

**AGENDA  
 PARK RAPIDS CITY COUNCIL MEETING  
 TUESDAY, FEBRUARY 9, 2021, 6:00 PM  
 PARK RAPIDS CITY COUNCIL CHAMBERS  
 PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*
  
2. **ROLL CALL**
  
3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*
  
4. **PARK RAPIDS FIRE DEPARTMENT RECOGNITION:**
  - 4.1. Certificate of Achievement for Virgil Eskola ..... 1
  
5. **PRESENTATION OF COMMUNITY SERVICE AWARD:**
  - 5.1. Commendation for Betty Thomsen ..... 2
  
6. **APPROVE MINUTES:**
  - 6.1. City Council Regular Meeting Minutes-January 26, 2021 ..... 3-10
  
7. **FINANCE:**
  - 7.1. Payables and Prepaids ..... 11-21
  
8. **CONSENT AGENDA:** *All items listed with an (\*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
  - \*8.1. Approve Plumber’s Permits to Work in the City of Park Rapids in 2021 for Lindow Plumbing Inc, Hass Geosystems Inc..... 22
  - \*8.2. Approve Backhoe Operator’s License to Work in the City of Park Rapids in 2021 for CenturyLink/Lumen Technologies/Qwest-*restricted* ..... 23
  - \*8.3. Resolution #2021-\_\_ Appointing Stuart Larson to Serve on the Parks & Beautification Board for the City of Park Rapids..... 24-25

|        |   |       |
|--------|---|-------|
| *8.4.  | Resolution #2021-__ Approving the Renewal of a Wine and Strong Beer License for Pizza Hut in the City of Park Rapids .....  | 26    |
| *8.5.  | Resolution #2021-__ Approval of Renewal of Brewer Taproom Licenses for Revel Brewing LLC DBA Revel Brewing in the City of Park Rapids .....   | 27    |
| *8.6.  | Resolution #2021-__ Approving the Renewal of On-Sale/Sunday Liquor License for Royal Bar, The Good Life Café, A Better Place, Necce’s Italiano Ristorante, in the City of Park Rapids .....   | 28    |
| *8.7.  | Resolution #2021-__ Approve the Renewal of an Off-Sale 3.2 Beer License for Hugos #11, Orton’s Park Rapids Food Mart, Orton’s Park Rapids-East, in the City of Park Rapids.....   | 29    |
| *8.8.  | Resolution #2021-__ Approve Wage Adjustment and Step Increase for Part Time Rapids Spirits Liquor Store Clerk Mark Fox .....  | 30-31 |
| *8.9.  | Approve Low Quote in the Amount of \$7,450.00 from Hoffman Electric for the Replacement of Thirty (30) of the High Bay 400 Watt Metal Halide Light Fixtures to LED Lighting Fixtures in the Public Works Shop Building ..   | 32-34 |
| *8.10. | Resolution #2021-__ Authorizing Proper City Officials to Execute the Pre-Application for a Heritage Partnership Program Grant for the City of Park Rapids .....   | 35-73 |
| *8.11. | Approve Pay Request in the Amount of \$1,700.00 for Hubbard County Auditor for Maintenance Fees for Special Assessment Rolls .....  | 74    |
| *8.12. | Approve Pay Request in the Amount of \$3,804.00 for TechCheck for Three (3) Years of Antivirus Protection for Thirty-Eight (38) City Computers and Four (4) Servers .....   | 75-77 |
| *8.13. | Amend December 8 <sup>th</sup> , 2020, Park Rapids City Council Meeting Minutes to: Approve Pay Request in the Amount of \$18,157.50 ( <i>not \$198,157.50</i> ) for TKDA for Professional Services for the Park Rapids Terminal Area Taxilanes/Part B .....  | 78    |
| *8.14. | Authorize City Administrator to Supply a Letter of Support for a Grant Application for The Hangar Co-Working Space to be Submitted to Heartland Lakes Development Commission, and for the City Administrator to Work on the Lease Language for the Old Liquor Store Building on Eighth Street East..... | 79    |
| *8.15. | Resolution #2021-__ Approving Wage Adjustment and Step Increase for Park Rapids Police Sergeant Michael Mercil.....   | 80-81 |
| *8.16. | Approve Pay Request in the Amount of \$13,370.45 to Apex Engineering Group for Professional Services for Various Projects in the City.....  | 82    |

|            |   |         |
|------------|---|---------|
| *8.17.     | Resolution #2021-__ Accepting Contracting Work by Central Florida Tankees for the Huntsinger Water Tower Reconditioning Project in the City of Park Rapids.....   | 83      |
| *8.18.     | Approve Final Pay Request #4 in the Amount of \$5,260.00 to Central Florida Tankees for Construction Services on the Water Tower Reconditioning Project.....  | 84-88   |
| <b>9.</b>  | <b>COMMENTS FROM CITIZENS:</b> <i>Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.</i> |         |
| <b>10.</b> | <b>PLANNING:</b>  |         |
| 10.1.      | Approve Letter of Support by the City Council for the SWCD National Association of Conservation Districts Urban Agriculture Conservation FY2021 Grant Application.....  | 89-99   |
| <b>11.</b> | <b>CITY ADMINISTRATOR COMMENTS</b>  |         |
| <b>12.</b> | <b>DEPARTMENT HEAD UPDATES</b>  |         |
| <b>13.</b> | <b>MINUTES/REPORTS/INFORMATION:</b> <i>Some of the information included here is in draft form, and is subject to change.</i>  |         |
| 13.1.      | Arts & Culture Advisory Commission Meeting Minutes-November 16, 2020.....   | 100-101 |
| 13.2.      | Arts & Culture Advisory Commission Meeting Minutes-December 21, 2020.....   | 102-103 |
| 13.3.      | Building Permit Report-January 2021 .....   | 104     |
| 13.4.      | Plumbing Permit Report-January 2021 .....   | 105     |
| 13.5.      | Planning Commission Workshop Minutes-January 25, 2021 .....   | 106-107 |
| 13.6.      | Planning Commission Meeting Minutes-January 25, 2021 .....  | 108-111 |
| <b>14.</b> | <b>COMMENTS FROM COUNCIL</b>  |         |
| <b>15.</b> | <b>ADJOURNMENT</b>  |         |