

**AGENDA
PARK RAPIDS CITY COUNCIL MEETING
WEDNESDAY, AUGUST 15, 2012, 7:00 PM
PARK RAPIDS LIBRARY-LOWER LEVEL
PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **PUBLIC HEARING 7:00 PM:**
 - 4.1. Small Cities Development Program Activity Update 1-2

5. **APPROVE MINUTES:**
 - 5.1. City Council Regular Meeting Minutes-July 24, 20123-10

6. **FINANCE:**
 - 6.1. Payables & Prepaids..... 11-28

7. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *7.1. Approve Outdoor Dance Permit for Laurie Melbo for Saturday, August 25th, 2012, from 8:00 p.m. to 12:00 midnight, at the East Forty Antique Tractor and Engine Club Pavilion 29

 - *7.2. Resolution #2012-__ Approve Minnesota Lawful Gambling LG220 Application for Exempt Permit for the Park Rapids Chapter of the Minnesota Deer Hunters Association 30-32

 - *7.3. Resolution #2012-__ Approving Wage Adjustment and Step Increase for Park Rapids Police Officer Daniel Garner 33-34

*7.4.	Resolution #2012-__ Appointing Tom Marcussen as Non-Union On-Call Rapids Spirits Liquor Store Clerk.....	35-36
*7.5.	Approve Purchase Order in the Amount of \$1,291.00 for AC Control Panel Repair from SCR North	37-38
*7.6.	Approve Low Quote from Hoffman Electric in the Amount of \$1,200.00 to Install Electrical Connection for Ice Freezers at the Rapids Spirits Municipal Liquor Store.....	39-41
*7.7.	Approve and Ratify City's Acceptance of Kravakko Engineering's Proposal to Provide an Independent Fee Estimate of TKDA's Fees for the Crosswind Runway Design Project	42-43
*7.8.	Resolution #2012-__ Accepting the Resignation of Volunteer Firefighter Jerry Pohl for the City of Park Rapids.....	44-45
*7.9.	Authorize Staff to Advertise and Interview for the Open Firefighter Position.....	46-47
*7.10.	Approve Receipts for June 2012	48-56
*7.11.	Approve Receipts for July 2012.....	57-65
*7.12.	Approve Pay Request in the Amount of \$38,072.16 for Ulteig Engineers for Professional Services for Various Projects in the City.....	66-76
*7.13.	Approve Pay Request in the Amount of \$1,428.74 for TKDA for Architect Fees for the 2011 Airport Terminal Area Improvements.....	77-78
*7.14.	Approve Pay Request in the Amount of \$6,316.26 for HRDC and Terry DeYoung Construction for Services Associated with the Small Cities Development Program Grant.....	79-86
*7.15.	Approve Pay Request in the Amount of \$8,425.00 for Touch of Eden Landscaping for Down Payment for the Pioneer Park Landscaping Project	87-88

8. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

9. PLANNING:

9.1. City Planner’s Memo 89

9.2. Resolution for a Conditional Use Permit to Allow a Home Occupation with an Outdoor Display in the R-1 Zoning District at 607 Henrietta Avenue South, PID #32.38.90600 90-99

9.3. Resolution for a Conditional Use Permit to Allow an Art Gallery and Art School in the I-1 Zoning District at 2217 Park Avenue South, PID #32.63.03300, PID #32.63.03400, PID #32.63.03500 100-112

9.4. Resolution for a Conditional Use Permit to Allow a Church in the B-2 Zoning District at 119 Main Avenue South, PID #32.37.01900..... 113-124

10. GENERAL BUSINESS:

10.1. Request from Judy Teiken to Waive Fire Call Fee..... 125-126

10.2. 2013 Budget Request Don Dearstyne

10.3. Request for “Certificate of Support” for Rural Development Community Facilities Application 127-128

10.4. Modifications to the Airport Arrival/Department Building-*tabled July 24, 2012* 129-133

10.5. Request to Approve Funds Transfer for the Fire Department-*tabled July 24, 2012*..... 134

10.6. Approve Low Quote of \$3,775.00 from KL Concrete to Repair and Replace Several Sidewalks in the City 135-137

11. CITY ADMINISTRATOR COMMENTS

12. DEPARTMENT HEAD UPDATES

13. MINUTES/REPORTS/INFORMATION: *Some of the information included here is in draft form, and is subject to change.*

13.1. Building Permit Report-July 2012 138

13.2. Plumbing Permit Report-July 2012 139

13.3. Planning Commission Meeting Minutes-July 23, 2012 140-141

13.4. Rapids Spirits Report-August 1, 2012..... 142-143

13.5. Planning Department Update-July 2012 144-145

13.6. On File-Summer 2012..... 146-148

13.7. CGMC in Brief-August 9, 2012 149-151

14. COMMENTS FROM COUNCIL

15. ADJOURNMENT