

**City of Park Rapids**

**Airport Commission**

**Agenda**

**October 20, 2015**

**2:00pm CDT Airport Conference Room**

- 1. Call to order**
- 2. Roll call**
- 3. Adopt Agenda**
- 4. Approval of Minutes from July 1, 2015 meeting (*Attached*)**
- 5. Financial report- John DeCoster, Trillion Aviation**
  - a. 2015 Year to date performance (to be provided at the meeting)**
  - b. Update on 2015 CIP for the Airport**
- 6. City Administrator update- John McKinney**
  - a. Dave Konshok replacement on Commission**
  - b. Strategic Planning workshop overview**
- 7. Capital improvement update- Matt Zitzow, TKDA**
  - a. 2016 CIP review and update on submission and approval- *Exhibit A&B (Attached)***
  - b. 2016 Apron replacement project overview- *Exhibit C (Attached)***
  - c. CSAH 28 realignment overview and update- *Exhibit D (Attached)***
  - d. Master Plan update**
- 8. Departmental reports**
  - a. Business services- John DeCoster**
  - b. Field services- Scott Burlingame**
    - 2015-16 winter operations plan**
  - c. Facility maintenance services- Chris Fieldsend**
    - Heating repairs arrivals/departures hangar**

- **Lighting replacement arrivals/departures hangar**

**d. Planning and zoning- Ryan Mathisrud**

**9. Old Business**

**10. New Business**

**11. Other business**

**12. Next meeting date**

**13. Adjournment**