepting Donations for the City of Park Rapids.....
- \*6.20. Deny Request to Donate Funds to the All Veteran’s Memorial.....
- \*6.21. Approve Pay Request in the Amount of \$14,356.79 to TKDA for Professional Services Regarding the Municipal Airport Master Plan.....
- \*6.22. Approve Pay Request in the Amount of \$1,395.00 to TKDA for Professional Services Regarding the 2016 Apron and Taxiway A Rehabilitation for the Municipal Airport.....
- \*6.23. Approve Pay Request in the Amount of \$220.01 to BHH Partners for Professional Services Regarding the Pioneer Park Restroom Project.....
- \*6.24. Approve Pay Request in the Amount of \$3,500.00 to the Paul Bunyan Task Force for the 2018 Membership Fee.....
- \*6.25. Resolution #2018-\_\_ Authorizing Proper City Officials to Accept the Letter of Engagement by and between the Public Finance Firm of David Drown Associates Inc. and the City of Park Rapids.....

**7. COMMENTS FROM CITIZENS:** *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

**8. GENERAL BUSINESS:**

- 8.1. Airport Master Plan Update by TKDA ..... Matt Zitzow
- 8.2. City Council Chambers Update.....
- 8.3. Reinstatement of the K-9 Program.....
- 8.4. Armory Square Update.....

**9. CITY ADMINISTRATOR COMMENTS**

**10. DEPARTMENT HEAD UPDATES**

**11. MINUTES/REPORTS/INFORMATION:** *Some of the information included here is in draft form, and is subject to change.*

11.1. Rental Inspector's Year End Report for 2017 .....

**12. COMMENTS FROM COUNCIL**

**13. ADJOURNMENT**