

**AGENDA
PARK RAPIDS CITY COUNCIL MEETING
TUESDAY, JUNE 12, 2012, 7:00 PM
PARK RAPIDS LIBRARY-LOWER LEVEL
PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **EMPLOYEE RECOGNITION:**
 - 4.1. Kristine Pohl-Ten Years of Employment..... 1
 - 4.2. Scott Olson-Twenty Years of Employment..... 2

5. **APPROVE MINUTES:**
 - 5.1. City Council Regular Meeting Minutes-May 22, 20123-18

6. **FINANCE:**
 - 6.1. Payables & Prepays..... 19-33

7. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *7.1. Approve Plumber's Permit to Work in the City of Park Rapids in 2012 for Mid-City Mechanical Corporation..... 34
 - *7.2. Approve Pay Request in the Amount of 33,524.68 to Ulteig Engineers for Professional Services on Various Projects in the City35-39
 - *7.3. Approve a Public Facilities Use Permit for the Park Rapids Lakes Area Arts Council to Use Pioneer Park on Friday, August 17th, 2012, and to Waive the Fee 40-41

- *7.4. Resolution #2012-__ Approving Wage Adjustment and Step Increase for City Planner Daniel Walker..... 42-43
- *7.5. Resolution #2012-__ Approving Wage Adjustment and Step Increase for Park Rapids Police Officer Joseph Rittgers..... 44-45
- *7.6. Resolution #2012-__ Appointing Jeff Mosner to Serve on the Library Board for the City of Park Rapids 46-47
- *7.7. Resolution #2012-__ Approve a Temporary On-Sale 3.2 Beer License for the Shell Prairie Fair Association in the City of Park Rapids 48
- *7.8. Resolution #2012-__ Approving Application for Minnesota Lawful Gambling LG220 Application for Exempt Permit for the Hubbard First Response & Rescue..... 49-51
- *7.9. Approve a Purchase Order in the Amount of \$3,521.00 for the Public Works Department to Purchase a 5 ½ Ton Lift Jack from Auto Value..... 52-53
- *7.10. Approve Public Facilities Use Permit for the Park Rapids Area Community Band to Use Red Bridge Park on Wednesday, July 4th, 2012 for a Public Concert, and to Waive the Fee 54
- *7.11. Authorize the City of Park Rapids to Serve as the Fiscal Agent for “The Wreck” for the Purposes of Acquiring Funding from the Northwest Minnesota Foundation 55-103
- *7.12. Resolution #2012-__ Appointing Amy Andersen to Serve on the Library Board for the City of Park Rapids 104-105

8. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

9. GENERAL BUSINESS:

- 9.1. Request from Downtown Business Association to Allow Six Temporary Directional Walking Map Kiosks on Main Avenue..... 106-107

10. CITY ADMINISTRATOR COMMENTS

11. DEPARTMENT HEAD UPDATES

12. MINUTES/REPORTS/INFORMATION: *Some of the information included here is in draft form, and is subject to change.*

12.1. Finance Committee-February 7, 2012 108

12.2. Finance Committee-April 3, 2012 109-110

12.3. Building Permit Report-May 2012 111

12.4. Plumbing Permit Report-May 2012..... 112

12.5. Planning Commission Meeting Minutes-May 21, 2012 113-117

12.6. Levy Estimates Memo-May 22, 2012..... 118-131

12.7. CGMC in Brief-May 24, 2012..... 132

12.8. Community Destination Signage-May 29, 2012..... 133-137

13. COMMENTS FROM COUNCIL

14. ADJOURNMENT