

**AGENDA
 PARK RAPIDS CITY COUNCIL MEETING
 TUESDAY, MAY 8, 2012, 7:00 PM
 PARK RAPIDS LIBRARY-LOWER LEVEL
 PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **PUBLIC HEARING FOR THE GREEN ACRES ADDITION STORM SEWER PROJECT:**

The Mayor will call for a motion to open the public hearing.

- 4.1. Presentation of the Green Acres Addition Storm Sewer Project Jon Olson
 - A. Drainage Review, Green Acres-Phase II 1-6
 - B. Notice of Public Hearing 7
 - C. Affidavit of Mailing 8-11

- 4.2. Questions/Comments Regarding the Project-Citizens Sign In to Address the Council..... 12-13

The Mayor will call for a motion to close the public hearing.

- 4.3. Resolution #2012-__ Ordering the Improvement and Preparation of Plans for the Green Acres Addition Storm Sewer Improvement Project in the City of Park Rapids 14

5. **APPROVE MINUTES:**
 - 5.1. Local Board of Appeal & Equalization Minutes-April 17, 2012 15-16
 - 5.2. Local Board of Appeal & Equalization Minutes-April 24, 2012 17-19
 - 5.3. City Council Regular Meeting Minutes-April 24, 2012 20-38
 - 5.4. City Council Special Meeting Minutes-April 27, 2012 39-47

6. FINANCE:

6.1. Payables & Prepaids.....48-57

7. CONSENT AGENDA: *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*

*7.1. Resolution #2012-__ Approve Minnesota Lawful Gambling LG220
Application for Exempt Permit for Headwaters Animal Shelter.....58-60

*7.2. Resolution #2012-__ Approve Wage Adjustment for Part Time Rapids
Spirits Liquor Store Clerk Ellen Albee.....61-62

*7.3. Accept the Proposed Terms and Conditions of Accepting Airport
Improvement Program Grants from the US Department of Transportation
and Authorize Appropriate City Staff to Execute the Same63-80

*7.4. Resolution #2012-__ Permitting the Destruction of Aged Documents as
Determined by Adopted Minnesota General Records Retention Schedule 81

*7.5. Resolution #2012-__ Joint Resolution by and between Todd Township
and the City of Park Rapids Amending in Part the 2012 Fire Service
Agreement.....82-84

*7.6. Approve Payment of GO Improvement Bond Series 2008a to Northland
Securities in the Amount of \$20,731.25.....85-86

*7.7. Approve Payment of GO Refunding Improvement Bond Series 2010c to
Northland Trust in the Amount of \$540,428.75.....87-88

*7.8. Approve Payment of GO Refunding Crossover Improvement Bond Series
2005a to Northland Securities in the Amount of \$7,800.0089-90

*7.9. Approve Payment of GO Improvement Bond Series 2007a to Northland
Securities in the Amount of \$76,227.50.....91-92

*7.10. Approve Payment of GO Crossover Refunding Improvement Bond Series
2009a to Northland Trust in the Amount of \$19,800.00.....93-94

*7.11. Approve Payment of GO Improvement Bond Series 2010b to Northland
Trust in the Amount of \$71,896.8895-96

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|------------|---|---------|
| *7.12. | Approve Payment of the GO Refunding Improvement Bond Series 2009a to Northland Securities in the Amount of \$4,896.25 | 97-98 |
| *7.13. | Approve Payment of GO Improvement Bond Series 2010a to Northland Securities in the Amount of \$21,293.76..... | 99-100 |
| *7.14. | Approve Payment of GO Refunding Improvement Bond Series 2009b to Northland Securities in the Amount of \$2,062.50 | 101-102 |
| *7.15. | Approve Payment to Ulteig Engineers for Water Treatment System in the Amount of \$\$6,308.69 and for Main Avenue Project in the amount of \$1,996.86 | 103-109 |
| *7.16. | Approve Pay Request to Park Rapids Chamber of Commerce for Wayside Rest Agreement for 1 st Quarter 2012 to in the Amount of \$1,352.31 | 110-112 |
| 8. | COMMENTS FROM CITIZENS: <i>Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.</i> | |
| 9. | PLANNING: | |
| 9.1. | First Reading of Ordinance Rezoning Land to R-B in the City of Park Rapids, PID #32.40.02500, and PID #32.44.90300..... | 113-134 |
| 9.2. | Resolution Approving Variances to Allow a 72 Foot Lot width, to Allow 75% Impervious Surface, and to Allow a Duplex on a 10,285 Square Foot Lot in the R-B District at 200 Washington Avenue South, PID #32.40.02500 | 135-156 |
| 9.3. | Resolution Authorizing Proper City Officials to Execute a Lot Exchange by and between Peter W. Meyers and the City of Park Rapids | 157-166 |
| 10. | GENERAL BUSINESS: | |
| 10.1. | Resolution Authorizing Proper City Officials to Execute the Paperwork Associated with the Farm Leases for the City of Park Rapids- <i>tabled April 10, 2012</i> | 167-170 |
| 10.2. | Resolutions Appointing Two Part Time Rapids Spirits Liquor Store Clerks for the City of Park Rapids | 171-172 |

11. CITY ADMINISTRATOR COMMENTS

12. DEPARTMENT HEAD UPDATES

13. MINUTES/REPORTS/INFORMATION: *Some of the information included here is in draft form, and is subject to change.*

13.1. On File-Spring 2012..... 173-177

13.2. Building Permit Report-April 2012..... 178

13.3. Plumbing Permit Report-April 2012 179

13.4. CGMC in Brief-April 20, 2012 180-181

13.5. Planning Commission Meeting Minutes-April 23, 2012..... 182-197

13.6. CGMC in Brief-April 26, 2012 198-199

13.7. Coalition of Greater Minnesota Cities Memo-April 27, 2012 200-201

13.8. Coalition of Greater Minnesota Cities Memo-April 30, 2012 202-203

13.9. Minnesota State Auditor-Pension Division Newsletter-April 2012..... 204-206

13.10. Headwaters Intervention Center Open House-May 10, 2012 207

13.11. CGMC in Brief-May 3, 2012..... 208-215

14. COMMENTS FROM COUNCIL

15. ADJOURNMENT