

**AGENDA  
 PARK RAPIDS CITY COUNCIL MEETING  
 TUESDAY, AUGUST 27, 2019, 6:00 PM  
 PARK RAPIDS CITY COUNCIL CHAMBERS  
 PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*
  
2. **ROLL CALL**
  
3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*
  
4. **APPROVE MINUTES:**
  - 4.1. City Council Regular Meeting Minutes-August 13, 2019..... 1-9
  
5. **FINANCE:**
  - 5.1. Payables and Prepaids ..... 10-19
  
6. **CONSENT AGENDA:** *All items listed with an (\*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
  - \*6.1. Resolution #2019-\_\_ Accepting the Resignation of Park Rapids Planning Commissioner Tanya Boyer ..... 20-21
  - \*6.2. Approve Purchase in the Amount of \$2,425.12 from PK Tire Stores for Four (4) Sets of Tires for the Police Squad Cars, at the State Bid Price ..... 22-23
  - \*6.3. Approve Pay Request #2 in the Amount of \$19,997.50 for Central Florida Tankees for Work on the Huntsinger Water Tower Rehabilitation Project.... 24-26
  - \*6.4. Resolution #2019-\_\_ Designating Authorized Signatures for the Year 2019 for the City of Park Rapids..... 27
  - \*6.5. Resolution #2019-\_\_ Appointing City Administrator Ryan Mathisrud as Responsible Authority for Records Management for the City of Park Rapids ..... 28
  - \*6.6. Approve Purchase in the Amount of \$3,450.00 for New Turnout Gear for One (1) Park Rapids Firefighter..... 29

*6.7.	Approve Public Facilities Use Permit for Cynthia Jones d.b.a. Park Rapids Community Development Corporation to Close the Second Block of Main Avenue on Thursday, August 22 <sup>nd</sup> , 2019, from 5:00 p.m. to 8:00 p.m. for the Second Street Stage Event .....	30
*6.8.	Resolution #2019-__ Acknowledging the Resignation of Volunteer Firefighter Jason Horton for the City of Park Rapids .....	31-32
*6.9.	Authorize City Staff to Advertise and Interview for the Open Firefighter Position.....	33
*6.10.	Resolution #2019-__ Authorizing Sale of Excess City Property from the City of Park Rapids.....	34-35
<b>7.</b>	<b>COMMENTS FROM CITIZENS:</b> <i>Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.</i>	
<b>8.</b>	<b>GENERAL BUSINESS:</b>	
8.1.	Fire Department Organizational Handbook Amendments .....	36
A.	<b>Original</b> -Fire Department Handbook .....	37-61
B.	<b>Revised</b> -Fire Department Handbook .....	62-86
C.	<b>Action Item</b> -Resolution Approving the Park Rapids Fire Department Organizational Handbook for the City of Park Rapids .....	87
<b>9.</b>	<b>CITY ADMINISTRATOR COMMENTS</b>	
<b>10.</b>	<b>DEPARTMENT HEAD UPDATES</b>	
<b>11.</b>	<b>MINUTES/REPORTS/INFORMATION:</b> <i>Some of the information included here is in draft form, and is subject to change.</i>	
11.1.	Park Rapids Fire Department Meeting Minutes-June 5, 2019 .....	88-89
<b>12.</b>	<b>COMMENTS FROM COUNCIL</b>	
<b>13.</b>	<b>ADJOURNMENT</b>	