

AGENDA
PARK RAPIDS CITY COUNCIL MEETING
TUESDAY, APRIL 24, 2018, 6:00 PM
PARK RAPIDS LIBRARY-LOWER LEVEL
PARK RAPIDS, MINNESOTA

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **EMPLOYEE APPRECIATION:**
 - 4.1. Certificates of Achievement for Ellen Albee and Mark Peterson

5. **APPROVE MINUTES:**
 - 5.1. City Council Regular Meeting Minutes-April 10, 2018.....

6. **FINANCE:**
 - 6.1. Payables and Prepays

7. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *7.1. Approve Golf Cart/Class 2 ATV Licenses for 2018 for Curtis Morgan-ATV
 - *7.2. Approve Plumbers Permit to Work in the City of Park Rapids in 2018 for Park Rapids Plumbing and Heating.....
 - *7.3. Approve Pay Request in the Amount of \$186,107.00 for the League of Minnesota Cities for Liability Insurance
 - *7.4. Approve Pay Request in the Amount of \$200.00 for Funding for the DWI Student Education Presentation

- *7.5. Resolution #2018-__ Authorizing Proper City Officials to Execute the Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies by and between the State of Minnesota and the City of Park Rapids.....
- *7.6. Approve Pay Request in the Amount of \$17,214.47 for BHH Partners for Architectural Services Pertaining to the Pioneer Park Restroom Project.....
- *7.7. Approve Pay Request in the Amount of \$1,707.57 for BHH Partners for Architectural Services Pertaining to the Pioneer Park Restroom Project.....
- *7.8. Resolution #2018-__ Approving the Part Time Employment Status and Acknowledging the Declaration of Park Rapids Police Officer Jeffrey Hulse
- *7.9. Resolution #2018-__ Appointing Charles Barbin as Temporary Seasonal Part Time Public Works Employee for the City of Park Rapids
- *7.10. Resolution #2018-__ Appointing Isaiah Guida as Temporary Seasonal Part Time Public Works Employee for the City of Park Rapids
- *7.11. Resolution #2018-__ Appointing Irvin Francis as Temporary Seasonal Part Time Public Works Employee for the City of Park Rapids
- *7.12. Resolution #2018-__ Authorizing Proper City Officials to Execute the Third Party Development and Ground Lease by and between Park Rapids Aviation Inc and the City of Park Rapids
- *7.13. Approve Pay Request in the Amount of \$10,146.74 for Apex Engineering Group for Professional Services Pertaining to the Main Lift Station Reconstruction and the TH71 Frontage Roads Reconstruction Projects.....
- *7.14. Approve Agreement Regarding Health Care Benefits with the MN Teamsters Local 320 (Public Works Union) of a \$25.00 increase (total of \$725.00 per month) for Single Coverage and a \$25.00 increase (total of \$1,119.00 per month) for Family Coverage with an Effective Date of January 1st, 2018.....
- *7.15. Approve Health Care Benefit Amendment for Non-Union Employees of a \$25.00 increase (total of \$725.00 per month) for Single Coverage and a \$25.00 increase (total of \$1,119.00 per month) for Family Coverage with an Effective Date of January 1st, 2018.....

*7.16. Approve Installation of a High Volume Water Fill Outlet in the New Apparatus Bay at the Park Rapids Fire Hall for an Approximate Cost of Materials in the Amount of \$1,800.00. Installation will be done by an Active Fire Department Member

8. **COMMENTS FROM CITIZENS:** *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

9. **PLANNING:**

9.1. Resolution by the Mayor and City Council of the City of Park Rapids, Minnesota, Approving the Sale of City-Owned Real Property in Park Rapids, Minnesota, and Dispensing with Review of the Sale by the Park Rapids Planning Commission

9.2. First Reading of Ordinance Naming Streets at the Park Rapids Municipal Airport Within the City of Park Rapids.....

10. **GENERAL BUSINESS:**

10.1. Park Rapids Airport T-Hanger Leasing..... John DeCoster

A. Summary of T-Hanger Management Options and Recommendations

B. Memo for City Council Action.....

C. Resolution Adopting the T-Hanger Leasing Policy for the Park Rapids Municipal Airport in the City of Park Rapids- **action item**.....

D. Approve Lease Template- **action item**.....

E. First Reading of Ordinance Amending the Park Rapids City Code of Ordinances of the City of Park Rapids, Chapter 36 Fee Schedule, Section 36.12 Airport Fees- **action item**

10.2. Request to Raise the Fire Relief Association's Benefit Level

11. **CITY ADMINISTRATOR COMMENTS**

12. **DEPARTMENT HEAD UPDATES**

13. MINUTES/REPORTS/INFORMATION: *Some of the information included here is in draft form, and is subject to change.*

- 13.1. Building Permit Report-March 2018.....
- 13.2. Plumbing Permit Report-March 2018.....
- 13.3. Arts and Culture Advisory Commission Meeting Minutes-March 19, 2018
- 13.4. Economic Development Authority of Park Rapids Meeting Minutes-March 27, 2018.....
- 13.5. Airport Commission Meeting Minutes-April 4, 2018
- 13.6. Safety Committee-April 5, 2018

14. COMMENTS FROM COUNCIL

15. ADJOURNMENT