

**AGENDA
 PARK RAPIDS CITY COUNCIL MEETING
 WEDNESDAY, AUGUST 15, 2018, 6:00 PM
 PARK RAPIDS LIBRARY-LOWER LEVEL
 PARK RAPIDS, MINNESOTA**

Page

- 1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

- 2. **ROLL CALL**

- 3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

- 4. **EMPLOYEE RECOGNITION:**
 - 4.1. Certificate of Achievement for Tim Little 1

- 5. **APPROVE MINUTES:**
 - 5.1. City Council Regular Meeting Minutes-July 24, 20182-9

- 6. **FINANCE:**
 - 6.1. Payables and Prepaids 10-28

- 7. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *7.1. Approve Golf Cart/Class 2 ATV License to Operate in the City of Park Rapids for Shaun and Bruce Johnson-ATV 29
 - *7.2. Approve Public Facilities Use Permit for Headwaters Intervention Center c/o Heather Martinez to Use Red Bridge Park for a Candlelight Vigil on Friday, October 19th, 2018, from 6:00 p.m. to 7:30 p.m. 30
 - *7.3. Resolution #2018-__ Approve Temporary On-Sale Liquor License for the Park Rapids Community Development Corporation in the City of Park Rapids 31

*7.4.	Approve Public Facility Use (PFU) Permit for Park Rapids Community Development Corporation c/o Cynthia Jones to Close Block Two (2) of Main Avenue South for the Second Street Stage Event on Thursday, August 23 rd , 2018, from 5:00 p.m. to 8:00 p.m., and to transfer the fee from a previous PFU Permit for Pioneer Park (park was unavailable for use on July 26, 2018)	32
*7.5.	Resolution #2018-__ Approve Minnesota Lawful Gambling LG220 Application for Exempt Permit for Hubbard First Response and Rescue	33
*7.6.	Resolution #2018-__ Authorizing the City of Park Rapids to Enter into Law Enforcement Mutual Aid Agreement	34-41
*7.7.	Approve the Purchase of a Forfeited 2015 Ram Truck for Official Police Department Squad Car Use in the Amount of the Lien Payoff Total of \$14,828.49	42
*7.8.	Resolution #2018-__ Authorizing Sale of Excess City Property from the City of Park Rapids.....	43-44
*7.9.	Approve Low Bid in the Amount of \$8,375.00 from Howard’s Driveway for Repair of Storm Water Infrastructure at Fourth Street and Stevens Avenue for the Public Works Department.....	45-47
*7.10.	Resolution #2018-__ Approving Resignation of Full Time Public Works Street Maintenance Worker Mike Ridlon	48-49
*7.11.	Approve Advertisement and Interviews for the Vacate Public Works Street Maintenance Worker	50-51
*7.12.	Resolution #2018-__ Authorizing Proper City Officials to Execute the Paperwork to Certify Special Assessments for Tax Forfeited Parcels.....	52
*7.13.	Resolution #2018-__ Resolution Approving and Consenting to the Execution of an Assignment and Assumption of Rights and Obligations and Assignment of Tax Increment Revenue Note Agreement.....	53-63
*7.14.	UTILITY BILLING: Approve a Request for a Deduction in the Amount of \$545.94, for the Sewer Portion Only of the First and Second Quarter Billings for Larry Engel at 704 Washington Avenue, PID #32.70.01400, Account #02-00070402-00-3.....	64-67
*7.15.	Approve Purchase of Five (5) Minitor 6 Pagers in the Amount of \$450.00 each from Midstates Wireless for the Park Rapids Fire Department	68

- *7.16. Approve Emergency Repair of the Lift Cylinder for the Park Rapids Fire Department Truck #5776 by EAM 69
- *7.17. Approve Emergency Repair of the Combustion Chamber of the Engine for the Park Rapids Fire Department Truck #5771 by Walworks Truck Center..... 70
- *7.18. Resolution #2018-__ Appointing Joe Erickson to the Position of Volunteer Firefighter for the City of Park Rapids..... 71-72
- *7.19. Resolution #2018-__ Appointing Sean Evans to the Position of Volunteer Firefighter for the City of Park Rapids..... 73-74
- *7.20. Approve Pay Request in the Amount of \$1,465.11 for the Park Rapids Lakes Area Chamber of Commerce for the Second Quarter Expenses as per the Wayside Rest Agreement..... 75-77
- *7.21. Approve Pay Request in the Amount of \$125,777.02 for Haataja Contracting Inc. for Construction Services for the City Hall-Phase II Remodel Project 78-80
- *7.22. Resolution #2018-__ Approve Step Increase and Wage Adjustment for Full Time Accounting Clerk/Receptionist Janel Stewart 81-82

8. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

9. PLANNING:

- 9.1. Resolution to Approve a Conditional Use Permit to Allow an Additional 30 RV Camping Sites in the R-2 Zoning District at 501 Central Avenue South, PID #32.25.04000 83-103

10. GENERAL BUSINESS:

- 10.1. Coalition of Greater Minnesota Cities Legislative Update..... Elizabeth Wefel
- 10.2. Payment to Hubbard County Regional Economic Development Commission 104-105

11. CITY ADMINISTRATOR COMMENTS

12. DEPARTMENT HEAD UPDATES

13. MINUTES/REPORTS/INFORMATION: *Some of the information included here is in draft form, and is subject to change.*

13.1. Planning Commission Meeting Minutes-July 23, 2018106-114

14. COMMENTS FROM COUNCIL

15. ADJOURNMENT