

**AGENDA  
PARK RAPIDS CITY COUNCIL MEETING  
TUESDAY, APRIL 10, 2012, 7:00 PM  
PARK RAPIDS LIBRARY-LOWER LEVEL  
PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*
  
2. **ROLL CALL**
  
3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*
  
4. **Proclaiming April 2012 as Sexual Assault Awareness Month.....1**
  
5. **APPROVE MINUTES:**
  - 5.1. City Council Workshop Minutes-March 27, 2012 .....2-10
  - 5.2. City Council Regular Meeting Minutes-March 27, 2012 ..... 11-20
  
6. **FINANCE:**
  - 6.1. Payables & Prepaids.....21-29
  
7. **CONSENT AGENDA:** *All items listed with an (\*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
  - \*7.1. Approve Backhoe Operator’s License to Work in the City of Park Rapids in 2012 for Backhoe Pete ..... 30
  
  - \*7.2. Approve a Public Facilities Use Permit for the Park Rapids Lakes Area Chamber of Commerce to Use Monico Lane, Main Avenue, Fifth Street, and Fair Avenue for the Fourth of July Parade (on 7-4-12) from 4:00 p.m. to 6:30 p.m., and to waive the fee.....31-32

*7.3.	Approve a Public Facilities Use Permit for the Park Rapids Lakes Area Chamber of Commerce to Use Main Avenue, between Second and Third Streets, on Thursday, August 9 <sup>th</sup> , 2012, at 6:00 p.m. for the Legends and Logging Water Fights, and to waive the fee .....	33
*7.4.	Approve a Public Facilities Use Permit for the Park Rapids Lakes Area Chamber of Commerce to Use Main Avenue, between Second and Third Streets, on Friday, November 23 <sup>rd</sup> , 2012 from 5:00 p.m. to 7:00 p.m., for the Christmas Tree Lighting & Yuletide Sampler, and to waive the fee .....	34
*7.5.	Approve an Outdoor Concert Permit for the Rorschach Music Fest c/o Nate Decker, on Saturday, July 28 <sup>th</sup> , 2012, from 11:00 a.m. to 1:00 a.m. to be held on the Hubbard County Fairgrounds.....	35
*7.6.	Approve a Park Rapids City Taxi Cab License for Raymond Rick Holman d.b.a. P.R. Taxi for January 1 <sup>st</sup> , 2012 to December 31 <sup>st</sup> , 2012.....	36
*7.7.	Resolution #2012-__ Authorizing Proper City Officials to Execute the Paperwork Associated with the Farm Leases for the City of Park Rapids ....	37-43
*7.8.	Accept and Approve the Awarding of the Bids for Twenty-Two (22) Trees for the 2012 Spring Planting at a Cost of \$815.00 from Fund-Natural Resources/Tree Planting/Maintenance 100-50100-26321 .....	44
*7.9.	Resolution #2012-__ Proclaiming April 23 <sup>rd</sup> to April 27 <sup>th</sup> , 2012 as National Arbor Week in the City of Park Rapids .....	45
*7.10.	Resolution #2012-__ Appointing Christine Jessen to Serve on the Urban Forestry Committee for the City of Park Rapids .....	46-47
*7.11.	Resolution #2012-__ Appointing Steve Jones to Serve on the Urban Forestry Committee for the City of Park Rapids .....	48-49
*7.12.	Accept and Approve the Low Quote from Tweeton Refrigeration in the Amount of \$1,543.50 to Purchase a Door Cooler Merchandiser to Stock Wine Coolers for Rapids Spirits Municipal Liquor Store .....	50-52
*7.13.	Resolution #2012-__ Approve the Renewal of an On Sale 3.2 Beer License for Headwaters Softball League Inc in the City of Park Rapids.....	53
*7.14.	Resolution #2012-__ Approve Minnesota Lawful Gambling LG220 application for Exempt Permit for the Ducks Unlimited-Headwaters Chapter 27.....	54-57

*7.15.	Approve Purchase Order in the Amount of \$13,763.36, for Class One Gravel and Dust Control, from Cumber Construction and Stenger Dust Control, for the Public Works Department .....	58
*7.16.	Approve the SCEEGL Loan Agreement in the Amount of \$3,394.16, by and between Max Bailey Photography and the City of Park Rapids, and to Authorize its Execution .....	59-71
*7.17.	Approve Purchase of Melter Rental and Crack Sealant from Brock White in the Amount of \$15,072.04 for the Public Works Department.....	72-73
*7.18.	Approve Pay Request in the Amount of \$160,357.00 to the League of Minnesota Cities Insurance Trust Liability Insurance Policy for 2012.....	74-91
<b>8.</b>	<b>COMMENTS FROM CITIZENS:</b> <i>Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.</i>	
<b>9.</b>	<b>PLANNING:</b>	
9.1.	First Draft of Ordinance Amending the Park Rapids City Code of Ordinances, Chapter 151 Zoning, Section 151.057 (C-1) Conservation District, Section 151.058 (AG-1) Agricultural District, Section 151.060 (R-1) Single-Family District, Section 151.061 (R-1A) Single-Family Residential in Annexation Area District, Section 151.062 (R-2) Single, 2-Family and Townhouse District, Section 151.063 (R-3) Medium Density Residential District, Section 151.064 (R-B) Residential-Business Transitional District .....	92-99
<b>10.</b>	<b>GENERAL BUSINESS:</b>	
10.1.	Resolution Providing for the Authorization to Enter into a Project Development Agreement with Johnson Controls Inc for the City of Park Rapids.....	100-103
10.2.	Hubbard County Redistricting Plans .....	104
<b>11.</b>	<b>CITY ADMINISTRATOR COMMENTS</b>	
<b>12.</b>	<b>DEPARTMENT HEAD UPDATES</b>	

**13. MINUTES/REPORTS/INFORMATION:** *Some of the information included here is in draft form, and is subject to change.*

13.1. Safety Committee Meeting Minutes-January 20, 2012 ..... 105-107

13.2. Safety Committee Meeting Minutes-February 3, 2012..... 108-110

13.3. Park Rapids Parks & Beautification Board Meeting Minutes-February 6, 2012..... 111-112

13.4. Building Permit Report-March 2012 ..... 113

13.5. Plumbing Permit Report-March 2012..... 114

13.6. Minnesota State Auditor Pension Division Newsletter-March 2012 ..... 115-117

13.7. CGMC in Brief-March 22, 2012..... 118-120

13.8. Planning Commission Meeting Minutes-March 26, 2012 ..... 121-127

13.9. CGMC in Brief-March 29, 2012..... 128-129

13.10. Liquor Transfers Memo-April 3, 2012..... 130-131

13.11. Property Taxes Memo-April 10, 2012 ..... 132

**14. COMMENTS FROM COUNCIL**

**15. ADJOURNMENT**