

**AGENDA  
PARK RAPIDS CITY COUNCIL MEETING  
TUESDAY, JULY 24, 2012, 7:00 PM  
PARK RAPIDS LIBRARY-LOWER LEVEL  
PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*
  
2. **ROLL CALL**
  
3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*
  
4. **APPROVE MINUTES:**
  - 4.1. City Council Regular Meeting Minutes-July 10, 2012 ..... 1-11
  
5. **FINANCE:**
  - 5.1. Payables & Prepaids..... 12-19
  
6. **CONSENT AGENDA:** *All items listed with an (\*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
  - \*6.1. Resolution #2012-\_\_ Approving Wage Adjustment and Step Increase for Park Rapids Police Investigator Sabin Rasmus .....20-21
  - \*6.2. Resolution #2012-\_\_ Approving Wage Adjustment and Step Increase for Park Rapids Police Officer Jeffrey Hulse ..... 22-23
  - \*6.3. Resolution #2012-\_\_ Authorizing the Sale of Excess City Property from the City of Park Rapids..... 24-25
  - \*6.4. Approve Transient Merchant License for Keith Evenson d.b.a. S&S Promotional Group Inc for July 26<sup>th</sup> to the 27<sup>th</sup>, 2012 ..... 26
  - \*6.5. Approve Outdoor Dance Permit for American Legion for Friday, August 10<sup>th</sup>, 2012, from 8:00 p.m. to 12:30 a.m. in their Parking Lot..... 27

*6.6.	Approve a Purchase Order in the Amount of \$1,890.67 for Parts to Repair Runway, Taxiway, and Approach Lighting for the Park Rapids Municipal Airport from Genesis Lamp.....	28-30
*6.7.	Approve Pay Request in the Amount of \$48,648.05 to Minnesota Public Facilities Authority for Loan Payment on the Water Tower.....	31-34
*6.8.	Approve Pay Request in the Amount of \$1,123.06 to TKDA for Architect Fees for the 2011 Airport Terminal Area Improvements.....	35-36
<b>7.</b>	<b>COMMENTS FROM CITIZENS:</b> <i>Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.</i>	
<b>8.</b>	<b>GENERAL BUSINESS:</b>	
8.1.	Modifications to the Airport Arrival/Department Building.....	37-41
8.2.	Request to Approve Funds Transfer for the Fire Department.....	42
8.3.	Resolution to Appoint Alex Torkelson to the Position of Volunteer Firefighter for the City of Park Rapids.....	43-44
<b>9.</b>	<b>CITY ADMINISTRATOR COMMENTS</b>	
<b>10.</b>	<b>DEPARTMENT HEAD UPDATES</b>	
<b>11.</b>	<b>MINUTES/REPORTS/INFORMATION:</b> <i>Some of the information included here is in draft form, and is subject to change.</i>	
11.1.	Personnel Committee Meeting Minutes-April 10, 2012.....	45
11.2.	Park & Beautification Board Meeting Minutes-June 11, 2012.....	46-47
11.3.	Airport Commission Meeting Minutes-July 11, 2012.....	48-50
11.4.	CGMC in Brief-July 12, 2012.....	51

11.5. Urban Forestry Committee Meeting Minutes-July 12, 2012 ..... 52-54  
11.6. Safety Committee Meeting Minutes-July 12, 2012..... 55-57

**12. COMMENTS FROM COUNCIL**

**13. ADJOURNMENT**