

**AGENDA
 PARK RAPIDS CITY COUNCIL MEETING
 TUESDAY, FEBRUARY 11, 2020, 6:00 PM
 PARK RAPIDS CITY COUNCIL CHAMBERS
 PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **APPROVE MINUTES:**
 - 4.1. City Council Regular Meeting Minutes-January 28, 2020 1-16
 - 4.2. City Council Special Meeting Minutes-February 5, 2020 17-21

5. **FINANCE:**
 - 5.1. Payables and Prepays22-32

6. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *6.1. Resolution #2020-__ Permitting the Destruction of Aged Documents as Determined by Adopted Minnesota General Records Retention Schedule 33
 - *6.2. Approve Plumber’s Permits to Work in the City of Park Rapids in 2020 for Lindow Plumbing Inc., Rasmussen Plumbing Inc., and Hass Geosystems Inc..... 34
 - *6.3. Approve Backhoe Operator’s License to Work in the City of Park Rapids in 2020 for Minnesota Energy Resources-*restricted*..... 35
 - *6.4. Approve Golf Cart/Class 2 ATV License to Drive on Streets in the City of Park Rapids in 2020 for Trevor Persons-ATV 36

*6.5.	Resolution #2020-__ Re-Appointing Kim Donahue to Serve on the Parks & Beautification Board for the City of Park Rapids	37-38
*6.6.	UTILITY BILLING: Approve a Reduction in the Amount of \$287.47 for the Sewer Portion Only in the 2019 Fourth Quarter Utility Billing for Gloria Kueber, at 19351 Eagle Pointe Trail, Account #01-00019351-00-2, PID #32.91.00100	39-44
*6.7.	Approve Thursday, April 9 th , 2020, at 9:00 a.m. for the Local Board of Appeal & Equalization Meeting to be held in the Park Rapids City Council Chambers.....	45
*6.8.	Resolution #2020-__ Approving a Wine and Strong Beer License for Pizza Hut in the City of Park Rapids	46
*6.9.	Approve Pay Request in the Amount of \$1,000.00 for Northland Securities for the Fiscal Year Ending 2018 Annual Continuing Disclosure Report.....	47-49
*6.10.	Approve Pay Request in the Amount of \$2,775.00 for Banyon Data Systems for Annual Computer Software Support	50-51
*6.11.	Resolution #2020-__ Setting Public Hearing on the Proposed Vacation of a Portion of Alley for the Simonson Addition in the City of Park Rapids	52
*6.12.	Deny Request to Donate Funds to the All Veteran’s Memorial in the City of Park Rapids.....	53-54
*6.13.	Deny Request to Donate Funds to Kinship of the Park Rapids Area.....	55-60
*6.14.	Approve Use of the Park Rapids Fire Hall for the 2020 Firemen’s Ball on March 21 st , 2020.....	61
*6.15.	Approve Pay Request in the Amount of \$82,364.00 for the League of Minnesota Cities Insurance Trust for the 2020 Worker’s Compensation Insurance.....	62-65
*6.16.	Approve Pay Request in the Amount of \$885.94 for the Park Rapids Chamber of Commerce for the 2019 Fourth Quarter Billing as per the Wayside Rest Agreement.....	66-69
*6.17.	Resolution #2020-__ Approve Wage Adjustment and Step Increase for Part Time Rapids Spirits Liquor Store Clerk Mark Fox	70-71

- *6.18. Resolution #2020-__ In Support for 2020 Bonding Request for the Development of the Heartland State Trail Extension West from Park Rapids to Moorhead 72-79
- *6.19. Resolution #2020-__ In Support for 2020 Bonding Request for the Development of the Itasca-Heartland Connection State Trail from Lake Itasca State Park to Heartland Trail..... 80-87

7. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

8. PLANNING:

- 8.1. Resolution Approving Rezoning Application for City of Park Rapids Requesting to Amend the Comprehensive Plan Future Land Use Map from Residential to Park and Open Space in the City of Park Rapids, PID #32.40.05700 and #32.40.05800 88-92
- 8.2. Ordinance First Reading: Zoning District Boundary Amendment from the City of Park Rapids to Rezone Two Parcels Located of Fifth Street East from R-2 Single, 2 Family and Townhouse Residential District to P Public and Quasi-Public Zone, PID #32.40.05700 and PID #32.40.05800 93-97
- 8.3. Ordinance First Reading: Zoning District Boundary Amendment from L.Stephen Larson to Rezone One Parcel Located at 205 Pleasant Avenue from B-2 General Business District to R-B Residential Business Transitional District, PID #32.37.03400.....98-103
- 8.4. Ordinance First Reading: Zoning District Boundary Amendment from the City of Park Rapids to Rezone One Parcel Located at 201 Pleasant Avenue from B-2 General Business District to R-B Residential Business Transitional District, PID #32.37.03200.....104-108

9. GENERAL BUSINESS:

- 9.1. **CONTINUATION OF CITY COUNCIL SPECIAL MEETING ON FEBRUARY 5, 2020 AT 6:00 PM:** Preliminary consideration of allegations against a City of Park Rapids Employee under Minn. Stat. 13D.05, subd. 2(b).

10. CITY ADMINISTRATOR COMMENTS

11. DEPARTMENT HEAD UPDATES

12. MINUTES/REPORTS/INFORMATION: *Some of the information included here is in draft form, and is subject to change.*

12.1. Arts and Culture Advisory Commission Meeting Minutes-November 18, 2019..... 109-110

12.2. Building Permit Report-January 2020 111

12.3. Plumbing Permit Report-January 2020 112

12.4. Planning Commission Meeting Minutes-January 27, 2020 113-117

12.5. Investment Memo-January 29, 2020 118

13. COMMENTS FROM COUNCIL

14. ADJOURNMENT