

**AGENDA
 PARK RAPIDS CITY COUNCIL MEETING
 TUESDAY, MAY 14, 2019, 6:00 PM
 PARK RAPIDS CITY COUNCIL CHAMBERS
 PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **APPROVE MINUTES:**
 - 4.1. City Council Regular Meeting Minutes-April 23, 2019..... 1-8

5. **FINANCE:**
 - 5.1. Payables and Prepaids 9-19

6. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *6.1. Approve Backhoe Operator’s Licenses to Work in the City of Park Rapids in 2018 for Pickett’s Excavating and Cooperative Development 20
 - *6.2. Approve Low Quote in the Amount of \$1,235.00 plus tax for Warnick’s Janitorial Service to Wax the Floors at Rapids Spirits Municipal Liquor Store..... 21-22
 - *6.3. Approve Low Quote in the Amount of \$16,753.68 from Ferguson Waterworks for the 2019 Spring Sewer and Water Supplies 23-24
 - *6.4. Resolution #2019-__ Approving Resignation of Full Time Public Works Utility Maintenance Worker Gary Parvi..... 25-26
 - *6.5. Resolution #2019-__ Appointing Shane Sundet to Serve on the Housing & Redevelopment Authority of the City of Park Rapids 27-28

*6.6.	Resolution #2019-__ Authorizing Proper City Officials to Execute a Statement of Work for the Park Rapids Municipal Airport by and between Trillion Aviation and the City of Park Rapids.....	29-30
*6.7.	Resolution #2019-__ Approve the Renewal of an On-Sale 3.2 Beer License for Headwaters Softball League in the City of Park Rapids.....	31
*6.8.	Approve Public Facilities Use Permit for Michael P. Kaufenberg to Use Deane Park Pavilion at 19382 Eagle Pointe Trail on Sunday, June 2 nd , 2019, from 2:00 p.m. to 8:00 p.m., for a Graduation Party	32
*6.9.	Resolution #2019-__ Authorization to Execute Minnesota Department of Transportation Airport Maintenance and Operation Grant Contract	33-39
*6.10.	UTILITY BILLING: Approve Reduction in the Amount of \$585.33 for the Sewer Portion of the 2019 First Quarter Billing for New Life Community Church, at 600 Bridge Street, Account #02-00000207-01-6, PID #32.52.44070	40-45
*6.11.	Resolution #2019-__ Authorizing Proper City Officials to Execute a Gas Easement for PID #32.25.04043 by and between Minnesota Energy Resources and the City of Park Rapids.....	46-58
*6.12.	Resolution #2019-__ Authorizing Proper City Officials to Execute a Gas Easement for PID #32.35.01011 and PID #32.36.02022 by and between Minnesota Energy Resources and the City of Park Rapids.....	59-71
*6.13.	Resolution #2019-__ Appointing Sadie Jackola as Temporary Seasonal Part Time Public Works Parks Employee for the City of Park Rapids	72-73
*6.14.	Approve Pay Request in the Amount of \$31,535.25 to Hough Inc. for Construction Services for the Main Lift Station Reconstruction Project	74-76
*6.15.	Approve Purchase in the Amount of \$3,539.73 from Various Vendors for Solar Lights, Light Poles, Hardware, Concrete, and Concrete Work for the Red Bridge Park Sculpture Art Walk.....	77-82
*6.16.	Resolution #2019-__ Adopting the Federal Grant Policies and Procedures Manual for the City of Park Rapids.....	83-108
*6.17.	Approve Transfers and Designations for 2018: from the liquor store fund to city hall renovations \$386,894.31, and to Pioneer Park Restroom \$55,827.00	109-112

*6.18.	Approve Purchase in the Amount of \$1,110.50 plus shipping and handling from Britz Equipment for Beer Cooler Shelving and Parts for the Rapids Spirits Municipal Liquor Store.....	113-116
*6.19.	Resolution #2019-__ Authorization to Submit a Minnesota Energy Resources Grant Application for the Red Bridge Park Sculpture Walk Sponsorship on Behalf of the City of Park Rapids	117-121
7.	COMMENTS FROM CITIZENS: <i>Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.</i>	
8.	PLANNING:	
8.1.	Brewer Tap Room Liquor Licensing Code Amendment.....	122-133
A.	First Reading- Ordinance Amending the City of Park Rapids Code of Ordinances, Chapter 91 Alcohol Beverages, Sections 91.001, 91.002, 91.015, 91.037, 91.053, 91.063, 91.081, 91.085	134-139
B.	First Reading- Ordinance Amending the City of Park Rapids Code of Ordinance, Chapter 36 Fee Schedule, Section 360.04 Beer Fees and Section 36.05 Liquor Fees	140-141
9.	GENERAL BUSINESS:	
9.1.	Preliminary Engineering Report on Charles Street/Career Path.....	142-164
9.2.	Resolution Authorizing Proper City Officials to Execute the Task Order No. 15 for the Park Rapids City GIS System Development Project by and between Apex Engineering Group Inc and the City of Park Rapids	165-169
10.	CITY ADMINISTRATOR COMMENTS	
11.	DEPARTMENT HEAD UPDATES	
12.	MINUTES/REPORTS/INFORMATION: <i>Some of the information included here is in draft form, and is subject to change.</i>	
12.1.	Fire Department Meeting Minutes-March 6, 2019.....	170-171

12.2. Building Permit Report-April 2019..... 172
12.3. Plumbing Permit Report-April 2019 173
12.4. Planning Commission Meeting Minutes-April 22, 2019..... 174-177
12.5. Airport Commission Meeting Minutes-April 30, 2019 178-189

13. COMMENTS FROM COUNCIL

14. ADJOURNMENT