

**CITY OF PARK RAPIDS
CITY COUNCIL MEETING
May 24, 2016, 6:00 PM
Park Rapids Public Library-Lower Level
Park Rapids, Minnesota**

1. CALL TO ORDER: The May 24th, 2016, Regular Meeting of the Park Rapids City Council was called to order at 6:00 p.m. by Mayor Pat Mikesh, and everyone present recited the Pledge of Allegiance.

2. ROLL CALL: Present: Mayor Pat Mikesh, Councilmembers Rod Nordberg, Erika Randall, and Paul Utke. Absent: Councilmember Ryan Leckner. Staff Present: Treasurer Angela Brumbaugh, Planner Ryan Mathisrud, Police Chief Terry Eilers, Liquor Store Manager Scott Olson, and Clerk Margie Vik. Others Present: TKDA Engineers Matthew Zitzow and Tricia Fantinato, Ellis Jones, Cynthia Jones, Dick Rutherford, Nicole Lalum, Nancy Newman, and Kevin Cederstrom from the Enterprise.

3. APPROVAL OF AGENDA: A motion was made by Nordberg, seconded by Utke, and unanimously carried to approve the agenda with the following addition to the Consent Agenda: #6.15. Approve Quote in the Amount of \$3,990.00 from Minnesota Valley Irrigation to Replace the Nelson Valve on Irrigator #5.

4. APPROVAL OF MINUTES:

4.1. City Council Regular Meeting Minutes-May 10, 2016: A motion was made by Randall, seconded by Utke, and unanimously carried to approve the May 10th, 2016, City Council Regular Meeting minutes as presented.

5. FINANCE:

5.1. Payables & Prepaids: A motion was made by Utke, seconded by Randall, and unanimously carried to approve the payables in the amount of \$17,560.46, and the prepaids in the amount of \$314,251.16, for a total of \$331,811.62.

6. CONSENT AGENDA: Mikesh removed Item #6.8. from the consent agenda. A motion was made by Randall, seconded by Nordberg, and unanimously carried to approve the following consent agenda items:

- 6.1. Approve Plumber's Permit to Work in the City of Park Rapids in 2016 for Park Rapids Plumbing & Heating.**

- 6.2. **Approve Backhoe Operator's License to Work in the City of Park Rapids in 2016 for Gordon Construction of Mahnomen Inc.**
- 6.3. **Approve Quote in the Amount of \$1,600.00 from Davis Electric to Repair Street Lights on Henrietta Avenue.**
- 6.4. **Resolution #2016-91 Accepting Donations for the City of Park Rapids.**
- 6.5. **Approve Public Facilities Use Permit for LuAnn Hurd-Lof d.b.a. Park Rapids Lakes Area Arts Council, to Use Pioneer Park on Friday, August 19th, 2016, from 8:00 a.m. to 4:00 p.m., for the Youth Music & Art Showcase VIII & Chalkfest, and to Waive the Fee.**
- 6.6. **Approve Transient Merchant License for Virginia Daniel d.b.a. TNT Fireworks on June 20th to July 6th, 2016, to Sell Fireworks in the Wal-Mart Parking Lot, at 1303 Charles Street.**
- 6.7. **Resolution #2016-92 Approve Wage Adjustment and Step Increase for Part Time Rapids Spirits Liquor Store Clerk Roger Hunter.**
- 6.8. *Removed from the consent agenda.*
- 6.9. **Resolution #2016-93 Approve Wage Adjustment and Step Increase for Part Time Rapids Spirits Liquor Store Clerk Dallan Free.**
- 6.10. **Resolution #2016-94 Authorizing Proper City Officials to Execute the License Agreement for an Information Center in Pioneer Park, at 217 Main Avenue South, PID #32.37.06090, by and between Park Rapids Community Development Corporation and the City of Park Rapids.**
- 6.11. **Approve Public Facilities Use Permit for Park Rapids Chamber of Commerce c/o Nicole Lalum to Close Second Street W., Main Avenue S., and Eighth Street W. to Fair Avenue, on July 4th, 2016, from 3:00 p.m. to 6:30 p.m. for the Fourth of July Parade.**
- 6.12. **Approve Public Facilities Use Permit for Park Rapids Chamber of Commerce c/o Nicole Lalum to Close the Second Block of Main Avenue S., on August 11th, 2016, from 5:00 p.m. to 7:00 p.m. for the Legends and Logging Days Water Wars.**
- 6.13. **Approve Public Facilities Use Permit for Park Rapids Chamber of Commerce c/o Nicole Lalum to Close the Second Block of Main**

Avenue S., on November 25th, 2016, from 3:00 p.m. to 8:00 p.m. for the Christmas Tree Lighting Ceremony & Yuletide Sampler.

- 6.14. Approve Public Facilities Use Permit for the Park Rapids Rotary c/o David Collins to Close a Portion of Beach Road on Monday, July 4th, 2016, from 4:00 p.m. to 12:00 midnight, for the Fireworks Show.**
- 6.15. Approve Quote in the Amount of \$3,990.00 from Minnesota Valley Irrigation to Replace the Nelson Valve on Irrigator #5.**

END OF CONSENT AGENDA

6.8. Resolution Approve Wage Adjustment and Step Increase for Part Time Rapids Spirits Liquor Store Clerk Joyce Mikesh: Mikesh stated he had a conflict of interest regarding this resolution. **A motion was made by Utke, seconded by Nordberg, to approve Resolution #2016-95 Approve Wage Adjustment and Step Increase for Part Time Rapids Spirits Liquor Store Clerk Joyce Mikesh.**

The vote was called.

The following Councilmembers voted in favor: Nordberg, Randall, Ukte.

The following Councilmembers voted nay: None.

The following Councilmembers abstained: Mikesh.

The motion carried 3-0.

7. COMMENTS FROM CITIZENS: Nancy Newman stated I've been going on since last year's Fourth of July Parade. Please, for next year consider alternatives. The parade was on North Main for years. I understand there are pros and cons. Things can all be worked out for that short of a period of time. Residents seem to enjoy it. They decorate their homes. The reasons that I was given to change the route can be worked out. You can cross the highway. It was done for years. I never remember anyone getting hurt. The lineup is fine. Everything seemed to work fine on Monico Lane. People were used to the routine. Last year we had two or three different people thinking they were going to line up and they were amazed that it had been changed. That's my quest. I'm here speaking for my neighborhood.

Utke stated we don't set up the parade. It's the chamber. I would get on their agenda. Newman stated I have. I wasn't even told it was coming up tonight. I said my peace, just consider it.

8. GENERAL BUSINESS:

8.1. Airport Master Plan Process: Mathisrud stated we've been working on the master plan process for the Park Rapids Airport. Today we met with several groups and TAC, which is a special group put together to work on this plan. We

just had a public meeting where we invited members of the public to attend. TKDA will give you a short presentation on what we've done today.

Tricia Fantinato, Senior Planner with TKDA, stated we had our third technical advisory committee meeting, and our first public meeting. The purpose of this was to identify development at the airport and what we'd like to see there. We've been looking at it as more of a higher level, like the airfield development. From this point we're going to go forward and analyze everything that everybody gave us, looking at it from a matrix standpoint, planning requirements, funding, and sustainability. Then we'll come back with recommendations. We'll present them again to the public and the technical advisory committee to see what they would like to see. Usually it's a combination of alternatives. That information will be provided in the final report which we will bring to the City Council for their approval before we submit it to FAA and MN DOT for their review. We are already right through the FAA approved forecast chapter so now we're in that second stage. Are there any questions?

Nordberg stated there were comments about FAA regulations and the 90 degree turns and future development. Does that affect anything that is in process now, like the taxiway? Fantinato stated that is what they are in the process of trying to figure out, which is the taxiway configuration and also if we need to move the VOR to another site, depending on which one we can go with. That's what we're in the process of trying to figure out. Nordberg stated we've already discussed proceeding ahead with some buildings that are not a part of that area. Are there any hangers that are affected as of right now? Fantinato stated no. We've already taken care of that. It was discussed at our meeting just a few days ago. Nordberg questioned so everything that is in process can proceed? Fantinato stated yes.

9. CITY ADMINISTRATOR COMMENTS: There were no comments.

10. DEPARTMENT HEAD UPDATES: There were no comments.

11. MINUTES/REPORTS/INFORMATION: There were no comments.

12. COMMENTS FROM COUNCIL: There were no comments.

13. ADJOURNMENT: A motion was made by Randall, seconded by Utke, and unanimously carried to adjourn the meeting at 6:11 p.m.

[seal]

Mayor Pat Mikesch

ATTEST:

Margie M. Vik
City Clerk