

**AGENDA
PARK RAPIDS CITY COUNCIL MEETING
TUESDAY, APRIL 14, 2020, 6:00 PM
PARK RAPIDS CITY COUNCIL CHAMBERS
PARK RAPIDS, MINNESOTA**

**Meeting will be held via Teleconference
Telephone: 218-574-0500
Participant Code: 130529**

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1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **EMPLOYEE CERTIFICATE OF ACHIEVEMENT:**
 - 4.1. Dean Christofferson – Twenty-Five Years of Employment..... 1

5. **APPROVE MINUTES:**
 - 5.1. City Council Regular Meeting Minutes-March 24, 20202-8

6. **FINANCE:**
 - 6.1. Payables and Prepays9-17

7. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *7.1. Resolution #2020-__ Approving Ordinance No. __ Amend the Park Rapids City Code of Ordinances of the City of Park Rapids, Chapter 36 Fee Schedule, Section 36.12 Airport Fees 18

- *7.2. Ordinance No. ___ Ordinance to Amend the Park Rapids City Code of Ordinances of the City of Park Rapids, Chapter 36 Fee Schedule, Section 36.12 Airport Fees 19
- *7.3. Resolution #2020-___ Permitting the Destruction of Aged Documents as determined by Adopted Minnesota General Records Retention Schedule..... 20
- *7.4. Approve Golf Cart/Class 2 ATV License to Operate on the Streets of the City of Park Rapids in 2020 for Richard Felts-ATV..... 21
- *7.5. Approve Purchase in the Amount of \$2,698.00 from RDO Equipment for a New Bagger for Cleaning City Parks for the Public Works Department..... 22-35
- *7.6. Authorize Advertising and Interviewing for a Temporary Seasonal Parks Employee for the Public Works Department..... 36
- *7.7. Resolution #2020-___ Scheduling a Public Hearing on the Issuance of Revenue Obligations by the Duluth Economic Development Authority to Finance a Project by Essentia Health..... 37-42
- *7.8. Resolution #2020-___ Authorizing Proper City Officials to Execute the 2020 Park Rapids Emergency Operation Plan for the City of Park Rapids .. 43-65
- *7.9. Resolution #2020-___ Approving the Preliminary and Final Plat for the Simonson Third Addition 66-70

8. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

9. PLANNING:

- 9.1. First Reading of Ordinance Approving an Amendment to the Rental Licensing Code, Chapter 152 Adopting Administrative Permitting Procedures and Standards for Short-Term Rentals 71-84

10. CITY ADMINISTRATOR COMMENTS

11. DEPARTMENT HEAD UPDATES

12. MINUTES/REPORTS/INFORMATION: *Some of the information included here is in draft form, and is subject to change.*

12.1. Building Permit Report-March 2020 85

12.2. Plumbing Permit Report-March 2020..... 86

12.3. Planning Commission Meeting Minutes-March 23, 2020 87-108

12.4. Economic Development Authority of Park Rapids Meeting Minutes-March 24, 2020..... 109-111

12.5. Economic Development Authority of Park Rapids Emergency Meeting Minutes-April 7, 2020..... 112-115

13. COMMENTS FROM COUNCIL

14. ADJOURNMENT