

**AGENDA  
 PARK RAPIDS CITY COUNCIL MEETING  
 TUESDAY, MAY 8, 2018, 6:00 PM  
 PARK RAPIDS LIBRARY-LOWER LEVEL  
 PARK RAPIDS, MINNESOTA**

Page

- 1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*
  
- 2. **ROLL CALL**
  
- 3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*
  
- 4. **EMPLOYEE APPRECIATION:**
  - 4.1. Certificates of Achievement for Dallon Free ..... 1
  
- 5. **APPROVE MINUTES:**
  - 5.1. City Council Regular Meeting Minutes-April 24, 2018.....2-13
  
- 6. **FINANCE:**
  - 6.1. Payables and Prepays ..... 14-22
  
- 7. **CONSENT AGENDA:** *All items listed with an (\*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
  - \*7.1. Approve Golf Cart/Class 2 ATV Licenses to Operate in the City of Park Rapids in 2018 for Greg Hansen-ATV ..... 23
  - \*7.2. Approve Backhoe Operator’s License to Work in the City of Park Rapids in 2018 for Pickett’s Excavating, Gordon Construction Inc., and Cooperative Development LLC ..... 24
  - \*7.3. Resolution #2018-\_\_ Approving Ordinance No. \_\_ Naming Streets at the Park Rapids Municipal Airport Within the City of Park Rapids ..... 25

*7.4.	Ordinance No. __ Naming Streets at the Park Rapids Municipal Airport Within the City of Park Rapids .....	26-27
*7.5.	Resolution #2018-__ Approving Ordinance No. __ Amending the Park Rapids City Code of Ordinances of the City of Park Rapids, Chapter 36 Fee Schedule, Section 36.12 Airport Fees .....	28
*7.6.	Ordinance No. __ Amending the Park Rapids City Code of Ordinances of the City of Park Rapids, Chapter 36 Fee Schedule, Section 36.12 Airport Fees .....	29
*7.7.	Approve Agreement Regarding Health Care Benefits with the LELS Union Police Officer Employees of a \$25.00 increase (total of \$725.00 per month) for Single Coverage and a \$25.00 increase (total of \$1,119.00 per month) for Family Coverage with an Effective Date of January 1 <sup>st</sup> , 2018 .....	30-31
*7.8.	Approve Agreement Regarding Health Care Benefits with the UFCW Union Liquor Store Full Time Employees of a \$25.00 increase (total of \$725.00 per month) for Single Coverage and a \$25.00 increase (total of \$1,119.00 per month) for Family Coverage with an Effective Date of January 1 <sup>st</sup> , 2018.....	32-33
*7.9.	Approve a Public Facilities Use Permit for David Kiehn d.b.a. Northern Knights Car Club to Close Blocks One (1), Two (2), and Three (3), of Main Avenue South, on Saturday, August 11 <sup>th</sup> , 2018, from 7:00 a.m. to 1:00 p.m., for the Run to the Rapids Car Show .....	34
*7.10.	Approve a Public Facilities Use Permit for Carmen Lee Kappenman Arellano to Use Deane Park Pavilion at 19382 Eagle Pointe Trail, on Saturday, June 2 <sup>nd</sup> , 2018, from 8:00 a.m. to 8:00 p.m., for a Graduation Party .....	35
*7.11.	Resolution #2018-__ Setting Public Hearing on the Proposed Street Vacation of a Portion of Alley in Cutler Addition and Shield and Fitch Addition in the City of Park Rapids .....	36
*7.12.	Resolution #2018-__ Setting Public Hearing on the Proposed Vacation of a Portion of Easement in the Northshore Park Addition in the City of Park Rapids .....	37
*7.13.	Approve Pay Request in the Amount of \$2,176.81 Park Rapids Lake Area Chamber of Commerce for the First Quarter Expenses for the Wayside Rest Agreement .....	38-40

- \*7.14. Resolution #2018-\_\_ Approve Wage Adjustment for Part Time Rapids Spirits Liquor Store Clerk Mark Peterson ..... 41-42
- \*7.15. Resolution #2018-\_\_ Approving the Part Time Employment Status and Acknowledging the Declaration of Park Rapids Police Officer Joshua Gabriel..... 43-44
- \*7.16. Approve Pay Request in the Amount of \$28,417.00 to Kitchigami Regional Library for the First Half of the Levy and of the Repair and Replacement Fund ..... 45-47
- \*7.17. Approve Pay Request #3 in the Amount of \$37,109.39 to Gopher State Contractors for Construction Work on the Pioneer Park Restroom Project .. 48-52
- \*7.18. Approve Pay Request in the Amount of \$14,975.01 to Northland Trust Services for the 2010a General Obligation Bond ..... 53-54
- \*7.19. Approve Pay Request in the Amount of \$59,134.38 to Northland Trust Services for the 2010b General Obligation Bond ..... 55-56
- \*7.20. Approve Pay Request in the Amount of \$5,065.00 to Northland Trust Services for the 2010c General Obligation Bond..... 57-58
- \*7.21. Approve Pay Request in the Amount of \$31,670.00 to Northland Trust Services for the 2012a General Obligation Bond ..... 59-60
- \*7.22. Approve Pay Request in the Amount of \$46,756.25 to Northland Trust Services for the 2015a General Obligation Bond ..... 61-62
- \*7.23. Approve Pay Request in the Amount of \$10,190.00 to Northland Trust Services for the 2016b General Obligation Bond ..... 63-64

**8. COMMENTS FROM CITIZENS:** *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

**9. PLANNING:**

- 9.1. *First Reading* of Ordinance Rezoning Land to R-B in the City of Park Rapids, PID #32.37.03500..... 65-86
- 9.2. *First Reading* of Ordinance Rezoning Land to B-1 in the City of Park Rapids, PID #32.38.00200, PID #32.45.00400, and PID #32.45.00500 .....87-110

- 9.3. Resolution to Approve a Conditional Use Permit to Construct a 20,600 Square Foot Transfer Station Building in the Public and Quasi-Public Zoning District at 812 Henrietta Avenue South, PID #13.30.04071 .....111-139

**10. GENERAL BUSINESS:**

- 10.1. Park Rapids Municipal Airport Project .....Fieldsend
  - A. Authorizing Proper City Officials to Execute the Authorization for Professional Services by and between TKDA and the City of Park Rapids for the 2018 Pavement Crack and Joint Repairs and the Apron Lighting Upgrades Project ..... 140-145
  - B. Resolution Authorizing for the Preparation of Plans and Specifications for the 2018 Pavement Crack and Joint Repair and the Apron Lighting Upgrades Project for the Park Rapids Municipal Airport in the City of Park Rapids ..... 146-147

**11. CITY ADMINISTRATOR COMMENTS**

**12. DEPARTMENT HEAD UPDATES**

**13. MINUTES/REPORTS/INFORMATION:** *Some of the information included here is in draft form, and is subject to change.*

- 13.1. Building Permit Report-April 2018.....148
- 13.2. Plumbing Permit Report-April 2018 .....149
- 13.3. Planning Commission Meeting Minutes-April 23, 2018.....150-163

**14. COMMENTS FROM COUNCIL**

**15. ADJOURNMENT**