

**AGENDA  
PARK RAPIDS CITY COUNCIL MEETING  
TUESDAY, FEBRUARY 23, 2021, 6:00 PM  
PARK RAPIDS CITY COUNCIL CHAMBERS  
PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*
  
2. **ROLL CALL**
  
3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*
  
4. **APPROVE MINUTES:**
  - 4.1. City Council Regular Meeting Minutes-February 9, 2021 ..... 1-7
  
5. **FINANCE:**
  - 5.1. Payables and Prepaids ..... 8-20
  
6. **CONSENT AGENDA:** *All items listed with an (\*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
  - \*6.1. Approve Plumber’s Permits to Work in the City of Park Rapids in 2021 for Kiffmeyer Plumbing Inc..... 21
  
  - \*6.2. Resolution #2021-\_\_ Appointing Mike Hafner to Serve on the Urban Forestry Committee for the City of Park Rapids ..... 22-23
  
  - \*6.3. Approve Quote in the Amount of \$8,675.00 from Sweeney Controls Company to Replace the Supervisory Control and Data Acquisition (SCADA) Computer System, Which Monitors the City’s Wells, Water Treatment Facility, Water Tower Pressures, and the Main Sanitary Sewer Lift Stations for the Public Works Department ..... 24-30
  
  - \*6.4. Resolution #2021-\_\_ Authorizing Proper City Officials to Execute a Lease by and Between James May and David May d.b.a. Northern Bait and the City of Park Rapids..... 31-33
  
  - \*6.5. Resolution #2021-\_\_ Approving the Renewal of a Wine and Strong Beer License Renewal for Bella Caffe in the City of Park Rapids ..... 34

*6.6.	Resolution #2021-__ Approve the Renewal of an Off-Sale 3.2 Beer License for Casey’s General Store #2192, Cenex C Store, Walmart #4244, in the City of Park Rapids .....	35
*6.7.	Resolution #2021-__ Approving the Renewal of On-Sale/Sunday Liquor License for American Legion 212, One More Club, Vallarta Mexican Grill, Bogey’s on 34, West Forty Restaurant in the City of Park Rapids.....	36
*6.8.	Resolution #2021-__ Authorizing Proper City Officials to Execute the Paperwork to Certify the Special Assessment for Tax Forfeited Land for PID #32.40.06010.....	37-38
*6.9.	Approve Pay Request in the Amount of \$152,846.00 for League of Minnesota Cities Insurance Trust for the 2021 Workers’ Compensation Insurance Coverage Premium and the 2019-2020 Audit Adjustments .....	39
*6.10.	Approve Pay Request in the Amount of \$7,263.00 for TKDA for Professional Services for the Park Rapids Municipal Airport Terminal Area Taxilanes-Part B Project .....	40
*6.11.	Approve Pay Request in the Amount of \$1,950.00 for Apex Engineering Group for Professional Services for the Depot Park Tennis Court Project .....	41
*6.12.	Resolution #2021-__ Permitting the Destruction of Aged Documents as Determined by Adopted Minnesota General Records Retention Schedule .....	42
*6.13.	Approve Purchase in the Amount of \$1,529.40 from Dell Technologies for a Replacement Computer for the Police Administrative Assistant.....	43-49

**7. COMMENTS FROM CITIZENS:** *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

**8. GENERAL BUSINESS:**

8.1.	Project 309 Presentation-Lance Bagstad.....	50-57
8.2.	Resolution Approving Plans and Specifications and Ordering Advertisement for Bids for the Career Path Improvement Project in the City of Park Rapids .....	58-88
8.3.	Resolution In the Matter of Applying for Funding from the Minnesota Department of Transportation Local Road Improvement Program, for the City of Park Rapids, Minnesota.....	89-100
8.4.	First City Council Meeting in April 2021 .....	101-103

**9. CITY ADMINISTRATOR COMMENTS**

**10. DEPARTMENT HEAD UPDATES**

**11. MINUTES/REPORTS/INFORMATION:** *Some of the information included here is in draft form, and is subject to change.*

11.1. Charter Communications Memo-February 2, 2021..... 104

11.2. Charter Communications Memo-February 15, 2021 ..... 105

11.3. Enbridge Open House-February 25, 2021 ..... 106

**12. COMMENTS FROM COUNCIL**

**13. ADJOURNMENT**