

**AGENDA
 PARK RAPIDS CITY COUNCIL MEETING
 TUESDAY, JANUARY 14, 2020, 6:00 PM
 PARK RAPIDS CITY COUNCIL CHAMBERS
 PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **APPROVE MINUTES:**
 - 4.1. City Council Workshop Minutes-December 10, 2019 1-6
 - 4.2. City Council Regular Meeting Minutes-December 10, 20197-13

5. **FINANCE:**
 - 5.1. Payables and Prepaids 14-28

6. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *6.1. Resolution #2020-__ Setting City Council Meetings on the Second and Fourth Tuesday of Each Month in the Year 2020 29
 - *6.2. Resolution #2020-__ Appointing Erika Randall as Acting Mayor for the Year 2020..... 30
 - *6.3. Resolution #2020-__ Designating Authorized Signatures for the Year 2020 for the City of Park Rapids..... 31
 - *6.4. Resolution #2020-__ Designating Official Depositories for the Year 2020 for the City of Park Rapids..... 32

*6.5.	Resolution #2020-__ Authorizing Proper City Officials to Execute Payment of Claims Prior to City Council Approval for Year 2020	33
*6.6.	Resolution #2020-__ Designating Official Newspaper for the Year 2020 for the City of Park Rapids.....	34
*6.7.	Resolution #2020-__ Authorizing Proper City Officials to Execute the Paperwork Associated with the Fire Contracts for the City of Park Rapids	35
*6.8.	Resolution #2020-__ Setting Guidelines for the City of Park Rapids Municipal Election in 2020.....	36
*6.9.	Resolution #2020-__ Accepting the Resignation of Park Rapids Parks and Beautification Board Member Kristi York	37-38
*6.10.	Resolution #2020-__ Re-Appointing Thom Peterson to Serve on the Airport Commission for the City of Park Rapids	39-40
*6.11.	Resolution #2020-__ Re-Appointing LuAnn Hurd-Lof to Serve on the Park Rapids Arts and Culture Advisory Commission	41-42
*6.12.	Resolution #2020-__ Re-Appointing Paul Dove to Serve on the Park Rapids Arts and Culture Advisory Commission	43-44
*6.13.	Resolution #2020-__ Re-Appointing Barb Thomason to Serve on the Parks & Beautification Board for the City of Park Rapids	45-46
*6.14.	Resolution #2020-__ Re-Appointing Christopher Hummel to Serve on the Library Board for the City of Park Rapids	47-49
*6.15.	Resolution #2020-__ Re-Appointing Shane Sundut to Serve on the Housing and Redevelopment Authority of the City of Park Rapids.....	50-52
*6.16.	Resolution #2020-__ Re-Appointing David R. Konshok to Serve on the Airport Commission for the City of Park Rapids	53-54
*6.17.	Resolution #2020-__ Re-Appointing Ann Niedzielski to Serve on the Library Board for the City of Park Rapids	55-56
*6.18.	Resolution #2020-__ Approve Minnesota Lawful Gambling LG220 Application for Exempt Permit for the Tall Pine Toms NWTF	57
*6.19.	Resolution #2020-__ Approve Minnesota Lawful Gambling LG220 Application for Exempt Permit for the Minnesota Darkhouse and Angling Association Park Rapids Chapter	58

*6.20.	Resolution #2020-__ Approve Minnesota Lawful Gambling LG220 Application for Exempt Permit for Kinship of the Park Rapids Area	59
*6.21.	Resolution #2020-__ Authorizing the Termination of Part Time Rapids Spirits Employee Michael Novak	60-61
*6.22.	Resolution #2020-__ Appointing Susan Holmer as Part Time Rapids Spirits Liquor Store Clerk for the City of Park Rapids	62-63
*6.23.	Resolution #2020-__ Accepting the Resignation of Rapids Spirits Part Time Liquor Store Clerk Jeffery Olesen.....	64-65
*6.24.	Approve Golf Cart/Class 2 ATV License to Drive on Streets in the City of Park Rapids in 2020 for Ronald Jensen-ATV	66
*6.25.	Resolution #2020-__ Authorizing Proper City Officials to Execute the Scope of Work Agreement by and between Landrum and Brown Inc and the City of Park Rapids.....	67-73
*6.26.	Resolution #2020-__ Approving Certification by Hubbard County Board for Classification of Tax Forfeited Land within the City of Park Rapids.....	74-77
*6.27.	Approve Pay Request in the Amount of \$1,500.00 from Revize LLC for the 2020 Annual Subscription Fee for the City's Website.....	78-79
*6.28.	Approve Purchase in the Amount of \$1,882.00 from RDO Equipment for a Mower Deck Shell for the John Deere Z925 Mower for the Public Works Department.....	80-82
*6.29.	Approve Pay Request in the Amount of \$20,000.00 from SLL Inc for the First Half of the Contract Amount for the 2020 Property Tax Evaluations	83-84
*6.30.	Approve Pay Request in the Amount of \$8,685.66 from Minnesota Public Facilities Authority for the Bond Payment on the Water Treatment Facility and Water Tower	85-86
*6.31.	Resolution #2020-__ Authorizing Execution of Assignment and Assumption of Development Agreement and the Tax Increment Revenue Note by and between KI Developers of Park Rapids LLC and the City of Park Rapids.....	87-98
*6.32.	Resolution #2020-__ Amending Personnel Policy #38-Drug and Alcohol Testing for the City of Park Rapids.....	99-110

- *6.33. Approve Plumber’s Permits to Work in the City of Park Rapids in 2020 for Peterson Sheet Metal Inc., Juelson Plumbing & Heating Inc., Samuelson Laney Plumbing, Heating, Cooling Inc., The Jamar Company, Ackerman Plumbing & Heating LLC, Ulvin Plumbing & HVAC, R&G Plumbing & Heating Inc., Dick’s Plumbing & Heating of Bemidji Inc., Northern Pines Plumbing & Heating, and D.Carlson Plumbing & Excavating LLC..... 111
- *6.34. Approve Backhoe Operator’s Licenses to Work in the City of Park Rapids in 2020 for Northland Excavating LLC, Girtz Excavating LLC, Backhoe Pete LLC, Thelen’s Excavating Inc., Elsner Well Drilling Inc., T Ray Construction Co. Inc., and R&R Petroleum Equipment-*restricted license* 112
- *6.35. Resolution #2020-__ Denying Rezoning Application for Lakes Area Cooperative Cenex Station Requesting to Amend the Comprehensive Plan Future Land Use Map from Residential to Commercial in the City of Park Rapids, PID #32.52.50100 113-117
- *6.36. Resolution #2020-__ Denying Rezoning Application for Lakes Area Cooperative Cenex Station Requesting to Rezone Land from R-1 to B-1 in the City of Park Rapids, PID #32.52.50100 118-138
- *6.37. Approve Public Facilities Use Permit for Cynthia Jones d.b.a. The Armory Arts & Events Center F.K.A. Park Rapids Community Development Corporation, to Close Block Two (2) of Main Avenue South on June 11, 18, 25, July 3, 9, 16, 23, August 6,13, 20, all in 2020, from 5:00 p.m. to 8:00 p.m., except on August 6th hours will be from 4:00 p.m. to 9:00 p.m., for the Second Street Stage Events 139
- *6.38. Approve Multi-Vendor License for Cynthia Jones d.b.a. The Armory Arts & Events Center F.K.A. Park Rapids Community Development Corporation on June 11, 18, 25, July 3, 9, 16, 23, August 6,13, 20, all in 2020 for the Second Street Stage Events 140
- *6.39. Resolution #2020-__ Approve Temporary On-Sale Liquor Licenses for the Armory Arts & Events Center F.K.A. Park Rapids Community Development Corporation in the City of Park Rapids 141
- *6.40. Approve Pay Request in the Amount of \$5,527.30 from Apex Engineering Group for Professional Services Regarding Various Projects within the City of Park Rapids..... 142-154
- *6.41. Approve Purchase in the Amount of \$3,417.60 from Heiman Fire Equipment for Turn Out Gear to Replace Expired Gear for the Park Rapids Fire Department 155-156

*6.42.	Resolution #2020-__ Appointment of Election Judges for the Presidential Primary Election in the City of Park Rapids for the Year 2020	157
*6.43.	UTILITY BILLING: Approve Reduction in the Amount of \$173.54, for the Sewer Portion of the 2019 Fourth Quarter Billing, for Chris Sandretzky, at 613 Washington Avenue S, Account #02-00061301-00-1, PID #32.45.50300	158-160
*6.44.	Approve Pay Request in the Amount of \$4,596.00 from the League of Minnesota Cities for the Membership Dues from September 1, 2019 to August 31, 2020	161-162
7.	COMMENTS FROM CITIZENS: <i>Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.</i>	
8.	PLANNING:	
8.1.	First Reading of Ordinance Amending Park Rapids City Code, Chapter 151, Zoning, for IUP/CUP & Definitions	163-173
9.	GENERAL BUSINESS:	
9.1.	Resolution Authorizing Proper City Officials to Execute the Labor Agreement by and between the Law Enforcement Labor Services Representing the Park Rapids Patrol Officers-Local No. 403 and the City of Park Rapids	174-195
9.2.	Resolution Authorizing Proper City Officials to Execute the Labor Agreement by and between the United Food and Commercial Workers Union Local No. 1189 and the City of Park Rapids.....	196-216
9.3.	Resolution Appointing Councilmembers to Various City Committees, Boards, and Commissions	217-221
10.	CITY ADMINISTRATOR COMMENTS	
11.	DEPARTMENT HEAD UPDATES	

12. MINUTES/REPORTS/INFORMATION: *Some of the information included here is in draft form, and is subject to change.*

12.1. Building Permit Report-December 2019 222

12.2. Plumbing Permit Report-December 2019 223

12.3. Planning Commission Special Meeting Minutes-December 16, 2019..... 224-227

12.4. Safety Committee Meeting Minutes-January 2, 2020 228-229

12.5. Property Taxes Memo-January 14, 2020..... 230

12.6. LMC Dividend Memo-January 14, 2020..... 231-233

13. COMMENTS FROM COUNCIL

14. ADJOURNMENT