

**AGENDA
 PARK RAPIDS CITY COUNCIL MEETING
 TUESDAY, OCTOBER 22, 2019, 6:00 PM
 PARK RAPIDS CITY COUNCIL CHAMBERS
 PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **APPROVE MINUTES:**
 - 4.1. City Council Workshop Minutes-October 8, 2019 1-4
 - 4.2. City Council Regular Meeting Minutes-October 8, 2019 5-13

5. **FINANCE:**
 - 5.1. Payables and Prepaids 14-25

6. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *6.1. Resolution #2019-__ Approving Ordinance No. __ Rezoning Land to R-B in the City of Park Rapids, PID #32.37.03600 26
 - *6.2. Ordinance No. __ Rezoning Land to R-B in the City of Park Rapids, PID #32.37.03600 27
 - *6.3. Approve Plumber’s Permits to Work in the City of Park Rapids in 2019 for Park Rapids Plumbing & Heating, and Mid State Refrigeration, Heating, Plumbing, & A/C 28
 - *6.4. Cancel the Second City Council Meeting in December, scheduled for Tuesday, December 24th, 2019 29

| | | |
|--------|--|-------|
| *6.5. | Approve Golf Cart/ATV License to Operate on City Streets in 2019 for Nathan Tschopp-ATV | 30 |
| *6.6. | Resolution #2019-__ Authorizing Proper City Officials to Execute the Joint Powers Agreement-Minnesota Anti-Heroin Task Force Program by and between the Minnesota Department of Public Safety-Bureau of Criminal Apprehension and the City of Park Rapids..... | 31-37 |
| *6.7. | Approve Low Quote in the Amount of \$5,350.00 from Gull Lake Glass for the Replacement of the North Door and the Opener on the South Door of the Library | 38-44 |
| *6.8. | Approve Pay Request in the Amount of \$2,100.00 for Mobile Ready Mix for Repair of the Sidewalks at Rapids Spirits Municipal Liquor Store | 45-46 |
| *6.9. | Approve Pay Request in the Amount of \$2,518.40 for Josh’s Collision Center for Repairs to Unit 80, the Public Works Tandem Plow Truck | 47-49 |
| *6.10. | Approve Low Quote in the Amount of \$4,646.19 from Sanitation Products Inc. for the Replacement of the Conveyor Belt on Unit 88, the Public Works Elgin Pelican Street Sweeper | 50-55 |
| *6.11. | Resolution #2019-__ Appointing Jeffery Olesen as a Temporary Part Time Rapids Spirits Liquor Store Clerk for the City of Park Rapids..... | 56-57 |
| *6.12. | Resolution #2019-__ Appointing Tricia Miller as a Temporary Part Time Rapids Spirits Liquor Store Clerk for the City of Park Rapids..... | 58-59 |
| *6.13. | Approve Pay Request in the Amount of \$2,000.00 to TKDA for Professional Services for the 2018 Pavement Repairs and Apron Lighting Upgrades at the Park Rapids Municipal Airport..... | 60-61 |
| *6.14. | Approve Pay Request in the Amount of \$25,436.50 to Kitchigami Regional Library for the Second Half of the 2019 Levy and the Repair and Replacement Fund | 62-64 |
| *6.15. | Resolution #2019-__ Approving Wage Adjustment and Step Increase for Full Time Park Rapids Police Officer Josh Gabriel | 65-66 |
| *6.16. | Resolution #2019-__ Approving Wage Adjustment and Step Increase for Public Works Street Maintenance Worker Justin Leritz | 67-68 |
| *6.17. | Approve Final Pay Request in the Amount of \$3,600.00 to Fahrner Asphalt Sealers for Work on the 2018 Pavement Repair Project for the Park Rapids Municipal Airport | 69-71 |

- *6.18. Approve Pay Request in the Amount of \$54,986.99 to Apex Engineering Group for Professional Services Regarding Various Project in the City of Park Rapids..... 72-85
- *6.19. Resolution #2019-__ Certifying Delinquent Utility Bills to the Hubbard County Auditor Payable in the Year 2020..... 86-88

7. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

8. PLANNING:

- 8.1. **TABLED October 8, 2019:** Variance Request by Eric and Jessica Mjelde at 1120 Timbers Drive, PID #32.93.02400..... 89-99
 - A. Resolution #2019-__ Approve a Variance from the Ten Foot Side Yard Setback in the R-1 Zoning District at 1120 Timbers Drive, PID #32.93.02400..... 100-101
 - B. Resolution #2019-__ Vacating a Public Utility Easement in the Timbers Addition in the City of Park Rapids..... 102-103
- 8.2. Resolution to Authorize City Officials to Submit a Grant Application to Rethos for the Artists on Mainstreet Project for the City of Park Rapids... 104-111

9. GENERAL BUSINESS:

- 9.1. Trunk Highway 71 South, Frontage Roads, and Eleventh Street, Utility and Street Reconstruction Project 112
 - A. Resolution #2019-__ Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment for the Trunk Highway 71 South, Frontage Roads, and Eleventh Street Reconstruction Project in the City of Park Rapids..... 113-139
 - B. Resolution #2019-__ Setting Public Hearing on the Proposed Assessment for the Trunk Highway 71 South, Frontage Roads, and Eleventh Street Utility and Street Reconstruction Project in the City of Park Rapids..... 140

9.2. Resolution Authorizing Proper City Officials to Execute the Labor Agreement by and between the Minnesota Teamsters Public and Law Enforcement Employees' Union, Local 320, Representing the Public Works Employees, and the City of Park Rapids141-163

10. CITY ADMINISTRATOR COMMENTS

11. DEPARTMENT HEAD UPDATES

12. MINUTES/REPORTS/INFORMATION: *Some of the information included here is in draft form, and is subject to change.*

12.1. Safety Committee Meeting Minutes-October 3, 2019 164-165

12.2. Urban Forestry Committee Meeting Minutes-October 14, 2019..... 166-172

12.3. Memo-Airport Financials-October 15, 2019 173-176

12.4. Memo-Investments-October 22, 2019..... 177-179

13. COMMENTS FROM COUNCIL

14. ADJOURNMENT