

**AGENDA**  
**PARK RAPIDS CITY COUNCIL MEETING**  
**TUESDAY, OCTOBER 9, 2018, 6:00 PM**  
**CITY HALL COUNCIL CHAMBERS**  
**PARK RAPIDS, MINNESOTA**

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<b>1. CALL TO ORDER:</b> <i>The Pledge of Allegiance will be recited by all those present.</i>	
<b>2. ROLL CALL</b>	
<b>3. APPROVE AGENDA:</b> <i>Councilmembers may add or delete items on the agenda at this time.</i>	
<b>4. APPROVE MINUTES:</b>	
4.1. City Council Regular Meeting Minutes-September 25, 2018 .....	1-6
<b>5. FINANCE:</b>	
5.1. Payables and Prepaids .....	7-14
<b>6. CONSENT AGENDA:</b> <i>All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.</i>	
*6.1. Approve Plumber’s Permit to Work in the City of Park Rapids in 2018 for Lakes Area Plumbing .....	15
*6.2. Resolution #2018-__ Approving Resignation of Full Time Public Works Utility Maintenance Worker Tim Little .....	16-17
*6.3. Resolution #2018-__ Accepting the Resignation of Full Time Planner Ryan Mathisrud .....	18-20
*6.4. Approve Public Facilities Use Permit for Julie Ann Nicklason d.b.a. St. Joseph’s Area Health Services to Use Lindquist Park on Monday, October 15 <sup>th</sup> , 2018 for an Infant Loss Ceremony .....	21
*6.5. Resolution #2018-__ Accepting Donations for the City of Park Rapids .....	22-25

- \*6.6. Approve Purchase in the Amount of \$3,504.85 (plus tax and freight) from Heiman Fire Equipment for a Sensit Gold G2 4 Gas Monitor for the Park Rapids Fire Department .....26-27
- \*6.7. Resolution #2018-\_\_ Appointment of Election Judges for the General Election for the City of Park Rapids for the Year 2018 ..... 28
- \*6.8. Resolution #2018-\_\_ Approving the Full Time Employment Status and Acknowledging the Declaration of Park Rapids Police Officer Joshua Gabriel.....29-30
- \*6.9. Resolution #2018-\_\_ Approving Wage Adjustment and Step Increase for Facility Maintenance/IT Superintendent Chris Fieldsend.....31-32
- \*6.10. Resolution #2018-\_\_ Authorizing the Proper City Officials to Execute of Operation and Maintenance Agreement for the Park Rapids Hockey Arena by and between the Park Rapids Hockey Association and the City of Park Rapids .....33-39

**7. COMMENTS FROM CITIZENS:** *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

**8. PLANNING:**

- 8.1. Resolution Approving the Grant Application Submittal to Minnesota Workforce Housing Development Program for Funds from Minnesota Housing Finance Agency for the City of Park Rapids ..... 40-44

**9. GENERAL BUSINESS:**

- 9.1. Hubbard County Attorney Contract.....45-47

**10. CITY ADMINISTRATOR COMMENTS**

**11. DEPARTMENT HEAD UPDATES**

**12. MINUTES/REPORTS/INFORMATION:** *Some of the information included here is in draft form, and is subject to change.*

12.1. Building Permit Report-September 2018 .....48

12.2. Plumbing Permit Report-September 2018 .....49

12.3. Safety Committee Meeting Minutes-October 4, 2018 ..... 50-51

**13. COMMENTS FROM COUNCIL**

**14. ADJOURNMENT**