

**AGENDA  
 PARK RAPIDS CITY COUNCIL MEETING  
 TUESDAY, NOVEMBER 10, 2020, 6:00 PM  
 PARK RAPIDS CITY COUNCIL CHAMBERS  
 PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*
  
2. **ROLL CALL**
  
3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*
  
4. **APPROVE MINUTES:**
  - 4.1. City Council Workshop Meeting-October 27, 2020 ..... 1-3
  - 4.2. City Council Regular Meeting Minutes-October 27, 2020 ..... 4-10
  
5. **FINANCE:**
  - 5.1. Payables and Prepays ..... 11-30
  
6. **CONSENT AGENDA:** *All items listed with an (\*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
  - \*6.1. Resolution #2020-\_\_ Approve Minnesota Lawful Gambling LG220  
 Application for Exempt Permit for St Joseph’s Area Health Services ..... 31
  - \*6.2. Resolution #2020-\_\_ Approving Wage Adjustment and Step Increase for  
 Part Time Rapids Spirits Liquor Store Clerk Tina Jenkins ..... 32-33
  - \*6.3. Resolution #2020-\_\_ Approving Wage Adjustment and Step Increase for  
 Full Time Park Rapids Police Officer Josh Gabriel ..... 34-35
  - \*6.4. Resolution #2020-\_\_ Approving Wage Adjustment and Step Increase for  
 Public Works Street Maintenance Worker David Susterick..... 36-37

*6.5.	Authorize Staff to Move Towards Implementation of Third Party Pay for Credit Cards to Submit Utility Payments Online, Effective January 1 <sup>st</sup> , 2021 .....	38
*6.6.	Authorize Staff to Post, Advertise, and Interview for Two (2) Full Time Rapids Spirits Full Time Clerk Positions .....	39
*6.7.	Approve Golf Cart/Class 2 ATV License to Drive on Park Rapids City Streets in 2020 for Horace C. Gates-ATV.....	40
*6.8.	Approve Pay Request in the Amount of \$3,938.54 to Cummins Sales and Service for Parts, Labor, and other Services Rendered in Regard to Engine 5771 for the Park Rapids Fire Department .....	41
*6.9.	Approve Pay Request in the Amount of \$26,454.00 to Kitchigami Regional Library for the Second Half of the 2020 Levy .....	42
*6.10.	Approve Pay Request in the Amount of \$3,626.38 to Angel Armour for Protective Vests/Gear for the Park Rapids Police Department.....	43
*6.11.	Authorize Staff to Execute the Subordination Agreement for Michael and Kerri Dinkel from a 2012 Small Cities Forgivable Loan.....	44

**7. COMMENTS FROM CITIZENS:** *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

**8. PLANNING:**

8.1.	Resolution Approving Rezoning Application for City of Park Rapids Requesting to Amend the Comprehensive Plan Future Land Use Map from Residential to Multiple Family for Thirty-Five (35) Parcels in the City of Park Rapids .....	45-52
8.2.	<i>First Reading</i> of Ordinance Rezoning Land to R-3 in the City of Park Rapids, PID #32.44.40100.....	53-59
8.3.	<i>First Reading</i> of Ordinance Rezoning Land to R-3 in the City of Park Rapids, PID #32.45.52000.....	60-66
8.4.	<i>First Reading</i> of Ordinance Rezoning Land to R-3 in the City of Park Rapids, PID #32.45.52200.....	67-73
8.5.	<i>First Reading</i> of Ordinance Rezoning Land to R-3 in the City of Park Rapids PID # 32.25.07081, # 32.25.02032, and # 32.45.52100 .....	74-80

**9. GENERAL BUSINESS:**

- 9.1. Resolution #2020-\_\_ Approving Policy to Authorize Department Heads to Submit Grant Applications for the City of Park Rapids..... 81-82
- 9.2. Resolution Authorizing Proper City Officials to Execute the Paperwork to Certify Special Assessment for PID #32.62.01100 ..... 83-88

**10. CITY ADMINISTRATOR COMMENTS**

**11. DEPARTMENT HEAD UPDATES**

**12. MINUTES/REPORTS/INFORMATION:** *Some of the information included here is in draft form, and is subject to change.*

- 12.1. Building Permit Report-October 2020 ..... 89
- 12.2. Plumbing Permit Report-October 2020 ..... 90
- 12.3. Planning Commission Meeting Minutes-October 26, 2020 ..... 91-98
- 12.4. Park Rapids Municipal Airport Project Status Report-October 30, 2020 ..... 99

**13. COMMENTS FROM COUNCIL**

**14. CLOSED SESSION:**

- 14.1. **INTRODUCTION:** Performance Evaluation for Non-Disciplinary Reasons of City of Park Rapids Employee Lisa Furlott under Minn. Stat. 13D.05, Subdivision 3(a).....100

**The Mayor will call for a motion to close the regular meeting.**

**I. CLOSED MEETING:**

- A. Acknowledge Members/Staff Present.
- B. Council Discussion
- C. Conclusion (*All motions/votes must be in open session*)

**The Mayor will call for a motion to open the closed session.**

**15. ADJOURNMENT**