

**AGENDA
PARK RAPIDS CITY COUNCIL MEETING
TUESDAY, NOVEMBER 27, 2012, 7:00 PM
PARK RAPIDS LIBRARY-LOWER LEVEL
PARK RAPIDS, MINNESOTA**

Page

- 1. **CALL TO ORDER:** *The Pledge of Allegiance will be recited by all those present.*

- 2. **ROLL CALL**

- 3. **APPROVE AGENDA:** *Councilmembers may add or delete items on the agenda at this time.*

- 4. **TRUTH IN TAXATION PUBLIC HEARING:**
 - 4.1. Presentation of the 2013 City Budget and Tax Levy.....Brumbaugh

Announcement: The City Council will adopt the 2013 Proposed Budget and Levy at their Next Meeting on December 11th, 2012.

- 5. **APPROVE MINUTES:**
 - 5.1. City Council Canvass Board Meeting Minutes-November 13, 2012 1

- 6. **FINANCE:**
 - 6.1. Payables & Prepaids.....2-10

- 7. **CONSENT AGENDA:** *All items listed with an (*) are considered to be non-controversial by the staff, but not necessarily by the Council, and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff or Citizen so requests, in which case, the item will be removed from the consent agenda and considered immediately following consent vote.*
 - *7.1. Resolution #2012-__ Approving Wage Adjustment and Step Increase for Rapids Rapids Police Officer Joe Rittgers 11-12
 - *7.2. Approve NOT to Waive the Tort Limits for Liability Insurance with the League of MN Cities 13-14

*7.3.	Approve the Purchase and Installation in the Amount of \$3,725.66 for Four (4) Windows at the Park Rapids Fire Hall	15-17
*7.4.	Resolution #2012-__ Authorizing Proper City Officials to Execute the Second Amendment to the Tower Space and Land Lease Agreement by and between New Cingular Wireless PCS LLC and the City of Park Rapids	18-33
*7.5.	Approve Pay Request in the Amount of \$7,540.00 to Howard's Driveway for Road Repairs on Various City Streets	34-35
*7.6.	Approve Pay Request in the Amount of \$14,953.18 to TKDA for Architect Fees Regarding the Runway 18-36 Design for the Municipal Airport	36-40
*7.7.	Approve Pay Request in the Amount of \$63,498.25 to Elsner Well Drilling for Services Pertaining to the Water System Improvement Project	41-44
*7.8.	Resolution #2012-__ Accepting Work by Kuechle Underground for the CSAH 6 Watermain Improvement Project	45
*7.9.	Approve Final Pay Request in the Amount of \$6,928.88 to Kuechle Underground for the CSAH 6 Watermain Improvement Project	46-49
*7.10.	Resolution #2012-__ Accepting Work by R.L. Larson for the Airport Terminal Area Improvement Project	50-51
*7.11.	Approve Final Pay Request in the Amount of \$38,240.45 to R.L. Larson for the Airport Terminal Area Improvement Project	52-58
*7.12.	Resolution #2012-__ Certifying Delinquent Utility Bills to the Hubbard County Auditor Payable in the Year 2013.....	59-60

8. COMMENTS FROM CITIZENS: *Individuals may address the City Council at this time about any item not contained on the regular agenda. The Council will take no official action on items discussed, with the exception of referral to staff for future report. If there are no comments, the City Council will continue with the regular agenda.*

9. GENERAL BUSINESS:

9.1.	Establishing a County/State Aid Highway Along City Limits	61-64
	A. Resolution Establishing New County State Aid Highway in Park Rapids.....	65
	B. Resolution Concurring Resolution to Revoke in Park Rapids	66

9.2.	Request to Install Bollards in Alley Right of Way- <i>referred to staff on November 13, 2012</i>	67-69
9.3.	Request to Approve Enterprise Budgets.....	Brumbaugh
10.	CITY ADMINISTRATOR UPDATE	
11.	DEPARTMENT HEAD UPDATES	
12.	MINUTES/REPORTS/INFORMATION: <i>Some of the information included here is in draft form, and is subject to change.</i>	
12.1.	Park Rapids Parks & Beautification Board-October 8, 2012	70-71
12.2.	CGMC Fall Conference-November 14-16, 2012.....	72-73
12.3.	CGMC in Brief-November 21, 2012	74-78
13.	COMMENTS FROM COUNCIL	
14.	ADJOURNMENT	