

**AGENDA  
 PARK RAPIDS CITY COUNCIL MEETING  
 TUESDAY, MARCH 9, 2021, 6:00 PM  
 PARK RAPIDS CITY COUNCIL CHAMBERS  
 PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*
  
2. **ROLL CALL**
  
3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*
  
4. **PARK RAPIDS FIRE DEPARTMENT RECOGNITION:**
  - 4.1. Certificate of Achievement for Luke Luther ..... 1
  
5. **APPROVE MINUTES:**
  - 5.1. City Council Workshop Minutes-February 23, 2021 .....2-5
  - 5.2. City Council Regular Meeting Minutes-February 23, 2021.....6-12
  
6. **FINANCE:**
  - 6.1. Payables and Prepaids ..... 13-23
  
7. **CONSENT AGENDA:** *All items listed with an (\*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
  - \*7.1. Approve Backhoe Operator’s License to Work in the City of Park Rapids in 2021 for Gordon Construction of Mahnomen Inc ..... 24
  - \*7.2. Approve Golf Cart/Class 2 ATV Licenses to Drive on City Streets in 2021 for Richard Felts-ATV, Richard Harsha-ATV ..... 25
  - \*7.3. Approve Pay Request in the Amount of \$3,740.00 for Hildi Inc for Professional Services to Update the City’s Actuarial Valuations .....26-27

*7.4.	Approve Pay Request in the Amount of \$203,354.00 to the League of Minnesota Cities Insurance Trust for the 2021 Insurance Premium Renewal .....	28-30
*7.5.	Resolution #2021-__ Approving Certification by Hubbard County Board for Classification of a Tax Forfeited Land as Provided by Minnesota Statutes within the City of Park Rapids.....	31-37
*7.6.	Approve Expenses for the Annual Street Department Supplies in the Amount of \$53,501.00 from Various Vendors: Cumber Construction-gravel, Diamond Vogel Paint-paint, Brock White-crack filler, Hubbard County-calcium chloride, Howard’s Driveway-asphalt patching, and M-R Signs .....	38-46
*7.7.	Approve Purchase in the Amount of \$3,880.00 from Fergusson Waterworks for the Replacement of Two (2) Neptune Mack 10 Water Meters .....	47-49
*7.8.	Resolution #2021-__ Appointing Cheryle Wilke to Serve on the Urban Forestry Committee for the City of Park Rapids .....	50-51
*7.9.	Resolution #2021-__ Appointing Steve Jones to Serve on the Urban Forestry Committee for the City of Park Rapids .....	52-54
*7.10.	Approve Pay Request in the Amount of \$8,061.10 for Apex Engineering Group for Professional Services Pertaining to Various Projects in the City .....	55
*7.11.	Approve Pay Request in the Amount of \$12,000.00 for Heartland Lakes Development Commission for the First Quarter Financial Commitment of 2021 .....	56
*7.12.	Approve Pay Request in the Amount of \$2,156.86 for Hawkins Inc. for Water Treatment Chemicals for the Public Works Department .....	57
*7.13.	Approve <i>First Reading</i> of Ordinance Amending the City of Park Rapids Code of Ordinances Chapter 93 Environment, Section 93.02 Creation and Establishment of the Urban Forestry Committee.....	58-61
*7.14.	Approve Pay Request in the Amount of \$155,972.60 for MN Mechanical Solutions for Construction Services Regarding the Water Treatment Facility Project .....	62

**8. COMMENTS FROM CITIZENS:** *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

**9. PLANNING:**

- 9.1. Resolution Accepting and Approving the Parks and Trails Master Plan Update for the City of Park Rapids .....63-112
- 9.2. Resolution to Authorize Submission of the Land and Water Conservation Outdoor Recreation Grant Application to the Minnesota Department of Natural Resources for the City of Park Rapids .....113-165
- 9.3. Resolution Approve a Conditional Use Permit to Remodel a Multi-Family Apartment Building in the Residential Business Transitional Zoning District at 205 Pleasant Avenue South, PID #32.37.03400.....166-175

**10. GENERAL BUSINESS:**

- 10.1. Resolution Approving Plans and Specifications and Ordering Advertisement for Bids for Municipal Airport Terminal Area Taxilanes Project in the City of Park Rapids .....176-184

**11. CITY ADMINISTRATOR COMMENTS**

**12. DEPARTMENT HEAD UPDATES**

**13. MINUTES/REPORTS/INFORMATION:** *Some of the information included here is in draft form, and is subject to change.*

- 13.1. Arts and Culture Advisory Commission Meeting Minutes-January 25, 2021..... 185-186
- 13.2. Water Usage Report through 2020 ..... 187-188
- 13.3. Building Permit Report-February 2021 ..... 189
- 13.4. Plumbing Permit Report-February 2021 ..... 190
- 13.5. Planning Commission Meeting Minutes-February 22, 2021..... 191-213

**14. COMMENTS FROM COUNCIL**

**15. ADJOURNMENT**