

AGENDA
PARK RAPIDS CITY COUNCIL MEETING
TUESDAY, FEBRUARY 12, 2019, 6:00 PM
PARK RAPIDS CITY COUNCIL CHAMBERS
PARK RAPIDS, MINNESOTA

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **EMPLOYEE RECOGNITION:**
 - 4.1. Stephanie Pazdernik-Ten Years of Employment..... 1
 - 4.2. Scott Burlingame-Twenty-Five Years of Employment 2

5. **APPROVE MINUTES:**
 - 5.1. City Council Regular Meeting Minutes-January 22, 2019 3-21

6. **FINANCE:**
 - 6.1. Payables and Prepaids 22-35

7. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *7.1. Resolution #2019-__ Re-Appointing Rod Nordberg to Serve on the Park Rapids Arts and Culture Advisory Commission 36-37
 - *7.2. Approve Plumber’s Permit to Work in the City of Park Rapids in 2019 for Esser Plumbing & Heating, D.Carlson Plumbing & Excavating LLC, and R&G Plumbing & Heating Inc 38

*7.3.	Approve Backhoe Operator’s Licenses to Work in the City of Park Rapids in 2019 for T-Ray Construction Co. Inc., Schrupp Excavating LLC, Minnesota Resources (<i>restricted</i>), Girtz Excavating LLC, and LarMac LLC.....	39
*7.4.	Approve Tree Contractor’s License to Work in the City of Park Rapids in 2019 for AC Construction Tree Service	40
*7.5.	Resolution #2019-__ Approving the Renewal of On-Sale/Sunday Liquor License for Royal Bar in the City of Park Rapids	41
*7.6.	Approve Transient Merchant License for Chris Ulmer d.b.a. TNT Fireworks for June 20 th to July 5 th , 2019, to Sell Fireworks in the WalMart Parking Lot at 1303 Charles Street, in the City of Park Rapids	42
*7.7.	Approve Use of the Park Rapids Fire Hall to Conduct the Park Rapids Firemen’s Ball in 2019	43
*7.8.	Approve Pay Request in the Amount of \$1,329.60 to Swanson’s Repair for Repair Parts for the Toolcat and the Skidsteer for the Public Works Department.....	44-47
*7.9.	Resolution #2019-__ Appointing Justin Dennis to the Position of Volunteer Firefighter for the City of Park Rapids	48-49
*7.10.	Resolution #2019-__ Appointing Jason Horton to the Position of Volunteer Firefighter for the City of Park Rapids	50-51
*7.11.	Approve Pay Request in the Amount of \$2,775.00 to Banyon Data Systems for Data Support on our Computer Software Modules	52-54
*7.12.	Approve Pay Request in the Amount of \$2,660.00 to Med Compass for Fire Department SCBA Medical Exams.....	55-56
*7.13.	Approve Pay Requests in the Amount of \$1,706.35 and \$2,768.69 to Heiman Fire Equipment for Replacement and Outfitting of Fire Department Uniforms	57-59
*7.14.	Approve Pay Request in the Amount of \$2,400.00 to Northland Securities for the Continuing Disclosure Report.....	60-64
*7.15.	Approve Pay Request in the Amount of \$1,032.85 to Lee Davis Electric for Repairs of Street Lights on Highway 34 by Thielen Motors, Riverside Avenue, and Pleasant Avenue	65-66

- *7.16. Approve Adoption of the MNDCP Roth 457 Plan Option in Order for Employees to Elect to Contribute a Portion of their Pay “after-tax” Dollars to a Deferred Compensation Fund 67
- *7.17. Resolution #2019-__ Authorizing Proper City Officials to Execute the Amendment of License No. 3 No. L-291 by and between the Minnesota Department of Natural Resources and the City of Park Rapids..... 68-71
- *7.18. Authorization to Advertise and Interview for Two (2) Part Time Liquor Store Clerks..... 72
- *7.19. Resolution #2019-__ Accepting the Resignation of Park Rapids Library Board Member Thomas Petschl 73-74
- *7.20. Resolution #2019-__ Approve Minnesota Lawful Gambling LG220 Application for Exempt Permit for St Joseph’s Area Health Services 74A

8. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

9. PLANNING:

- 9.1. Resolution Authorizing Deferment of a Variance Request for Installation of a Fire Suppression Alarm and Sprinkler System by Scott Rech Owner of Park Avenue Apartments Located at 210 Park Avenue S, 113 3rd Street E, and 117 3rd Street E, by the City of Park Rapids City Council to the State Fire Marshal’s Office 75-133
- 9.2. Pay Request in the Amount of \$3,210.00 for Ron Dick d.b.a. Municipal Inspections LLC 134-142

10. GENERAL BUSINESS:

- 10.1. Hubbard County Regional Economic Development Commission Update..... Tom Conway and Mary Thompson
- 10.2. Comprehensive Insurance Coverage on Certain Vehicles and the Beach House..... 142A-142B

11. CITY ADMINISTRATOR COMMENTS

12. DEPARTMENT HEAD UPDATES

13. MINUTES/REPORTS/INFORMATION: *Some of the information included here is in draft form, and is subject to change.*

13.1. Arts & Culture Advisory Commission Meeting Minutes-December 17, 2018 143

13.2. Building Permit Report-January 2019 144

13.3. Plumbing Permit Report-January 2019 145

13.4. Memo Regarding Feed My Starving Children-January 28, 2019 146-147

13.5. Planning Commission Meeting Minutes-January 28, 2019 148-157

13.6. Treasurer’s Memo for Donations of City Funds-February 12, 2019 158-163

13.7. Headwaters Regional Development Commission Transportation
Coordinating Council-February 28, 2019 164-16

14. COMMENTS FROM COUNCIL

15. ADJOURNMENT