

**AGENDA
PARK RAPIDS CITY COUNCIL MEETING
TUESDAY, OCTOBER 9, 2012, 7:00 PM
PARK RAPIDS LIBRARY-LOWER LEVEL
PARK RAPIDS, MINNESOTA**

Page

1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

2. **ROLL CALL**

3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

4. **PUBLIC HEARINGS AT 7:00 PM:**

The Mayor will call for a motion to open the public hearing.

- 4.1. Presentation of Modification #1 to the Tax Increment Financing Plan for Tax Increment Financing District No. 1-9..... 1-21
 - A. Notice of Public Hearing 22-25
 - B. Questions/Comments *Citizens Sign In to Address the Council*

The Mayor will call for a motion to close the public hearing.

- C. Resolution #2012-__ Approving the Modification of Tax Increment Financing District No. 1-9 and Adoption of the Modified Tax Increment Financing Plan Relating Thereto 26-29

The Mayor will call for a motion to open the public hearing.

- 4.2. Presentation of Business Subsidy for DaVita Dialysis Project Developer's Agreement 30-36
 - A. Notice of Public Hearing 37-40
 - B. Questions/Comments *Citizens Sign In to Address the Council*

The Mayor will call for a motion to close the public hearing.

- C. Resolution #2012-__ Approving Business Subsidy to SDG Properties II, LLC..... 41-43

5. APPROVE MINUTES:

5.1. City Council Regular Meeting Minutes-September 25, 2012 44-63

6. FINANCE:

6.1. Payables & Prepays..... 64-74

7. CONSENT AGENDA: *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*

*7.1. Resolution #2012-__ Approving Ordinance No. __ Amending the Park Rapids City Code of Ordinances, Chapter 151 Zoning, Section 151.062 (R-2) Single, 2-Family and Townhouse District, (C) Conditional Uses (19) Recreational Camping Area 75

*7.2. Ordinance No. __ Amending the Park Rapids City Code, Chapter 151 Zoning, Section 151.062 (R-2) Single, 2-Family and Townhouse District, (C) Conditional Uses (19) Recreational Camping Area 76

*7.3. Resolution #2012-__ Appointment of Election Judges for the General Election for the City of Park Rapids for the Year 2012 77

*7.4. Resolution #2012-__ Authorizing Proper City Officials to Execute the License Agreement to Use Public Right of Way by and between SDG Properties LLC and the City of Park Rapids 78-94

*7.5. Resolution #2012-__ Authorizing Proper City Officials to Execute the Paperwork to Certify the Deferred Special Assessment for PID #32.25.04000 95-103

*7.6. Approve a Plumber's Permit to Work in the City of Park Rapids in 2012 for Denny's Plumbing, Heating, & Air Conditioning LLC 104

*7.7. Resolution #2012-__ Appointing Nels Peterson to Serve on the Park Rapids Planning Commission..... 105-106

*7.8. Approve Pay Request in the Amount of \$8,305.00 for Touch of Eden Landscaping for Professional Services Associated with the Pioneer Park Landscaping Project 107-109

*7.9. Resolution #2012-__ Appointing Krystal Krautkremer to the Position of Volunteer Firefighter for the City of Park Rapids 110-111

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| *7.10. | Resolution #2012-__ Appointing Jonathan Lanz to the Position of Volunteer Firefighter for the City of Park Rapids | 112-113 |
| *7.11. | Approve Pay Request in the Amount of \$10,879.50 to LBG for Professional Services Pertaining to the Water Treatment Facility | 114-117 |
| *7.12. | Resolution #2012-__ Adopting Personnel Policy #58- Cell Phone Reimbursement for the City of Park Rapids | 118-121 |
| *7.13. | Approve Setting the Cell Phone Reimbursement Amount for Personnel Policy #58 at \$35.00 per month..... | 122 |
| 8. | COMMENTS FROM CITIZENS: <i>Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.</i> | |
| 9. | PLANNING: | |
| 9.1. | Resolution Approving a Conditional Use Permit to Allow a Recreational Camping Area in the R-2 Zoning District at 501 Central Avenue South, PID #32.25.04000..... | 123-148 |
| 10. | GENERAL BUSINESS: | |
| 10.1. | Minnesota Power & Light Recommendation for the City..... | Charlotte Campbell |
| 10.2. | Approve Hiring Traci Ryan with David Drown Associates to Review City's TIF Districts and Provide a Management Letter..... | 149-152 |
| 10.3. | Request to Waive Mandatory Water/Sewer Connection for Donna Petty and Donna Lord- <i>tabled September 11, 2012, and September 25, 2012...</i> | 153-162 |
| 10.4. | Dead Sod at 400 & 402 Sixth Street W, and at 515 Court Avenue- <i>tabled September 25, 2012</i> | 163-169 |
| 10.5. | Update on Downtown Camera Bids- <i>tabled September 25, 2012</i> | McKinney |
| 10.6. | Resolution #2012-__ Authorizing Proper City Officials to Execute the Paperwork Associated with the Labor Agreement by and between the Law Enforcement Employees and the City of Park Rapids | 170-188 |
| 10.7. | Resolution Approving City of Park Rapids Full Time Non-Contract Employees Benefit and Wage Adjustments..... | 189-192 |

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| 10.8. | City Administrator Search Process | Carroll |
| 11. | CITY ADMINISTRATOR UPDATE | |
| 12. | DEPARTMENT HEAD UPDATES | |
| 13. | MINUTES/REPORTS/INFORMATION: <i>Some of the information included here is in draft form, and is subject to change.</i> | |
| 13.1. | Personnel Committee Meeting Minutes-July 17, 2012..... | 193 |
| 13.2. | MN OSA Pension Division Newsletter-September 2012..... | 194-198 |
| 13.3. | Building Permit Report-September 2012 | 199 |
| 13.4. | Plumbing Permit Report-September 2012 | 200 |
| 13.5. | Hubbard County Board of Commissioners Meeting Minutes-September 5, 2012..... | 201-205 |
| 13.6. | Parks & Beautification Meeting Minutes-September 10, 2012 | 206-207 |
| 13.7. | Hubbard County Board of Commissioners Meeting Minutes-September 19, 2012..... | 208-213 |
| 13.8. | Planning Commission Meeting Minutes-September 24, 2012 | 214-223 |
| 13.9. | Economic Development Authority of Park Rapids Meeting Minutes-September 25, 2012 | 224-228 |
| 13.10. | Personnel Committee Meeting Minutes-October 1, 2012 | 229 |
| 13.11. | CGMC in Brief-October 4, 2012..... | 230-232 |
| 13.12. | MN DEED Letter-September 28, 2012 | 233 |
| 14. | COMMENTS FROM COUNCIL | |
| 15. | ADJOURNMENT | |