

AGENDA
PARK RAPIDS CITY COUNCIL MEETING
TUESDAY, JUNE 12, 2018, 6:00 PM
PARK RAPIDS LIBRARY-LOWER LEVEL
PARK RAPIDS, MINNESOTA

Page

- 1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

- 2. **ROLL CALL**

- 3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

PUBLIC HEARINGS FOR STREET VACATIONS at 6:00 PM:

4. **Vacation for a Portion of Easement in the North Shore Addition:**

The Mayor will call for a motion to open the first public hearing.

- 4.1. Presentation of the Vacation of a Portion of Sanitary Sewer Easement in the North Shore Park Addition Pursuant to Minnesota Statutes 412.851 1-9
 - A. Notice to Residents of Public Hearing on Proposed Vacation of a Portion of an Easement in the North Shore Park Addition 10-11
 - B. Affidavit of Publication 12
 - C. Affidavit of Mailing Public Hearing Notices 13-14

- 4.2. Public Comments..... *Citizens Sign In to Address the Council*

The Mayor will call for a motion to close the public hearing.

- 4.3. Resolution Vacating a Portion of Easement in the North Shore Addition in the City of Park Rapids 15-16

5. **Vacation for a Portion of Alley in the Cutler Addition and the Shield and Fitch Addition in the City of Park Rapids:**

The Mayor will call for a motion to open the first public hearing.

- 5.1. Presentation of the Vacation of a Portion of Alley in the Cutler Addition and the Shield and Fitch Addition in the City of Park Rapids Pursuant to Minnesota Statutes 412.851 17-26

A.	Notice of Public Hearing on Proposed Vacation of a Portion of an Alley in the Cutler Addition and the Shield and Fitch Addition in the City of Park Rapids.....	27-28
B.	Affidavit of Publication	29
C.	Affidavit of Mailing Public Hearing Notices	30-31
5.2.	Public Comments..... <i>Citizens Sign In to Address the Council</i> <i>The Mayor will call for a motion to close the public hearing.</i>	
5.3	Resolution Vacating a Portion of Alley in the Cutler Addition and the Shield and Fitch Addition in the City of Park Rapids.....	32-33
6.	EMPLOYEE APPRECIATION:	
6.1.	Certificates of Achievement for Robyn Capistrant	34
7.	APPROVE MINUTES:	
7.1.	City Council Regular Meeting Minutes-May 22, 2018	35-41
8.	FINANCE:	
8.1.	Payables and Prepaids	42-56
9.	CONSENT AGENDA: <i>All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.</i>	
*9.1.	Approve Plumber’s Permit to Work in the City of Park Rapids in 2018 for Valley Plumbing.....	57
*9.2.	Resolution #2018-__ Authorizing Sale of Excess Property from the City of Park Rapids	58-59
*9.3.	Approve Advertising and Interviewing for Two (2) Open Park Rapids Volunteer Firefighter Positions	60-61
*9.4.	Approve Repair Expense in the Amount of \$5,150.00 from Hoffman Electric for the Pump Panels for Sewage Irrigator Sites One and Five	62-64

- *9.5. Approve Pay Request in the Amount of \$1,976.50 for Cozen O'Connor for Professional Legal Fees Pertaining to the Armory Square Project..... 65-70
- *9.6. Approve Transient Merchant License for Kayla Chock d.b.a. Sweet Sisters Concessions on August 10th and 11th, 2018 on Main Avenue South, Block Two, as part of the Run to the Rapids Car Show 71
- *9.7. Approve Transient Merchant License for Chris Ulmer d.b.a. TNT Fireworks on June 20th to July 5th, 2018 in Wal-Mart Parking Lot at 1303 Charles Street 72
- *9.8. Resolution #2018-__ Approve Wage Adjustment and Step Increase for Part Time Rapids Spirits Liquor Store Clerk Roger Hunter..... 73-74
- *9.9. Resolution #2018-__ Approve Wage Adjustment and Step Increase for Part Time Rapids Spirits Liquor Store Clerk Joyce Mikesh 75-76
- *9.10. Approve Installation of Sculptures Along Red Bridge Park Sculpture Trail... 77-82
- *9.11. Approve Pay Request #1 in the Amount of \$52,250.00 to Haataja Contracting Inc. for Construction Services for the City Hall-Phase II Remodel Project..... 83-85
- *9.12. Approve Pay Request in the Amount of \$3,557.48 to Soldo Consulting for Professional Services Regarding a Personnel Issue 86-88
- *9.13. Approve Advertising and Interviewing for One (1) Full Time Patrol Officer for the Park Rapids Police Department 89
- *9.14. Approve Transfers and Designations for Year Ending 2017 90-93

10. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

11. PLANNING:

- 11.1. Resolution Approve a Variance to Reduce a Portion of the Rear Yard Setback in the S-O Shoreland Overlay and the R-1 Single Family Residential Districts at 19367 Eagle Pointe Trail, PID 32.91.00200 94-114
- 11.2. Review Preliminary Plat of Simonson Addition 115-126
- 11.3. Review Final Plat of Simonson Addition 127-128

A. Resolution to Approve the Preliminary and Final Plat for the Simonson Addition to the City of Park Rapids 129

12. GENERAL BUSINESS:

12.1. Orderly Annexation Agreement: Park Rapids and Henrietta Township 130

A. Resolution #2018-__ Annexation Resolution of the City of Park Rapids in Accordance with the Above Referenced Joint Agreement Between the City of Park Rapids and Henrietta Township, Dated 07/27/06, and as Amended 06/14/07, 08/23/11, 06/10/14, and 01/12/16 Designating Certain Property, the Amended Phase IV Area, Located in the Orderly Annexation Area (OAA) of Henrietta Township, as in Need of Immediate Orderly Annexation Pursuant to Minnesota Statutes, Section 414.0325 131-178

13. CITY ADMINISTRATOR COMMENTS

14. DEPARTMENT HEAD UPDATES

15. MINUTES/REPORTS/INFORMATION: *Some of the information included here is in draft form and is subject to change.*

15.1. Building Permit Report-May 2018 179
15.2. Plumbing Permit Report-May 2018 180
15.3. Arts and Culture Advisory Commission Meeting Minutes-May 2, 2018 181
15.4. Urban Forestry Committee Meeting Minutes-May 17, 2018..... 182
15.5. Planning Commission Meeting Minutes-May 21, 2018 183-192

16. COMMENTS FROM COUNCIL

17. ADJOURNMENT