

**AGENDA
PARK RAPIDS CITY COUNCIL MEETING
TUESDAY, APRIL 9, 2019, 6:00 PM
PARK RAPIDS CITY COUNCIL CHAMBERS
PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **APPROVE MINUTES:**
 - 4.1. City Council Regular Meeting Minutes-March 26, 2019 1-10

5. **FINANCE:**
 - 5.1. Payables and Prepaids 11-18

6. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *6.1. Resolution #2019-__ Approving Ordinance No. __ Rezoning Land to B-1 in the City of Park Rapids, PID#32.45.00600 19-20
 - *6.2. Ordinance No. __ Rezoning Land to B-1 in the City of Park Rapids, PID#32.45.00600..... 21
 - *6.3. Resolution #2019-__ Approving Ordinance No. __ Rezoning Land to B-1 in the City of Park Rapids, PID #32.45.00610 22-23
 - *6.4. Ordinance No. __ Rezoning Land to B-1 in the City of Park Rapids, PID #32.45.00610 24
 - *6.5. Resolution #2019-__ Approving Ordinance No.__ Rezoning Land to R-2 in the City of Park Rapids, PID #32.26.01400 25-26
 - *6.6. Ordinance No.__ Rezoning Land to R-2 in the City of Park Rapids, PID #32.26.01400 27

*6.7.	Resolution #2019-__ Approving Ordinance No. __Rezoning Land to R-2 in the City of Park Rapids, PID #32.55.08600 and #32.55.08700	28-29
*6.8.	Ordinance No. __Rezoning Land to R-2 in the City of Park Rapids, PID #32.55.08600 and #32.55.08700.....	30
*6.9.	Resolution #2019-__ Regarding the Administration of the Minnesota Wetland Conservation Act for the City of Park Rapids	31-34
*6.10.	Approve the Purchase in the Amount of \$2,800.00 for New Turn Out Gear for One Firefighter for the Park Rapids Fire Department	35
*6.11.	Approve Golf Cart/ATV Licenses in Drive in the City of Park Rapids in 2018 for Brad Lee-ATV, Brad Lee-Golf Cart, Orville K. Carlson-ATV.....	36
*6.12.	Approve Repairs in the Amount of \$8,053.85 from MacQueen Equipment to Install Wireless Controls for the Sewer Vactor for the Public Works Department.....	37-40
*6.13.	Approve Purchase in the Amount of \$1,443.07 from RDO Equipment for Repair Parts for the Parks and Airport Mowers	41-43
*6.14.	Resolution #2019-__ Approve Minnesota Lawful Gambling LG220 Application for Exempt Permit for Headwaters Ducks Unlimited	44
*6.15.	Approve the Advertisement and Interviewing for a Temporary Seasonal Part Time Worker for the Parks Department	45-46
*6.16.	Resolution #2019-__ Appointing Charles Barbin as Temporary Seasonal Part Time Public Works Employee for the City of Park Rapids	47
*6.17.	Approve Public Facilities Use Permit for Sheldon Griess d.b.a. Northern Knights Car Club to Close Main Avenue South, Blocks 1-3, on Saturday, August 10 th , 2019, from 6:00 a.m. to 2:00 p.m. for the Run to the Rapids Event	48
*6.18.	Resolution #2019-__ Appointing Jason McCollum to the Revolving Loan Fund Committee for the Park Rapids City Economic Development Authority	49-50
*6.19.	Resolution #2019-__ Accepting the Donation of A Hummer for the Park Rapids Fire Department on Behalf of the City of Park Rapids.....	51-52
*6.20.	Approve Pay Request in the Amount of \$4,095.50 to Apex Engineering Group for Professional Services for the Main Lift Station Reconstruction and the TH71 Frontage Road Projects	53-59

- *6.21. Approve Pay Request in the Amount of \$1,504.95 to Davis Electric for Repairs to Street Lights on Highway 34, Main Avenue, Park Avenue, and Henrietta Avenue..... 60-61
- *6.22. Approve Pay Request in the Amount of \$1,495.00 to C&S Partners Inc for Conducting the CPR Refresher Course for the Park Rapids Fire Department Members..... 62-63
- *6.23. Approve Pay Request in the Amount of \$8,876.25 to Flaherty and Hood for Legal Services for Various Issues 64-66
- *6.24. Approve Pay Request in the Amount of \$1,226,907.58 to the Minnesota Department of Transportation for the Highway 71 Frontage Road Improvement Project 67-68
- *6.25. Approve Pay Request in the Amount of \$2,735.21 to BHH for Professional Services Regarding the Access Control System..... 69-70
- *6.26. Approve Low Quotes to Purchase Items for the Public Works Water/Sewer Department: \$9,468.00 from Copperhead for a Sewer Camera, \$2,150.00 from Fergusson Waterworks for a Tapping Tool, \$5,590.00 from Their Well for Well #9 Maintenance, and \$2,840.00 from Tonka Water for filter inspection 71-80
- *6.27. Approve Pay Request in the Amount of \$180,998.00 to the League of Minnesota Cities Insurance Trust for the City’s Liability Insurance Premium 81-93

7. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

8. PLANNING:

- 8.1. Resolution to Approve a Conditional Use Permit to Construct and Operate 96 Self-Storage Units in the B-1 Zoning District at 16667 State Highway 34, PID #32.19.03900, 32.49.04000, 32.19.04100, 32.19.04400, 32.19.04500, 32.19.04600, and Part of 32.19.04200 94-105
- 8.2. Resolution Revoking Resolution #2018-166 which Approved a Conditional Use Permit in the B-1 Zoning District at 16667 State Highway 34, PID #32.19.03900..... 106-110
- 8.3. Resolution Adopting the Eighth Amendment to the Future Land Use Map to the 2008 Park Rapids Comprehensive Plan 111-117

8.4.	<i>First Reading</i> of Ordinance Rezoning from B-1 to R-3 for PID #32.19.00300	118-124
8.5.	Resolution to Approve a Conditional Use Permit to Construct a 28-Unit Apartment Building on Career Path, PID #32.19.00300	125-134
8.6.	Resolution to Approve a Minor Subdivision for PID #32.19.00300 to the City of Park Rapids.....	135-137
9.	GENERAL BUSINESS:	
9.1.	Approve Concept of Eagle Scout Project within the City of Park Rapids.....	138-143
9.2.	Resolution Approving Resignation of Full Time City Administrator John McKinney	144-145
10.	CITY ADMINISTRATOR COMMENTS	
11.	DEPARTMENT HEAD UPDATES	
12.	MINUTES/REPORTS/INFORMATION: <i>Some of the information included here is in draft form, and is subject to change.</i>	
12.1.	Park Rapids Fire Department Meeting Minutes-February 6, 2019.....	146-147
12.2.	Building Permit Report-March 2019.....	148
12.3.	Plumbing Permit Report-March 2019.....	149
12.4.	Urban Forestry Committee Meeting Minutes-March 21, 2019	150-151
12.5.	Planning Commission Meeting Minutes-March 25, 2019.....	152-164
12.6.	Safety Committee Meeting Minutes-April 4, 2019.....	165-167
13.	COMMENTS FROM COUNCIL	
14.	ADJOURNMENT	