

**CITY OF PARK RAPIDS
CITY COUNCIL MEETING
June 23, 2020, 6:00 PM
VIA TELEPHONE
Park Rapids City Hall Council Chambers
Park Rapids, Minnesota**

Pursuant to Minnesota Statutes 13D.021, Subdivision 1(1), the City of Park Rapids has determined that in-person meetings of the Council are not prudent during the COVID-19 health pandemic/peacetime emergency declared by the Governor's Executive Order No. 20-01 under Minnesota Statutes Chapter 12. As such the following City Council meeting during such state of emergency was held by telephone, and the presence of the Councilmembers and the public at the meeting was not feasible.

1. CALL TO ORDER: The June 23rd, 2020, Regular Meeting of the Park Rapids City Council was called to order at 6:00 p.m. by Mayor Ryan Leckner.

2. ROLL CALL: Present: Mayor Ryan Leckner (in person), Councilmembers Tom Conway, Erika Randall, Liz Stone, and Robert Wills (by phone). Absent: None. Staff Present: Administrator Ryan Mathisrud (in person), Planner Andrew Mack, Treasurer Jeremy Jude, and Clerk Margie Vik (by phone). Others Present: Bob Bagne, Minnesota State Representative Steve Green, Hubbard County Commissioner Char Christiansen (by phone), and Robin Fish from the Enterprise (in person).

3. APPROVAL OF AGENDA: A motion was made by Conway, seconded by Wills, and unanimously carried to approve the agenda with the following addition to General Business: #9.4. Resolution to Authorize Execution of Task Order No. 17 by and between Apex Engineering Group and the City of Park Rapids.

4. APPROVAL OF MINUTES:

4.1. City Council Special Meeting Minutes- June 3, 2020: A motion was made by Wills, seconded by Randall, and unanimously carried to approve the June 3rd, 2020, City Council Special Meeting minutes as presented.

4.2. City Council Regular Meeting Minutes-June 9, 2020: A motion was made by Stone, seconded by Conway, and unanimously carried to approve the June 9th, 2020, City Council Regular Meeting minutes as presented.

5. FINANCE:

5.1. Payables & Prepaids: There were no payables and prepaids.

6. CONSENT AGENDA: A motion was made by Conway, seconded by Wills, and unanimously carried to approve the following consent agenda items:

- 6.1. **Approve a Public Facilities Use Permit for Kelsey Lynn Clark and Jake Firehammer for Use of Deane Park at 19382 Eagle Pointe Trail, on Saturday, July 25th, 2020, from 1:00 p.m. to 5:00 p.m. for a Wedding Celebration.**
- 6.2. **Approve Golf Cart/Class 2 ATV Licenses to Drive on Park Rapids City Streets in 2020 for Lonnie Ellenson-ATV, Zachary Ellenson-ATV, Brian Ellenson-ATV, and Barbara St. John-ATV.**
- 6.3. **Resolution #2020-105 Approving Application for Minnesota Lawful Gambling LG220 Application for Exempt Permit for Park Rapids Chapter of the Minnesota Deer Hunters Association.**
- 6.4. **Resolution #2020-106 Approve 3.2 Beer License for the Headwaters Softball League in the City of Park Rapids.**
- 6.5. **Approve Transient Merchant License for Jacob Quam d.b.a. TNT Fireworks for June 19th to July 6th, 2020, to Sell Fireworks in the Wal-Mart Parking Lot, at 1303 Charles Street, in the City of Park Rapids.**
- 6.6. **Resolution #2020-107 Appointment of Election Judges for the Primary and General Election for the City of Park Rapids for the Year 2020.**
- 6.7. **Approve Purchase in the Amount of \$3,886.27 from Kris Engineering for Cutting Edges for Truck and Equipment for the Public Works Department.**
- 6.8. **Resolution #2020-108 Appoint Colleen Taylor as a Part Time Rapids Spirits Liquor Store Clerk for the City of Park Rapids.**
- 6.9. **Resolution #2020-109 Appoint Jesse Bucholz as a Part Time Rapids Spirits Liquor Store Clerk for the City of Park Rapids.**
- 6.10. **Resolution #2020-110 Approving a Wage Adjustment and Step Increase for Full Time Public Works Employee Curtis Eischens.**

- 6.11. **Resolution #2020-111 Authorization to Execute Amendment #01 to Airport Maintenance and Operations Grant Contract #1033532 by and between State of Minnesota Department of Transportation – Division of Aeronautics and the City of Park Rapids.**
- 6.12. **Resolution #2020-112 Park Rapids Council Approval of Minor CUP Amendment for Sheila Jacob for Additional Outdoor Display of Storage Buildings at 18154 169th Avenue SE, #32.20.01400.**

END OF CONSENT AGENDA

7. COMMENTS FROM CITIZENS: There were no comments.

8. PLANNING:

8.1. Approve 2021 Urban Forestry Tree Planting Order: Andrew Mack stated the Urban Forestry Commission is recommending that the Council approve the 2021 tree planting order for next year. We place the order a year in advance in order to provide the opportunity to receive bids on trees that will be in stock early. This does go for supporting our Tree City USA Certification for the community. We solicited multiple RFPs, but received only one bid in the amount of \$642.78, from Flying W Gardens, for various trees. Most of these trees will be planted to replace park trees as recommended by the city forester. We recommend your acceptance of the bid for the tree purchase. **A motion was made by Wills, seconded by Stone, and unanimously carried to approve the Urban Forestry's 2021 Tree Planting Order, as presented.**

8.2. Resolution to Authorize the Execution of the Development Agreement by and between Double Doors LLC d.b.a. Beaudry Oil & Propane LLC and the City of Park Rapids: Mack stated at the last Council meeting you approved a conditional use permit for Beaudry Oil for an oil and propane retail and refilling service operation at the intersection of Highway 34 and Western Avenue. As part of that approval, a condition required the developer to enter into a development agreement to construct a portion of the unconstructed frontage road known as Deere Road, which is on the north side the Highway 34. From a preliminary look at it by the city engineer, he put together some basic information, including estimates for the cost of engineering and construction, which is now in the form of a bid from a local contractor. The approval and execution of the development agreement tonight will authorize the developer to begin construction on that frontage road along with the development of the site. The frontage road at this point will be exclusively for their use until a corner lot, which they have also purchased, is proposed for development. This cost of the construction is being fully borne by the developer. The city engineer will be fully responsible for the engineering of the project as well as the onsite construction, inspection, and management. There will also be some responsibility for permitting through the state's PCA, for a NPDES, for a surface water management plan and discharge permit, from the Minnesota Department of Transportation. All of which will be coordinated by the city engineer with the developer and his contractor.

Mack stated the development agreement that is in your packet was prepared and substantially agreed to prior to the assembling of the packets. As of today, I do have a letter of credit assuring, and consistent with the developer's agreement, for the full amount, guaranteeing the construction and overage in the amount of \$60,925.00, that the city has the ability to draw down on as required under the contract. The contract also calls for an amount to be paid on levied assessments that have been paid by the current property owners. The amount of that assessment is \$6,823.55. That amount will be shared by the seller and buyer and paid at closing, which is scheduled for next Tuesday.

Mack stated we also have the signed, executed, and notarized development agreement, which is awaiting final approval by the Council. Staff does recommend approval of this. The one condition we are recommending as part of the approval is that at the request of the city public works superintendent, based on the fact that the frontage road will be used exclusively by the developer for access to and from the site, we are asking them to execute a license agreement so that they will be responsible for the snow plowing of the street. They have agreed to that. We recommend approval of the development agreement with that one condition for the execution of a license agreement, which will be executed administratively following your approval.

A motion was made by Conway, seconded by Stone, and unanimously carried to approve Resolution #2020-113 Authorization to Execute the Development Agreement by and between Double Doors LLC d.b.a. Beaudry Oil & Propane LLC and the City of Park Rapids, with the condition that a license agreement is executed by the developer accepting responsibility for the snow removal on Deere Road.

8.3. First Reading of Ordinance Amending Chapter 92 Nuisances, and Chapter 93 Environment Urban Forestry: Mack stated this is a first reading on a recommendation for you from the Urban Forestry Committee about concerns we've had in the past over the unsightly and unorganized keeping of firewood dumped on properties in sight of people's yards. We have the dual responsibility as a part of our Tree City USA designation to manage the urban forest within the city. This ordinance is providing us extra tools in the enforcement area to address complaints that we receive about properties regarding storage of firewood. It also will provide opportunity for entry unto the property in the event that we suspect that we an outbreak of a tree disease. The greatest concern at this time is the spread of the tree disease in this area known as emerald ash borer. It's on the primary watch right now by the DNR-Forestry Division, and by our local foresters. There are some minor amendments addressing some of the bylaws describing the membership on the committee, and some minor changes to reflect current practices in terms of those appointments by the City Council. This has been fully reviewed by the city attorney. Edits were made and presented back to the Urban Forestry prior to their final recommendation, which was made to the City Council back on March 9th. We are recommending your approval on this first reading to amend Chapters 92 and 93 of the Park Rapids City Code.

Leckner requested questions or comments. There were none. **A motion was made by Wills, seconded by Stone, and unanimously carried to approve the First Reading of the Ordinance Amending Chapter 92 Nuisances, and Chapter 93 Environment Urban Forestry.**

9. GENERAL BUSINESS:

9.1. Park Rapids and CARES Act Funds: Representative Steve Green stated the legislators had an agreement for use of the CARES Act Funds. The City of Park Rapids would have been looking at about \$300,000.00, and also money for the county and the townships. It was disturbing to me because I know how much our area needs this money. Some of it could have been used for helping out the local businesses. I still hope to get this money out, but in the final hours the bill was amended in the House in a way where I didn't support and I knew the Senate wasn't going to support it either. When I saw it going down it was disappointing to say the least. Right now, unless the governor were to call us back in, he does have control of this. I did have some concerns about it being fairly distributed. I would hope that the City of Park Rapids, along with other cities and counties, get your request into the governor to have this money distributed fairly and quickly. I know we have limited time to use it and even if we didn't, we know more than anyone how much it's needed out there with the governor's shutdown.

Leckner questioned you met with the county last week and you have been meeting with other cities and counties, what kind of action have they been taking that helps with this? Green stated the action has been mixed. It's a little worrisome for the cities. I'm trying to encourage my counties, as Hubbard County did, to pass a resolution to open up the county. Clearwater County has passed a version, but they haven't acted on anything else yet. I'm still waiting to hear what Mahnomon County will do.

Green stated I caution all my counties and cities, I would like to see these resolutions passed. The big thing is as elected officials in our area we have a responsibility to our business and the people here to see to it that they remain viable. I think they need their elected officials behind them on these things. The cautionary part of it is that one city or county opening up can be an easy target for repercussions. But if we were to come together as a group and move forward, at the very least you put pressure on the administration to do more in the way of opening up fully. I think it's important to do. I also believe that the counties that have passed the resolutions have actually helped in the amount of moving forward that we have seen so far as far as the businesses being able to open up at certain capacity. I think there is a lot of information that we didn't have before.

Green stated in talking with the counties and cities, I'm not here to put pressure on you in anyway. That's not my job and it's certainly beyond my authority. I would ask you to think about this. Talk to your businesses and see what they think about this. I do know that there's more than just a handful that have gotten calls from the attorney general who has threatened them with huge fines if they go ahead and open. So they are thinking about it, but I think they just need some backing.

Green stated also, some of the things that I have worked on over the years is to try to hold back more regulations, and also try to eliminate some of the regulations that come at our local governments and our schools in the way of unfunded mandates. It's not just local governments, it's also the businesses. Another thing that I would like to see is that now that we are having such a hard time getting our businesses up and running at full capacity, one the things that we could do as a group is to start looking at what regulations that we can say we can't do these now, not if we are going to get back and up and running and make our counties and cities whole. I think it would be a really good opportunity to get those lists out, whether you do it through the Minnesota Association of Cities or join together with township associations, or at the very minimum the rural county caucuses to

say these are the things that have been holding us down, and in this time with the governor's emergency orders, it's going to be even more difficult, and these are the things that we need, if that makes sense to you. I would surely take questions on that as well.

Hubbard County Commissioner Char Christiansen stated last week when we past our resolution we put in it that we demand that the governor give us our federal dollars. The time frame to act on that is June 30th. Because the governor continues to keep Minnesota in a state of emergency he has control of that money. The time line for the money is that it has to be spent by November 30th. We need the public to have an outcry to Governor Walz because he is holding back the money that we need to assist in our communities. Our businesses have been damaged by the shutdown. I would encourage you as a board, if you are uncomfortable passing a resolution to open, to at least pass a resolution demanding that he would pay the federal money that was given to the state to be handed down to cities, counties, and townships.

Green stated this money should have gone out right away. I'll be the first to say that the legislature in its current form is not operating that way that it should. Because of the shutdown we're only allowed twelve people on the floor. No one is in the state office buildings. It's very difficult to talk back and forth with other legislators, which is something that we absolutely need to do to work these problems out. Because of that it's not the legislature that suffers, it's the people in Minnesota that suffer. That's another reason that I'm going to the source. I believe in local government. I think that we need to stop the top down, and that the people are in charge of us. I agree with Christiansen on these things. I hope that you guys would be willing to move forward on some of those issues.

Randall questioned it is simply the governor's decision to release this money, or it can get released after there is an agreement in the legislature? I'm confused about that. Green stated the legislature had the authority over the money. But because of the emergency that was declared now the governor does have the purview to distribute this money the way he sees fit. One of the reasons that we were working on this even before they called the special session, was that we wanted to make sure as a legislature to do our job to get the money out fairly. Basically, counties would have received about \$121.00 a person, cities \$75.00, and townships \$25.00, depending on your population. Not everybody was happy with that, but we all agreed that it would be the fairest thing that we could do. We worked together to get those numbers out. With the modifications and amendments that came onto the bill that we thought we had an agreement on, then that got blown up. Right now, the governor does have the ability to put this money out. Randall questioned without an agreement from the legislature? Green answered right.

Christianson stated currently I believe that Governor Walz is more interested in keeping the money in the metro area as opposed to giving it out to the rural counties, cities and townships. Green stated I try not to answer for the governor, but that is our fear right now. The governor has not really been friendly to us in Greater Minnesota. I try to choose my words carefully. I don't want to beat up on people, but this is what's going on.

Leckner stated the legislative groups that came up with this negotiation for where this money would go, as I recall, they were a bipartisan group. Green stated the way that it's been working down there, under the circumstances it's probably the best case scenario, because we all can't be there and we're not doing the committee meetings. The four caucuses met, which would be house and senate republicans. We each have our own caucus. The leaders would meet and discuss the situation and they would bring it back to online caucuses. The agreements were made. Not every single member thought that they

were good, but the leaders came out with this plan, and we said this looks like this is going to be the best for us. So, yes, all four caucuses agreed. I can only say that it appear as though listening to the leaders that there was some pressure put on members by the administration to amend the bill and basically blow it up. That's what I'm hearing. I have no reason to doubt it right now. The bottom line is the money is there. It's federal money that was part of the stimulus package for our local governments. There's no reason that you shouldn't have it in your hands today.

Stone stated I heard you say something about a June 30th deadline. Green stated the money has to be approved by June 30th and it has to be spent by November 30th. Randall stated then it goes back to the state to be used as coronavirus aid, is my understanding. Green stated yes.

Christianson stated Senator Paul Utke reported that the specific number for Hubbard County was \$2,589,027.00, and for Park Rapids it's \$311,607.00. I do not have a dollar figure that would go to the townships.

Stone questioned so if it's not appropriated by June 30th then the governor can direct that money anyway he would like? Green stated that's the way we understand it, yes.

Stone questioned what are you specifically looking for from us? Green stated it's not fair to say I'm looking for something from you. What I'm encouraging local boards to do is pass their resolutions to say we need to open up. We can't do this anymore. Look at our regulations, and we need to do away with regulations, and you need to say to the governor, this money was given to us by the federal government in the stimulus package. It belongs to us and we want you to release it. Those are suggestions. Because I don't have the authority and nor would I use authority like that if I had it. The local governments have to make up their own minds. That's what I think we need to do if we are going to protect our rural communities.

Conway questioned is there an avenue for the rural communities to collaborate on this as opposed to him receiving another letter from each one of the mayors or councils. Green stated I think there is. You guys already have your organization in place if you belong to the League of Minnesota Cities. You have that and the counties have their organizations. The Minnesota Association of Townships is also a really strong organization. You have the organizations in place if you choose to use them. Conway questioned have those organizations done any movement to this point to where they have something in place? June 30th is not very far away. Green stated they have not contacted me so I don't know.

Christiansen stated we are with AMC and they have been pushing Walz's office daily to get this money out, and so far there has been no movement from Governor Walz to do that. They too are really pushing that the rural communities need this funding.

Mathisrud stated the League of Minnesota Cities and the Coalition of Greater Minnesota Cities, two organizations that we are a part of, have sent out legislative action alerts basically recommending that individual mayors, councilmembers, and community officials contact the governor and others to encourage passage of this legislation. That's been their position on this. Leckner stated that they are encouraging individual cities to take action. Conway stated so they are encouraging individuals as opposed to them having some kind of consolidated effort. Do we need a motion to draft a letter from the Council? Leckner stated I think that we do. Mathisrud stated we did pass a resolution in April that captured the Council's sentiments on this type of thing. One option I could take is

to draft a letter and attach that resolution again to the governor, but word it differently, and send it to the appropriate parties. That's one option we could take. Another option would be to hold a special council meeting to draft a new resolution.

Conway stated the resolution that we past was around trying to open up again, but it was not around these funds. Now we need to focus our attention on getting the funds distributed. Mathisrud stated I think that is right. Randall questioned can't Mathisrud just draft a letter? Time is not on our side here that we can say we all feel strongly about this happening and ask Mathisrud to draft a letter, instead of having a meeting to do a resolution, which ultimately has the same impact as a letter. A resolution has zero impact to the governor. He's not bound by it, so why not just send a letter. Conway stated I would agree with that. I would ask that we focus it on the release of funds. I realize opening up is a major issue, but I think that is more of a political piece. Any citizen that knows what we're asking is going to want us to bring more money into local government whether they are in favor of us opening up or not. Randall stated I think it should be centered around the funds being released. We talked about re-opening numerous times. This is time sensitive to get out a letter to the governor about getting these funds out to where they should be.

A motion was made by Conway, seconded by Stone, to direct staff to draft a letter for all Councilmembers signatures to Governor Walz requesting the release to local governments of the CARES Act Federal Funds.

Discussion: Stone stated I'd like to note that I realize we're hesitant to focus on reopening but I also don't want people to take for granted the current situation. I think people are under the impression that our city is open, when in fact it isn't. There are still quite a few constraints that business owners are having to deal with. I just don't want people to forget that we really aren't open. People are taking it for granted that everything is back to normal, and it's not. Randall stated we can't forget about it. We have to keep pursuing that and make our position known to the governor as well, but maybe we address that at our next meeting.

Conway stated my thought is those are two separate issues, between opening up and the funds. Right now, with the funds, time is of the essence. I think you are going to have from the constituency side, the citizens of Park Rapids, I think you are going to have support around the money no matter who you are. There are questions as to opening up or not. We're better off focusing our attention on trying to get the funds released. I understand what you're saying and I don't disagree in the least bit. I don't want to tie these things together that could cause confusion. I'm hoping that this goes public so the citizens know where we are going. Leckner stated this motion is for a letter for the funds. But what Green was saying about loosening regulations and opening up we could do some more work on that looking forward.

The vote was called.

The motion carried unanimously.

Further Discussion: Leckner thanked Steve Green bringing this to us and for being part of the discussion. Green stated I appreciate you letting me sit in. I will be contacting you again because one of the bills that I had that didn't get a hearing this year was to always keep in mind as to what we are going to be looking at in the future. We're spending a lot of money and the CARES funding is only going to last so long. In my cities, and in Park

Rapids, the summer is so crucial. I fear that a lot of these businesses are not coming back. We still don't have a plan in place that gives them the open door to move forward and get those businesses built back up to at least where they were before. I will provide you with my contact information, and if you have any questions you can call me.

9.2. Resolution to Authorize Execution of Task Order No. 18 by and between Apex Engineering Group and the City of Park Rapids for the Improvement of Career Path: Mathisrud stated this is a task order related to the improvement of Career Path. The Council recently voted to approve Meadowview Phase II, which is a 28-unit apartment building. As part of that discussion, we talked about a street improvement project for Career Path and how it would be funded. The city would normally have to pay \$435,000.00 in improvements. That would be a portion of city share. This is a grant funded project and it will reduce the city share down to \$315,000.00, and it will forego the assessments to the adjacent property owners. That would eliminate the Chapter 429 assessment process. Staff is recommending approval of this project.

Leckner requested comments or questions. There were none. **A motion was made by Conway, seconded by Wills, and unanimously carried to approve Resolution #2020-114 Authorization to Execute Task Order No. 18 by and between Apex Engineering Group and the City of Park Rapids.**

9.3. Resolution Removing CUP #20-02 Meadowview Apartments Phase 2, Condition 3 Requiring a Development Agreement: Mathisrud stated this resolution amends Conditional Use Permit from Resolution #2020-02, Meadowview Apartments Phase II, Condition Three, which requires a development agreement. At the last meeting the city approved a conditional use permit for that 28-unit apartment building and condition number three required a development agreement. This resolution spells out where the grant proceeds are going to go, and then remove that condition. As part of the resolution \$350,000.00 of the grant proceeds that the city will receive will go towards the road and utility improvements. \$300,000.00 will go back to the apartment development project, which would be the HRA. The remaining \$315,000.00 in estimated improvements would be paid for by the city through our enterprise funds for that project. This simply removes that condition from the conditional use permit.

A motion was made by Conway, seconded by Stone, and unanimously carried to approve Resolution #2020-115 Resolution Removing CUP #20-02 Meadowview Apartments Phase 2, Condition 3 Requiring a Development Agreement.

9.4. Resolution Authorization to Execute Task Order No. 17 by and between Apex Engineering Group and the City of Park Rapids: Mathisrud stated this is an authorization to execute Task Order No. 17 by and between Apex Engineering and the City of Park Rapids. This relates to a planning item, which is the execution of the development agreement between Double Doors LLC/Beaudry Oil and the City of Park Rapids. As part of their development agreement they are required to put in street improvements. This authorizes the city engineer to start that work. The developer is funding this work, which is for the design and project administration work. Once this is approved this will allow the city to begin work on that project as soon as we receive funds.

Wills stated on the resolution it states 28 inches wide instead of 28 feet. Mathisrud stated we will update the resolution. **A motion was made by Randall, seconded by**

Wills, and unanimously carried to approve Resolution #2020-116 Authorization to Execute Task Order No. 17 by and between Apex Engineering Group and the City of Park Rapids.

10. CITY ADMINISTRATOR COMMENTS: Mathisrud stated the Chamber of Commerce and the Downtown Business Association have all sent out information related to Small Business Relief Grants, which is a program that was created by DEED that offers grants to small businesses up to \$10,000.00. I want the Council and public to be aware this is available to our local small businesses. As I understand it, it's a lottery program. They have ten days to get their request into DEED. Once those ten days pass, they will offer these grants via a lottery system. People need to be aware of this and try to take advantage of it.

Mathisrud stated on July 14th we are going to have a work session, a walking tour, at the Park Rapids Liquor Store. Scott Olson will give a presentation on the space constraints at the liquor store and some of the conditions there to make the Council aware of them. We are intending to start that at 5:00 p.m. and ending it at 5:45 p.m. so that we can make it make for the regular council meeting.

Mathisrud stated Conway and I are going to be meeting with the Headwaters Lakes Development Commission to discuss use of the proposed CARES Act funds in the amount of \$311,000.00. We are going to put together a strategy for what that could look like.

Mathisrud stated the city was awarded two grants in the amount of \$10,000.00 each from the Minnesota Department of Health for the sealing of two unused wells. Now that that is done our city engineer is going to start working on the backup well project and the associated plans for that improvement. I'd like to thank Scott Burlingame for taking the time to apply for those grants and ultimately saving the city \$20,000.00 and preventing future ground water contamination.

Mathisrud thanked Margie Vik for taking over the airport hangar lease updates. The Council did update our lease agreements and she has been working to reach out to each of those tenants to get those updated. It's been incredibly helpful and it's been a lot of work and it's starting to come together

Mathisrud stated we have tested our phones and we're still having issues with trying to have Council meetings both live and making it available to the public by phone. We are working on another option, which will hopefully pan out.

11. DEPARTMENT HEAD UPDATES: Mack stated we have invitations going out from the Arts and Culture Advisory Commission to elected officials and others in the community for the sculpture trail unveiling. The program will be conducted on Saturday morning at 10:00 a.m. in Red Bridge Park. It will be folks gathering for a welcome and an update about the sculpture change over. We've been very busy this past week changing over the sculptures in both Red Bridge Park and in the downtown. We have five new placements in the downtown and five in the park. Hopefully, there will be one in front of the Armory on Highway 71.

Mack stated on the grant scene we applied to Enbridge Energy for a \$5,000.00 grant for the electric vehicle charging station in the downtown. I received an update

yesterday that the grant was approved. You'll be receiving a presentation soon by myself, the city's intern, and the chamber on that project.

12. MINUTES/REPORTS/INFORMATION: There were no comments.

13. COMMENTS FROM COUNCIL: Stone stated I want to mention the changes to the sculpture trail. I'm really proud of the committee for all the work that they have given over the past couple of years. It's really starting to take off. They are to be commended.

Conway stated yesterday at the Heartland Lakes Development Commission meeting we formed a sub-committee to start making plans on how to administer the CARES Act fund if they do get released, because we are going to be under a deadline to do that. The committee consists of DeLaHunt, Mary Thompson, Eric Nerness, Ryan Mathisrud, and myself. We are meeting tomorrow to start the conversation of if the CARES funds come to Hubbard County and Park Rapids, what are we going to do with them between now and November 30th. Leckner stated thanks to all of those on the committee for doing that. It's important.

Leckner stated I am not able to attend the sculpture walk on Saturday at 10:00 a.m. If there are any Councilmembers who are able to I would encourage that. It would be nice to have the presence of the Council there. I went last year and it was neat to see all the different sculptures and the people that made them.

14. ADJOURNMENT: A motion was made by Conway, seconded by Stone, and unanimously carried to adjourn the meeting at 7:00 p.m.

[seal]

Mayor Ryan Leckner

ATTEST:

Margie M. Vik
City Clerk