

**AGENDA
 PARK RAPIDS CITY COUNCIL MEETING
 TUESDAY, OCTOBER 8, 2019, 6:00 PM
 PARK RAPIDS CITY COUNCIL CHAMBERS
 PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **PUBLIC HEARING FOR A VACATION AT 6:00:**

The Mayor will call for a motion to open the Public Hearing.

4.1. Vacation of a Public Utility Easement Located in the Timbers Addition in the City of Park Rapids 1-3

The Mayor will call for a motion to close the Public Hearing.

A. Affidavit of Mailing/Publication of Public Hearing Notice4-9

5. **APPROVE MINUTES:**

5.1. City Council Regular Meeting Minutes-September 24, 2019 10-13

6. **FINANCE:**

6.1. Payables and Prepaids 14-20

7. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*

*7.1. Approve Low Quote in the Amount of \$25,780.00 from Jason Makela Construction to Replace Ten (10) Exterior Windows and Two (2) Exterior Doors in the Park Rapids Avionics Building at the Municipal Airport, as per the Airport Rent Reduction Systems Repair Agreement (Amendment #2)21-23

*7.2. Resolution #2019-__ Approving Ordinance No. __ Amending the City of Park Rapids Code of Ordinances, Chapter 36 Fee Schedule, Section 36.07 Dog, Cat and Other Animal Fees..... 24

*7.3. Ordinance No. __ Amending the City of Park Rapids Code of Ordinances, Chapter 36 Fee Schedule, Section 36.07 Dog, Cat and Other Animal Fees 25

*7.4. Approve Public Facilities Use Permit for Jacob DeBlied d.b.a. Park Rapids Water Ski Team to Use Pioneer Park and Depot Park on Saturday, October 19th, 2019, from 12:00 noon to 6:00 p.m. for the Tri Wizard Tournament..... 26

*7.5. Approve Pay Request #3 in the Amount of \$35,881.83 for Central Florida Tankes for Work Completed on the 500,000 Gallon Water Tower Rehabilitation Project.....27-31

*7.6. Approve Pay Request in the Amount of \$3,000.00 for TKDA for Engineering Services for the 2018 Pavement Repairs and Apron Lighting Upgrades at the Municipal Airport 32-34

*7.7. Authorize Staff to Advertise and Interview for up to Two (2) Part Time Rapids Spirits Liquor Store Clerks 35-36

*7.8. Resolution #2019-__ Approve Wage Adjustment and Step Increase for Part Time Rapids Spirits Liquor Store Clerk Cody Barr 37-38

*7.9. Resolution #2019-__ Acknowledging the Resignation of Volunteer Firefighter Sean Evans for the City of Park Rapids 39-41

*7.10. Resolution #2019-__ Appointing Jim Preston to the Position of Volunteer Firefighter for the City of Park Rapids..... 42-43

*7.11. UTILITY BILLING: Approve a Credit for the Second Quarter in the Amount of \$1,158.84, and a Credit for the Third Quarter in the Amount of \$898.22, for a Total Credit of \$2,057.06 for the Sewer Portion of the Billing, for Shane Sundet, at 403 Central Avenue, Account #02-00000403-06-1, PID #32.49.00600 44-49

*7.12. Resolution #2019-__ Approve Wage Adjustment for Part Time Rapids Spirits Liquor Store Clerk Betty Norlin 50-51

8. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

9. PLANNING:

- 9.1. *First Reading*- Ordinance Rezoning Land to RB in the City of Park Rapids, PID #32.37.03600 52-61
- 9.2. Variance Request by Eric and Jessica Mjelde at 1120 Timbers Drive, PID #32.93.02400..... 62-87
 - A. Resolution #2019-__Approve a Variance from the Ten Foot Side Yard Setback in the R-1 Zoning District at 1120 Timbers Drive, PID #32.93.02400 88-89
 - B. Resolution #2019-__Vacating a Public Utility Easement in the Timbers Addition in the City of Park Rapids..... 90-92
- 9.3. Resolution for Authorization to Submit a Seed Grant Application to the Minnesota Clean Energy Resource Teams on Behalf of the City of Park Rapids and the Park Rapids Lakes Area Chamber of Commerce93-106

10. CITY ADMINISTRATOR COMMENTS

11. DEPARTMENT HEAD UPDATES

12. MINUTES/REPORTS/INFORMATION: *Some of the information included here is in draft form, and is subject to change.*

- 12.1. Building Permit Report-September 2019 107
- 12.2. Plumbing Permit Report-September 2019 108
- 12.3. Planning Commission Meeting Minutes-September 23, 2019 109-120
- 12.4. Pay Equity Memo-October 4, 2019 121-124-

13. COMMENTS FROM COUNCIL

14. ADJOURNMENT