

**AGENDA
 PARK RAPIDS CITY COUNCIL MEETING
 TUESDAY, NOVEMBER 13, 2018, 6:00 PM
 CITY HALL COUNCIL CHAMBERS
 PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The meeting will be opened by reciting the Pledge of Allegiance.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **APPROVE MINUTES:**
 - 4.1. City Council Regular Meeting Minutes-October 23, 2018 1-6

5. **FINANCE:**
 - 5.1. Payables and Prepays 7-15

6. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *6.1. Approve the Public Works Utility Maintenance Worker Job Description for the City of Park Rapids 16-18
 - *6.2. Approve Pay Request in the Amount of \$9,374.29 to Emergency Apparatus Maintenance for Repairs to the Ladder Truck for the Park Rapids Fire Department 19-20
 - *6.3. Approve Pay Request in the Amount of \$1,200.00 to Widseth, Smith, and Nolting for Grant Writing for the Breathing Gear for the Park Rapids Fire Department..... 21-23
 - *6.4. Approve Pay Request in the Amount of \$28,416.00 to Kitchigami Regional Library for the Second Half of the 2018 Levy 24-26
 - *6.5. Approve Pay Request in the Amount of \$2,896.48 to BHH Partners for Professional Services for the City Hall Remodel-Phase II Project 27-29

- *6.6. Approve Pay Request in the Amount of \$4,295.00 to the League of Minnesota Cities for Membership Dues from September 1, 2018 to August 31, 2019 30-31
- *6.7. Resolution #2018-__ Authorizing Proper City Officials to Execute the Paperwork to Transfer Investments to RBC Wealth Management for the City of Park Rapids..... 32-35
- *6.8. Resolution #2018-__ Approve Appointment of Gary Parvi as Public Works Utility Maintenance Worker for the City of Park Rapids..... 36-37
- *6.9. UTILITY BILLING: Deny Credit for On/Off Fees for Edythe Tabor, at 804 Pine Street, PID #32.45.44200, Account # 02-00000008-04-2..... 38-42
- *6.10. UTILITY BILLING: Approve Credit in the Amount of \$564.29 for Excess Charges for the Sewer Portion of the Third Quarter Billing for John Siebolds, at 701 Riverside Avenue, PID #32.45.52600, Account # 02-00070100-00-0 43-44
- *6.11. UTILITY BILLING: Approve Credit in the Amount of \$100.00 for 20,923 Gallons of Water that did not go through the Meter, and Deny a Credit for the 2017 Water Usage, for Baywoods Condominium Association, at 1015 Sunset Loop/Irrigation Meter, PID #32.92.00000, Account # 02-00000101-05-5 45-53

7. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

8. PLANNING:

- 8.1. Resolution to Approve a Conditional Use Permit to Construct and Operate 96 Self-Storage Units in the B-1 Zoning District at 16667 Highway 34, PID #32.24.05100..... 54-73
- 8.2. Resolution to Approve a Conditional Use Permit to Allow Operation of a Well Drilling Contractor and Manufactured Storage Shed Sales Lot in the B-1 Zoning District at 18154-1169th Avenue, PID #32.20.01400 74-94

9. GENERAL BUSINESS:

- 9.1. 2019-2023 Capital Improvement Project Discussion Brumbaugh

10. CITY ADMINISTRATOR COMMENTS

11. DEPARTMENT HEAD UPDATES

12. MINUTES/REPORTS/INFORMATION: *Some of the information included here is in draft form, and is subject to change.*

12.1. Building Permit Report-October 201895

12.2. Plumbing Permit Report-October 201896

12.3. Airport Commission Meeting Minutes-October 22, 2018.....97-110

12.4. Planning Commission Meeting Minutes-October 22, 2018111-132

12.5. Thank You from League of Women Voters-November 7, 2018133

12.6. Public Works Memo-Water Tower Maintenance-November 8, 2018134-135

12.7. Treasurer Memo-Attorney Legal Fees-November 13, 2018.....136-137

12.8. Treasurer Memo-Moody’s Annual Comments-November 13, 2018.....138-143

13. COMMENTS FROM COUNCIL

14. ADJOURNMENT