

**AGENDA  
 PARK RAPIDS CITY COUNCIL MEETING  
 TUESDAY, JANUARY 28, 2020, 6:00 PM  
 PARK RAPIDS CITY COUNCIL CHAMBERS  
 PARK RAPIDS, MINNESOTA**

Page

- 1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*
  
- 2. **ROLL CALL**
  
- 3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*
  
- 4. **APPROVE MINUTES:**
  - 4.1. City Council Special Meeting Minutes-January 10, 2020 ..... 1-6
  - 4.2. City Council Workshop Minutes-January 14, 2020 ..... 7-11
  - 4.3. City Council Regular Meeting Minutes-January 14, 2020 ..... 12-22
  
- 5. **FINANCE:**
  - 5.1. Payables and Prepays ..... 23-33
  
- 6. **CONSENT AGENDA:** *All items listed with an (\*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
  - \*6.1. Resolution #2020-\_\_ Approving Ordinance No. \_\_ Amending the Park Rapids City Code of Ordinances, Chapter 151 Zoning, Section 151.003 Definitions and Section 151.243 Conditional Use Permits..... 34
  - \*6.2. Ordinance No. \_\_ Amending the Park Rapids City Code of Ordinances, Chapter 151 Zoning, Section 151.003 Definitions and Section 151.243 Conditional Use Permits ..... 35-40
  - \*6.3. Approve Golf Cart/Class 2 ATV License to Drive on Streets in the City of Park Rapids in 2020 for Brad Lee-Golf Cart, and Brad Lee ATV..... 41

- \*6.4. Approve Plumber’s Permits to Work in the City of Park Rapids in 2020 for Park Rapids Plumbing, Heating, & Supplies Inc, Esser Plumbing & Heating Inc, Mid State Refrigeration d.b.a. SCR, Greens Plumbing Modern Heating, and Northland Septic Maintenance Inc ..... 42
- \*6.5. Approve Backhoe Operator’s License to Work in the City of Park Rapids in 2020 for Qwest Corp d.b.a. Centurylink QC-restricted, Racer Construction Inc., and LarMac LLC ..... 43
- \*6.6. Authorize the Submission of an Application for a Lawcon Grant for the Reconstruction of the City Owned Depot Park Tennis Courts ..... 44
- \*6.7. Approve Purchase and Installation in the Amount of \$1,064.00 from Girtz Tire and Implement for Two (2) Tires for the Motorgrader Using the Minnesota State Bid Price ..... 45-46
- \*6.8. Approve Contracting with Cummins NPower for the Annual Servicing of the City’s Generators from Various City Departments, in the Amount of \$2,246.77 ..... 47-51
- \*6.9. Resolution #2020-\_\_Appointing Ellen Albee as Part Time Rapids Spirits Liquor Store Clerk for the City of Park Rapids..... 52-54
- \*6.10. Authorize Staff to Post the Vacant Full Time Liquor Store Clerk Position for Ten (10) Working Days In-House, as per the UFWC #1189 Union Contract, Advertise and Interview for the Vacant Position..... 55
- \*6.11. Resolution #2020-\_\_ Approving the Renewal of On-Sale/Sunday Liquor License for Royal Bar in the City of Park Rapids ..... 56
- \*6.12. Proclamation Celebrating the 100<sup>th</sup> Anniversary of the League of Women Voters of the United States in the City of Park Rapids ..... 57

**7. COMMENTS FROM CITIZENS:** *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

**8. CITY ADMINISTRATOR COMMENTS**

**9. DEPARTMENT HEAD UPDATES**

**10. MINUTES/REPORTS/INFORMATION:** *Some of the information included here is in draft form, and is subject to change.*

10.1. Investment Memo-January 28, 2020 ..... 58-60

10.2. Goal Setting Worksession Memo-January 28, 2020..... 61-62

10.3. Committee Appointments Memo-January 2020..... 63

**11. COMMENTS FROM COUNCIL**

**12. CLOSED SESSION:**

12.1. **INTRODUCTION:** Preliminary consideration of allegations against a City of Park Rapids Employee under Minn. Stat. 13D.05, subd. 2(b).

**The Mayor will call for a motion to close the regular meeting.**

**I. CLOSED MEETING:**

- A. Acknowledge Members/Staff Present.
- B. City Administrator’s Presentation.
- C. Council Discussions
- D. Conclusion *(All motions/votes must be in open session)*

**The Mayor will call for a motion to open the closed session.**

**II. CITY COUNCIL ACTIONS**

**13. ADJOURNMENT**