

**AGENDA
PARK RAPIDS CITY COUNCIL MEETING
TUESDAY, SEPTEMBER 25, 2012, 7:00 PM
PARK RAPIDS LIBRARY-LOWER LEVEL
PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **APPROVE MINUTES:**
 - 4.1. City Council Regular Meeting Minutes-September 11, 2012 1-14

5. **FINANCE:**
 - 5.1. Payables & Prepaids..... 15-25

6. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *6.1. Resolution #2012-__ Authorizing Proper City Officials to Execute the Independent Contractor Agreement by and between John F. McKinney Jr and the City of Park Rapids..... 26-34
 - *6.2. Resolution #2012-__ Amending Designated Authorized Signatures for the Year 2012 for the City of Park Rapids 35
 - *6.3. Approve Public Facilities Use Permit for John Schmacher d.b.a. the Park Rapids High School to Use Helton, Fair, Fifth, Main, Pearle Streets for the Park Rapids High School Homecoming Parade on Friday, September 25th, 2012 from 2:00 p.m. to 3:00 p.m..... 36

*6.4.	Approve Training Reimbursement Award from the Minnesota Board of Firefighter Training and Education for the Park Rapids Fire Department in the Amount of \$2,730.00.	37-39
*6.5.	Approve Purchase Order in the Amount of \$1,293.52, for the Public Works Department to Purchase Cutting Edges and Curb Bumper from Kris Engineering Inc	40
*6.6.	Resolution #2012-__ Approve a Temporary On Sale Liquor License for the Park Rapids Chamber of Commerce in the City of Park Rapids.....	41-42
*6.7.	Resolution #2012-__ Calling Public Hearing on the Proposed Business Subsidy to SDG Properties II, LLC	43-45
*6.8.	Resolution #2012-__ Approve Authorization to Execute Pay Request for the 2011 Maintenance of Effort for the Kitchigami Regional Library System on Behalf of the City of Park Rapids	46-51
*6.9.	Approve Finance Committee Recommendation to Sandblast and Paint Public Works Equipment at a cost of \$3,100.00 to Eagle Vision Machining	52-53
*6.10.	Approve Finance Committee Recommendation to Purchase Police Radios from Mid-States Wireless for a cost up to \$45,000.00.....	54-57
*6.11.	Approve Finance Committee Recommendation to Purchase Software Module for Utility Billing in the amount of \$295.00 for Disconnect Notices along with Forms	58-59
*6.12.	Approve payment to TKDA in the amount of \$671.30 for 2011 Terminal Project	60-61
*6.13.	Approve payment to TKDA in the amount of \$4,533.03 for Runway 18-36 Design Project	62-64
*6.14.	Approve receipts for August, 2012	65-73
*6.15.	Approve payment to Ulteig Engineers in the amount of \$1,260.00 for Riverside Area Improvements/Red Bridge Parking Lot	74-76

7. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

8. PLANNING:

- 8.1. First Reading of Ordinance to Amend Chapter 151 Zoning, Section 151.062 R-2, Single, 2-Family and Townhouse District, (C) Conditional Uses to include (19) Recreational Camping Area.....77-88

9. GENERAL BUSINESS:

- 9.1. CGMC UpdateBradley Peterson
- 9.2. Request to Waive Water/Sewer Bill at 615 Fourth Street W- *tabled September 11, 2012*89-97
- 9.3. Request to Waive Mandatory Water/Sewer Connection for Donna Petty and Donna Lord- *tabled September 11, 2012*..... 98-105
- 9.4. Approve Resolution #2012-__ Authorizing Proper City Officials to Execute the Paperwork Associated with the Labor Union Agreement For the Park Rapids Public Works Employees 106-128
- 9.5. Long Grass and Dead Sod at 400-402 Sixth Street W 129-132
- 9.6. EDA Recommendations..... Brumbaugh
- 9.7. Update on Downtown Camera Bids..... Eilers
- 9.8. City Administrator Search Process Carroll

10. DEPARTMENT HEAD UPDATES

11. MINUTES/REPORTS/INFORMATION: *Some of the information included here is in draft form, and is subject to change.*

- 11.1. Parks & Beautification Board Meeting Minutes-August 13, 2012..... 133-134
- 11.2. Punch In-September 2012 135-139
- 11.3. Planning Commission Special Meeting Minutes-September 5, 2012..... 140-145
- 11.4. CGMC Fall Conference-November 14-16, 2012..... 146-147
- 11.5. Memo from Treasurer Brumbaugh to Council Members and Department Heads Regarding Financial Update through August 2012 148-150
- 11.6. Finance Committee Minutes-September 18, 2012..... 151-153

12. COMMENTS FROM COUNCIL

13. ADJOURNMENT