

**AGENDA
PARK RAPIDS CITY COUNCIL MEETING
TUESDAY, JUNE 25, 2019, 6:00 PM
PARK RAPIDS CITY COUNCIL CHAMBERS
PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **APPROVE MINUTES:**
 - 4.1. City Council Regular Meeting Minutes-June 11, 2019 1-9

5. **FINANCE:**
 - 5.1. Payables and Prepaids 10-22

6. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *6.1. Approve Backhoe Operator’s Licenses to Work in the City of Park Rapids in 2018 for M&T Excavating Inc..... 23
 - *6.2. Approve Golf Cart/Class 2 ATV Licenses to Operate on City Streets in 2019 for Butch DeLaHunt-ATV, Park Rapids Fire Department-ATV (fee waived) 24
 - *6.3. Resolution #2019-__ Approving Ordinance No.__ Amending the City of Park Rapids Code of Ordinances, Chapter 152 Rentals – Minimum Standards, Section 152.019 International Property Maintenance Code 25
 - *6.4. Ordinance No. __ Amending the City of Park Rapids Code of Ordinances, Chapter 152 Rentals – Minimum Standards, Section 152.019 International Property Maintenance Code 26

*6.5.	Approve Purchase in the Amount of \$3,050.00 from Falls Plows for Various Plow Truck Parts for the Public Works Department.....	27-28
*6.6.	Approve Pay Request in the Amount of \$1,368.33 for Darchuk's Fabrication for Wing Bracket Repair for the 2005 Sterling Tandem Plow Truck for the Public Works Department.....	29-30
*6.7.	Approve Transient Merchant License for Dawne Erickson d.b.a. Erickson's Kitchen to Sell within the City of Park Rapids, on Thursday, July 4, 2019	31
*6.8.	Approve Purchase in the Amount of \$2,960.00, plus Shipping Charges, from Heiman Fire for Twenty (20) Links of 1 3/4" Fire Line for the Park Rapids Fire Department	32
*6.9.	Resolution #2019-__ Accepting and Approving the Final 2018 Audit Report for the City of Park Rapids	33
*6.10.	Resolution #2019-__ Permitting the Destruction of Aged Documents as Determined by Adopted Minnesota General Records Retention Schedule	34
*6.11.	Resolution #2019-__ Approve Temporary On-Sale Liquor License for the Shell Prairie Agricultural Association in the City of Park Rapids.....	35
*6.12.	Resolution #2019-__ Authorization to Execute the United States of America Department of Transportation Federal Aviation Administration Memorandum of Agreement with the City of Park Rapids	36-45
*6.13.	Approve the Creation of Fund 871 for the Fishhook Lake Association Aquatic Invasive Species (AIS) Fund	46
*6.14.	Resolution #2019-__ Appointing Mark Juberian as Part Time Rapids Spirits Liquor Store Clerk for the City of Park Rapids.....	47-48
*6.15.	Resolution #2019-__ Appointing Kyle Williams as Part Time Rapids Spirits Liquor Store Clerk for the City of Park Rapids.....	49-50
*6.16.	Approve Low Quote in the Amount of \$26,646.80 from Hough Inc. to Repair the Concrete Cover/Manway, Hatches and Vent for Lift Station #2 for the Public Works Department.....	51-55
*6.17.	Approve Pay Request in the Amount of \$3,400.00 to Hildi Inc for Updating the Actuarial Valuations as per Government Accounting Standards Board (GASB) 75	56-57

*6.18.	Approve Pay Request in the Amount of \$39,983.89 for Lee Davis Electric for Work Performed Regarding the 2018 Municipal Airport Lighting Project	58-61
*6.19.	Approve Pay Request in the Amount of \$13,332.66 for Apex Engineering Group for Professional Services for Various City Projects.....	62-79
*6.20.	Approve Purchase in the Amount of \$1,585.75 from CHS-Prairie Lakes for Various Bulk Oils for Equipment Maintenance	80-81
*6.21.	UTILITY BILLING: Approve Request for a Credit in the Amount of \$5,840.25, for the 2019 First Quarter Billing, for St. Joseph’s Hospital, at 705 Pleasant Avenue, Account #01-00000705-04-7, PID #32.87.00100	82-84
7.	COMMENTS FROM CITIZENS: <i>Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.</i>	
8.	PLANNING:	
8.1.	Park Rapids League of Women Voters 2020 Census Complete Count Committee	85-92
9.	GENERAL BUSINESS:	
9.1.	Presentation of Finance Plan and Consideration of Resolution Approving the Issuance of General Obligation Improvement Bonds, Series 2019A.	
A.	Finance Plan, Park Rapids, Minnesota, \$1,150,000 General Obligation Improvement Bonds, Series 2019A	93-103
B.	Resolution Approving the Issuance of General Obligation Improvement Bonds, Series 2019A.....	104-105
10.	CITY ADMINISTRATOR COMMENTS	
11.	DEPARTMENT HEAD UPDATES	

- 12. MINUTES/REPORTS/INFORMATION:** *Some of the information included here is in draft form, and is subject to change.*
- 12.1. Arts & Culture Advisory Commission Meeting Minutes-May 20, 2019 106-107
- 12.2. Urban Forestry Committee Meeting Minutes-June 10, 2019..... 108-110
- 13. COMMENTS FROM COUNCIL**
- 14. ADJOURNMENT**