

**AGENDA  
PARK RAPIDS CITY COUNCIL MEETING  
TUESDAY, MARCH 13, 2012, 7:00 PM  
PARK RAPIDS LIBRARY-LOWER LEVEL  
PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*
  
2. **ROLL CALL**
  
3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*
  
4. **APPROVE MINUTES:**
  - 4.1. City Council Regular Meeting Minutes-February 28, 2012..... 1-4
  
5. **FINANCE:**
  - 5.1. Payables & Prepaids.....5-14
  
6. **CONSENT AGENDA:** *All items listed with an (\*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
  - \*6.1. Approve Backhoe Operator’s License to Work in the City of Park Rapids in 2012 for Minnesota Energy Resources..... 15
  - \*6.2. Resolution #2012-\_\_ Approving a Wage Adjustment and Step Increase for Full Time Public Works Mechanic Fran Hauber ..... 16-17
  - \*6.3. Resolution #2012-\_\_ Permitting the Destruction of Aged Documents as Determined by Adopted Minnesota General Records Retention Schedule .. 18-19
  - \*6.4. Resolution #2012-\_\_ Approve the Renewal of an Off-Sale 3.2 Beer License for T&M Express, Northern Convenience, Coborn’s, Casey’s General Store #2192 in the City of Park Rapids..... 20

- \*6.5. Resolution #2012-\_\_ Authorizing Proper City Officials to Execute the Paperwork Associated with the Labor Agreement for the United Food and Commercial Workers Union.....21-39
- \*6.6. Approve Transient Merchant License for TNT Fireworks for June 27<sup>th</sup> to July 4<sup>th</sup>, 2012 to Sell Fireworks from a Tent in the Wal-Mart Parking Lot ..... 40

**7. COMMENTS FROM CITIZENS:** *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

**8. PLANNING:**

- 8.1. Resolution for a Conditional Use Permit to Allow a Bed and Breakfast in the C-1 Zoning District at 118 Washington Avenue North, PID #32.41.00100 .....41-55
- 8.2. Resolution for a Variance from Total Site Signage in the B-1 District at 320 Career Path, PID #32.19.04031 .....56-78
- 8.3. First Draft of an Ordinance Amending the Park Rapids City Code of Ordinances, Chapter 151 Zoning, Section 151.151 Screening and/or Fencing.....79-83
- 8.4. Resolution Authorizing Proper City Officials to Execute the Minnesota Department of Natural Resources Parks and Trails Local Trail Connection Program Grant on Behalf of the City of Park Rapids .....84-86

**9. GENERAL BUSINESS:**

- 9.1. Linking Clean Water and Land Use Decisions Workshop.....87-89
- 9.2. Resolution Establishing Precincts and Polling Places for the City of Park Rapids..... 90-106
- 9.3. Main Avenue Flowers ..... 107-108
- 9.3. Discovery Circle ..... Tim Flathers/HRDC

**10. CITY ADMINISTRATOR COMMENTS**

**11. DEPARTMENT HEAD UPDATES**

**12. MINUTES/REPORTS/INFORMATION:** *Some of the information included here is in draft form, and is subject to change.*

12.1. Building Permit Report-February 2012 ..... 109

12.2. Plumbing Permit Report-February 2012 ..... 110

12.3. Minnesota State Auditor Pension Division Newsletter-February 2012..... 111-114

12.4. The Paraphrase-February 2012..... 115-118

12.5. Finance Committee Meeting Minutes-February 7, 2012 ..... 119

12.6. Urban Forestry Meeting Minutes-February 16, 2012 ..... 120-121

12.7. Planning Commission Meeting Minutes-February 27, 2012..... 122-144

12.8. Staff Meeting-February 29, 2012 ..... 145

12.9. CGMC in Brief-March 1, 2012..... 146-150

12.10. CGMC in Brief-March 8, 2012..... 151-155

**13. COMMENTS FROM COUNCIL**

**14. ADJOURNMENT**